

STATUS OF EMPLOYMENT: EVALUATION

FACULTY EVALUATION FORM

Faculty Member _____ Division _____

The faculty member (was, was not) observed in the classroom. Date(s) _____

Rate the instructor as appropriate

Instructional Performance	Satisfactory	Unsatisfactory	Did Not Observe
Has adequate knowledge of subject			
Uses appropriate instructional techniques			
Communicates clearly with students			
Organizes course work adequately			
Makes good use of class time			
Makes appropriate assignments			
Evaluated students in a fair and effective manner			
Establishes appropriate rapport with students			

Comments: _____

Performance of Routine Faculty Duties	Satisfactory	Unsatisfactory	Did Not Observe
Organizes course work adequately			
Maintains adequate attendance and grade records			
Advises students as needed			
Posts and maintains office hours			
Functions as member of committees as necessary			
Leaves classroom/laboratory facilities in proper order			
Attends faculty meetings			
Cooperates with others in carrying out instructional procedures as appropriate			
Makes appropriate textbook recommendations			

STATUS OF EMPLOYMENT: EVALUATION

Comments: _____

This faculty member is: Tenured Not Tenured

My recommendation is that the faculty member

be reemployed for another year.

not be reemployed.

be reemployed with the following developmental action suggested:

Evaluator's Signature _____ Date _____

I received a copy of this Faculty Evaluation Form.

Faculty Member's Signature _____ Date _____