

MINUTES  
REGULAR MEETING  
ANGELINA COLLEGE BOARD OF TRUSTEES  
April 9, 2018

The Angelina College Board of Trustees met in the Technology Workforce Building Room 139 of Angelina College at 5:30pm. Officers present were Mr. Robert Poland, President, Dr. Sid Roberts, Vice President, and Mr. Trey Henderson, Secretary; Members present were Mr. Jay Shands, Mr. Tim Stacy and Ms. Ellen Temple.

College personnel attending the meeting were Dr. Michael Simon, President; Mr. Chris Sullivan, Vice President of Business Affairs; Dr. Cindy Casparis, Vice President of Academic Affairs; Mr. Steve Hudman, Dean of Student Affairs; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Mr. Tim Ditoro, Dean of Community Services; Ms. Diana Throckmorton, Associate Dean of Language Arts & Education; Dr. Gary Friery, Associate Dean of Technology & Workforce; Ms. Janice Huffman, Grants & Sponsored Programs Director; Ms. Melissa Goins, Controller; Ms. Winifred Ferguson Adams, Associate Dean of Health Careers; Mr. Steve Capps, Senior Director of Physical Plant; Ms. Nancy Reynolds, Communications Manager; Mr. Doug Conn, Police Chief; Ms. Occie Cluff, Instructor Social/Behavioral Sciences & Business Division; Ms. Olivia Wilson, Instructor Social/Behavioral Sciences & Business Division; Ms. Patty Donaldson, Instructor Language Arts & Education Division/Physical Education Coordinator; Mr. Jeremy Sanches, Instructor Technology & Workforce Division; Mr. Jason Rogers, Instructor Language Arts & Education Division; Ms. Sabrina Collins, Instructor Fine Arts Division; and Ms. Tracy Neal, Recording Secretary.

Visitors present were Ms. Bonnie Denman; Mr. Lamar Casparis; Ms. Hallie Ferguson; Ms. Diane Kolb; Mr. Alex Hightower; Mr. Jerry Jones; Mr. Robert Shankle; Ms. Verdid Shandle; Mr. Leroy Shankle, Sr.; Dr. Robert Lindsey; Mr. Bennie Rogers; Ms. Rose Boyd; Mr. Royce Garrett; Dr. Monica Peters-Clark; Mr. Omar Barboza; Dr. Troy Allen; and Ms. Grace Juraez with the Lufkin Daily News.

Mr. Poland called the meeting to order at 5:30 pm and Mr. Tim Stacy gave the invocation.

**COMMENTS TO THE BOARD**

There were no comments to the Board.

**BAGS OF LOVE PRESENTATION**

Dr. Simon invited Hallie Ferguson to the meeting to present her with several blankets and bags for her organization, Bags of Love. Ms. Ferguson was a foster child herself until she was adopted at the age of 12. She started her organization to help other children entering the foster care system. Bags of Love provides an outfit, blanket, pair of shoes, toy or stuffed animal and a small Bible in a duffle bag or backpack. Ms. Ferguson is an Angelina College Student majoring in Child and Family Development and will graduate in May 2019. Dr. Simon stated that Angelina College is very proud of her and what she is doing for our community.

## **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Mr. Poland asked if there were any additions or corrections to the minutes from the previous meetings of the Board. There being no additions or corrections Mr. Henderson made a motion to approve the minutes of the March 19, 2018 regular meeting. The motion was seconded by Dr. Roberts and passed unanimously.

## **TOUR OF TECHNOLOGY AND WORKFORCE BUILDING & REVIEW OF PROGRAMS**

Dr. Gary Friery along with Instructors, Mr. Dallas McClelland, Mr. Jeremy Sanches, Mr. Stephen Hammons, Ms. Vicky Milstead, Ms. Chandra Cheshire, Ms. Pat Wars and Mr. James Mills gave a tour to the board and visitors of the programs in Angelina College's Technology & Workforce Division. Presentations were made from Human Services, Heavy Equipment Simulation Lab, Child Development, Drafting, Fluid Power, Electrical, Machine Tool and HVACR. At the completion of the tour, the Board thanked Dr. Friery and all the staff for the tour and their presentations.

