

QEP Advisory Committee/Division Facilitators Meeting Minutes

Date: 12/01/06

Members Present: Dr. M. Peters, J. Ragan, D. Throckmorton, S. May, M. Duncan, J. McCurry, Dr. L. Hebert, C. Barker, A. Bass, E. Miller, T. Newman

Members Absent: A. Wilcox, S. Hunt, S. Collins, K. Hall, K. New, J. Thornton, B. Wilkerson

1. Previous minutes were approved.
2. Dr. Peters handed out a list of the names and office phone extensions for all members of the QEP Advisory Committee and the Faculty Learning Community 1/Division Facilitators.
3. Dr. Peters presented a copy of the First Monitoring Report to be submitted to SACS (which included the revised implementation plan) and gave a verbal summary of the revised plan for the division facilitators.
4. The committee members and division facilitators discussed several questions and concerns regarding professional development and budget for the plan including:
 - A. How would the reduction of course load for FLCs be accomplished?
 - B. Will the yearly funds included in the original QEP budget still be available?
 - C. Is the online training as effective as the pre-conference/conference training onsite in California? What other options/issues need to be considered?
5. It was determined that division directors need to identify alternate division facilitators to participate in professional development activities in the event that the original DF is not available. Those alternate DFs could then become a part of the FLC 2.
6. It was determined that additions should be made to the QEP website to further enhance communication. These will include a QEP calendar and a link to meeting minutes. Dr. Peters will contact Nancy Reynolds concerning the additions.
7. Dr. Peters will meet with Division Directors next week to update them on our progress and to discuss the appointment of alternate DFs.
8. Dr. McKenzie and Dr. Phillips will be invited to meet with the QEP Advisory Committee and Division Facilitators - Jan. 12, 2007 at 1:00 p.m. in room A205.

Meeting adjourned.

L. Hebert (for A. Wilcox, Recorder)