

# **QEP Advisory Committee Minutes**

**Date: Oct. 13, 2006**

## **Meeting with Learning Outcomes (QEP) Coordinator**

|                 |                           |                     |                      |
|-----------------|---------------------------|---------------------|----------------------|
| <b>Present:</b> | <b>Sabrina Collins</b>    | <b>Not present:</b> | <b>Kathy Hall</b>    |
|                 | <b>Marianna Duncan</b>    |                     | <b>Jayne McCurry</b> |
|                 | <b>Dr. Laura Hebert</b>   |                     | <b>Angie Wilcox</b>  |
|                 | <b>Sandra May</b>         |                     |                      |
|                 | <b>Dr. Monica Peters</b>  |                     |                      |
|                 | <b>Joe Ragan</b>          |                     |                      |
|                 | <b>Diana Throckmorton</b> |                     |                      |
|                 | <b>Jay Thornton</b>       |                     |                      |

**Meeting called to order.**

- 1. Dr. Hebert reported to the committee on information received from Dr. Peters regarding her consultation with individuals at Lee College about their QEP.**
- 2. Members discussed the need for additional professional development on teaching critical thinking skills and discipline-specific training for division facilitators. The suggestion was made to appoint additional facilitators within specific discipline (this could be the people making up the professional development and implementation committees listed in Phase III/Year 2 of the QEP Organizational Chart. Another suggestion was to have interested individuals submit an application for these positions to ensure that we have the most qualified and motivated people serving in these roles.**
- 3. Dr. Peters elaborated on the plan structure used at Lee College. Members agreed that the more specific, structured implementation would work well within the structure of our QEP and help us proceed in a more focused and ordered fashion. Members discussed the structure and agreed to adopt a modified version for implementation of our QEP.**
- 4. After typing a draft of the modified implementation plan, Dr. Peters will present the plan to the VP/Dean and provide feedback to the advisory committee chair. Advisory committee chair will contact the committee regarding the next meeting date.**

**Meeting adjourned.**

**L. Hebert (for A. Wilcox, Recorder)**