

How to Register and Pay for HVAC 608 and 609 Certification Tests via On-Line

Always use FIREFOX OR CHROME and type in <https://myac.angelina.edu/ics/>

MY AC Web Portal opens, go down to user name and type your "USERNAME" in the box (ex: 123ggarcia). Then type in your "PASSWORD" (student ID number – ex: 123ggarcia). Click "Login".

MyAC Web Portal

User Name: Password: Login [I forgot my password](#)

Home Services Community Services Employees Athletics Alumni

You are here: Home

Portal

Important Campus Connect Information!

Students can access Campus Connect via the Campus Connect tab within the MyAC Portal. Your MyAC Portal user account will be the **first three numbers of your student id, first initial and last name.**

Example:
Student ID: 123456789
name: Jane Smith
MyAC Portal username: 123jsmith

Need help? Contact the Helpdesk.
Monday through Thursday (Summer Hours)
7:15 A.M. to 5:45 P.M.
Call us at 936-633-5208 or email us at bbhelpdesk@angelina.edu

Privacy Policy | About Us | Contact Us | Campus Directory

Powered by Jenzabar. v8.0.2

Click "Continue".

portal

Personal Info | Logout | Search...

CampusConnect Advising Registrar Angelina Card Information Services My Pages

Student Access

CampusConnect

Student Access

JULIE STUDENT (3330-01733)

STUDENT JULIE Home: 936.633.5382
1000 MAIN STREET Work: . . 0
LUFKIN, TX 75901 Class: Freshman
Major: CHILD & FAMILY DEVELOPMENT (AAS)
e-Mail: 333jstudent@student.angelina.edu

*
Angelina College is required to provide students with multiple options in order to receive their student refund. Student refunds may result from Financial aid that exceeds your expenses, dropping/withdrawing from class, student housing changes or overpayments. Please designate your refund account choice NOW to avoid delays receiving any type of refund.
** Please click [here](#) to open a new window to securely complete your student account choice.

Once this has been completed. Please click the Continue button below.

Continue

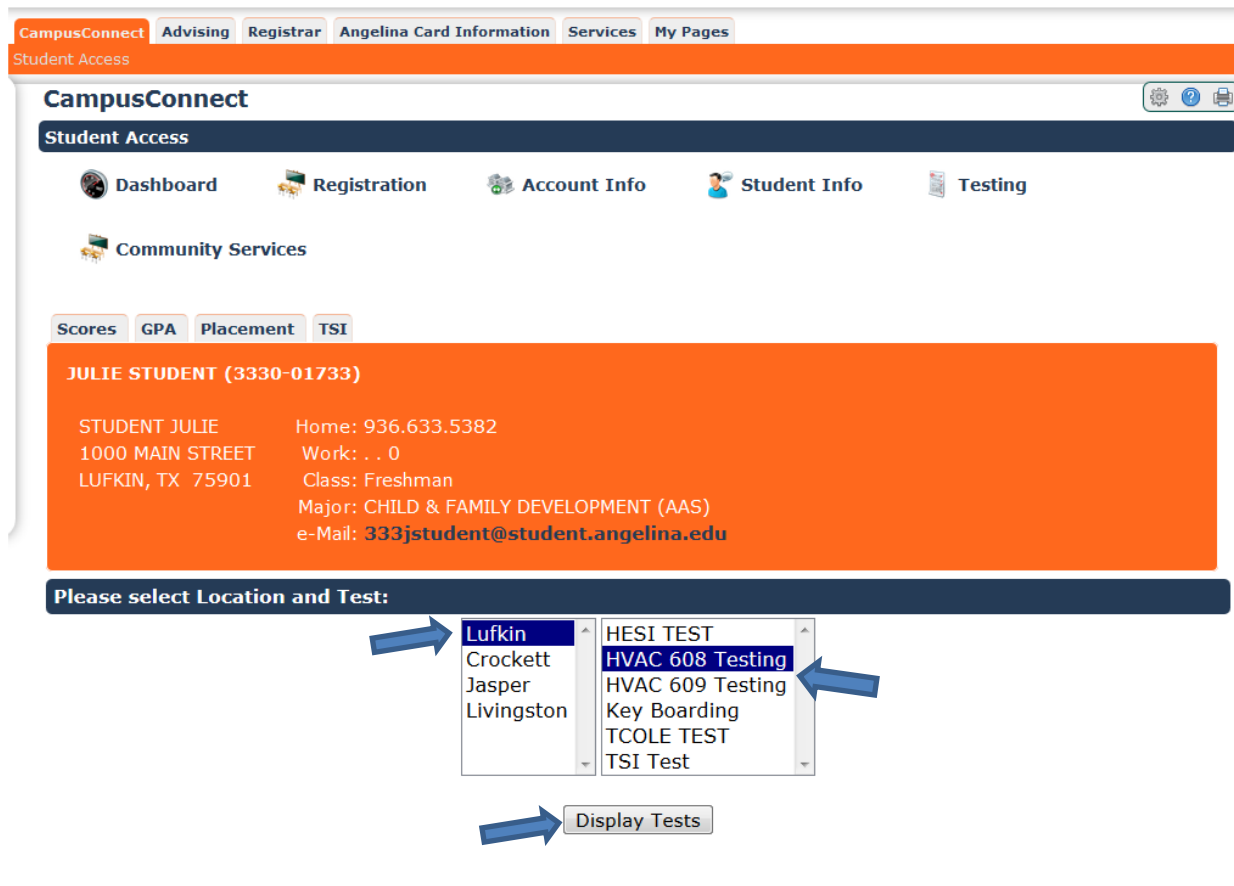
Privacy Policy | About Us | Contact Us | Campus Directory

Powered by Jenzabar. v8.2.2

Student Access screen pulls up; go to the right hand side and move mouse to "TESTING" tab. From the Drop list click "ADD/DROP TEST"



Go down to select Location and click "Lufkin. From the scroll bar select HVAC 608 for home test or HVAC 609 for automotive test. Then click "DISPLAY TESTS".



