

ANGELINA COLLEGE PHOTOGRAPHY LAB WORK INSTRUCTIONS	
NO. EI-03 6.3.d	TITLE: General Instructions PAGE 1 of 2 ISSUED: 11/12 REVISED: 6/27

Materials:

1. Mixed Chemicals will be labeled with the chemical name/ purpose and dilution strength.

Storage of Materials

1. All hazardous materials must be stored in containers that are labeled clearly with all contents listed.
2. Containers should be tightly covered when not in use.

Handling and Disposal

1. All students must be given detailed instruction on the handling, use, and disposal of all materials that are potential health hazards.
2. All chemical bottles must be rinsed 5-times before putting into the trash.
3. Developers will be neutralized with *Stop Bath* first, then have full running water from the faucet before pouring down the drain.
4. Any used-*Fixer* should be saved in empty used-*Fixer* bottles located under the stainless steel darkroom sink. The Instructor will pour the used-*Fixer* into the Silver Recovery Unit.
5. Rubber gloves and aprons are available for students' use if needed.
6. Masks are available for chemical mixing if needed.

Photo Lab Operational Procedures and Rules

1. No smoking, drug or alcohol use permitted in labs.
2. No eating or drinking in the print lab.
3. The small film-developing labs are open 8 a.m.-5 p.m., but the print lab is only open MWF during regular lab times.
4. Older clothing is advisable during labs as chemicals can stain clothiers.
5. Only students enrolled in the current semester's photography class are allowed in and to use the lab.
6. Students are to be courteous to fellow students and always be careful with the enlarger light, as well as room light, so they do not accidentally expose another students photographic paper,
7. Lab clean-up procedures are posted on the wall.
8. Hand soap is available at all sinks.