## **ACTION ITEMS**

### *Bids and Proposals*

Advertisements were publically issued and vendors were provided bid requests for a PLC Drive Trainer Package. One bid was received. Janice Huffman, Director of Grants and Sponsored Programs, reviewed the bid. The purchase will utilize Skills Development Fund grant funds. It was recommended that the Board approve the purchase of one PLC Drive Trainer Package in the amount of \$33,520.32. Motion made by Dr. Roberts to approve the purchase and seconded by Mr. Deason. Motion carried unanimously.

### *Consideration of Health Careers II Roof Replacement*

Dr. Simon presented a recommendation for the Board to approve a purchase to replace the Health Careers II roof by Merritt Roof Systems, Inc. in the amount of \$70,091.00. The College would make the purchase using the State of Texas's TIPS Interlocal Purchasing Systems. After some discussion, Dr. Roberts made a motion to approve the purchase. Motion was seconded by Ms. Temple and approved unanimously.

### *Consideration of Administration Building Renovation*

Dr. Simon asked Mr. Poland to not consider this item. The college would like to include value engineering and will revisit at next month's meeting.

## **REVIEW AND CONSENT**

### *Financial Report, Monthly Investment Report, and Quarterly Investment Report; Personnel Recommendations*

Mr. Sullivan presented the Financial Report, Monthly Investment Report, Quarterly Investment Report and Disbursement Report to the Board for approval.

### *Personnel Recommendations*

Dr. Casparis presented the following personnel recommendations for approval:

Part-Time Instructors:

Marquia, Aloma; Fine Arts Instructor; effective March 20, 2018  
Tonai, Nancy; Fine Arts Instructor; effective March 20, 2018

**Resignations/Retirements/Terminations:**

Maddux, Jaclyn; Business Office Cashier; effective March 19, 2018  
Mahar, Mitylene; Adult Education Instructor; effective March 8, 2018.

After reviewing the reports and personnel recommendations, a motion was made by Mr. Henderson and seconded by Dr. Roberts to accept the Financial Report, Monthly Investment Report, Quarterly Report and Personnel Recommendations as presented. The motion was approved unanimously.

**EXECUTIVE SESSION**

At 6:55 p.m., Mr. Poland announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act. All visitors and guests were excused from the Boardroom.

At 7:15 p.m., Mr. Poland announced the end of the Executive Closed Session and invited the visitors and guests to return to the Boardroom. Mr. Poland announced that no action was taken in the Executive Session.

**INFORMATION**

*Racial Profiling Report & Audit from Texas Commission on Law Enforcement*

Chapter 2.132 of the Texas Code of Criminal Procedure requires police departments to report to the state once a year several categories of information concerning racial profiling while making traffic stops. At this time, Angelina College's police department does not make traffic stops and are exempt.

The audit from the Texas Commission on Law Enforcement is on police employee files. This was a surprise visit and Angelina College's police department passed with 100%.

**COMMITTEE REPORTS**

There were no committee reports.

**REMARKS BY COLLEGE PRESIDENT**

There were no additional remarks by the President.

**REMARKS BY BOARD MEMBERS**

There were no additional remarks by the Board.

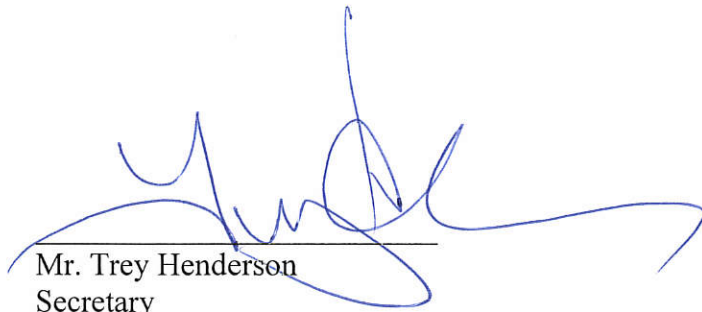
**NEXT REGULAR MEETING OF THE BOARD**

The next regular meeting of the Board will be Monday, May 14, 2018.


**ADJOURNMENT**

There being no further business Mr. Poland adjourned the meeting at 7:25 p.m.

Minutes of the meeting held on April 9, 2018 were approved at the May 14, 2018 meeting.

A handwritten signature in blue ink, appearing to read 'Trey Henderson', written over a horizontal line.

Mr. Trey Henderson  
Secretary  
Board of Trustees  
Angelina College

A handwritten signature in blue ink, appearing to read 'Robert Poland', written over a horizontal line.

Mr. Robert Poland  
President  
Board of Trustees  
Angelina College