Choose the date and time you want to test and click "ADD".

Test Schedule:

▲ You are not currently enrolled in any tests.

Listing of available HVAC 609 Testing dates:

Test ID	Test Fee	Title	Meeting Days	Date	Time	Location	Limit	Enrolled	
HVC9-0609 .003	\$50.00	HVAC 609 TEST	T	04/24/2018	09:00AM	SC 200D	6		Add
HVC9-0609 .004	\$50.00	HVAC 609 TEST	T	04/24/2018	01:00PM	SC 200D	6		Add



Legend:
Scroll up to "TEST SCHEDULE" to review test selected.

Test Schedule:

Test ID	Test Fee	Title	Meeting Days	Date	Time	Location	
HVC9-0609 .003	\$50.00	HVAC 609 TEST	T	04/24/2018	09:00AM	SC 200	Drop



NOTE THE DATE & TIME YOU SIGNED UP FOR!!!

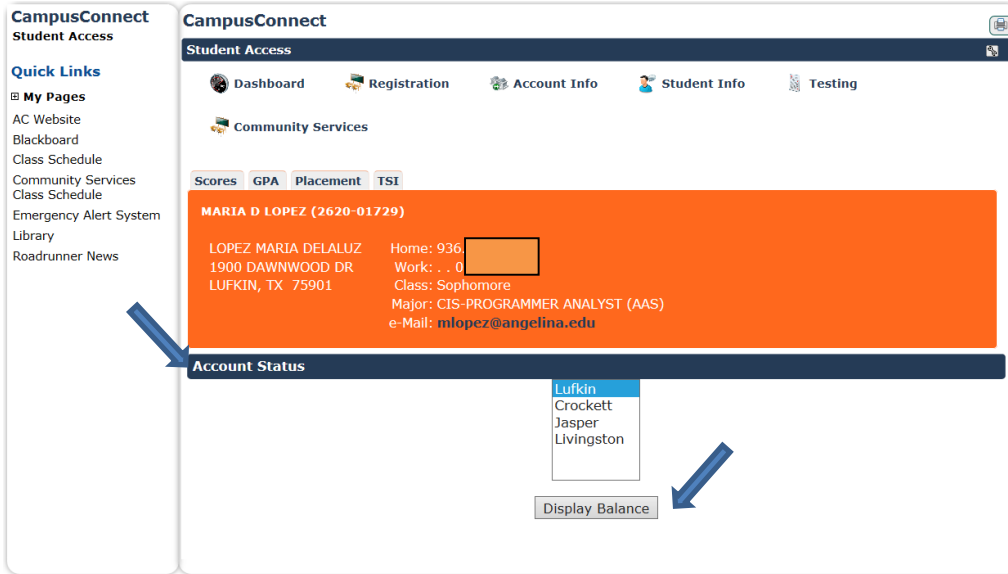
Listing of available HVAC 609 Testing dates:

Test ID	Test Fee	Title	Meeting Days	Date	Time	Location	Limit	Enrolled	
HVC9-0609 .003	\$50.00	HVAC 609 TEST	T	04/24/2018	09:00AM	SC 200D	6		Add
HVC9-0609 .004	\$50.00	HVAC 609 TEST	T	04/24/2018	01:00PM	SC 200D	6		Add

Move mouse back up to the TESTING tab and click "REVIEW/PAY ACCOUNT".

The screenshot shows the CampusConnect Student Access interface. The 'Testing' tab is active, and the 'Review/Pay Account' button is highlighted with a blue arrow. The page displays student information for Gina Garcia (123004567) and account balance information. The account balance is zero, and the current credit load is zero for the current term.

Go down to **“ACCOUNT STATUS”**, select the test location then click **“DISPLAY BALANCE”** tab.



Scroll down to view the Account Information. After viewing the account information scroll down to bottom of the page and click the tab **“PAY BY CREDIT CARD OR PAY IN FULL BY E-CHECK”**.

Your account information for Testing is displayed below.

Angelina College
P.O. Box 1768
Lufkin, TX 75902-1768
(936) 639 - 1301

Testing Center

Estimate of Student Account

JULIE STUDENT 10-Oct-17
 1000 MAIN STREET Gina Garcia
 LUFKIN, TX 75901- 3330-01733 123004567

Section ID	Course Title	Days	Start	Instructor	Room	Credit
HVC9-0609	.003 HVAC 609 TEST	0Q T	09:00AM		SC 200D	.00
Credit Hours for 000Q						.00

Dist	Date	Description	Amount
29015	10/10/2017	HVAC Certification Test	\$50.00
Total Balance			\$50.00

Your bill is due at time of registration. If payment is not made by midnight, your name will be removed from the HVAC test registration list.

AFTER YOU HAVE PAID YOU CAN PRINT A COPY OF YOUR RECEIPT BY GOING BACK TO REVIEW PAY ACCOUNT!!! IT SHOWS THE DATE & TIME YOU SIGNED/PAID FOR!!!

At the completion of the "Pay in Full" section, you will have completed your registration for the HVAC test.

NOTE: Check your bank/credit card statement after 12:00 midnight to ensure your payment has been posted. If it has not been posted by the day after you paid, contact the business office at 936-633-5318.