

MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
August 14, 2017

The Angelina College Board of Trustees met in the Boardroom of Angelina College at 5:30 p.m. Officers present were Mr. Robert Poland, President, Dr. Billy G. Kistler, Vice President, and Mr. Trey Henderson, Secretary; Members present were Mr. Jay Shands, Mr. Joe Deason, Mrs. Ellen Temple and Mr. Tim Stacy.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs; Mr. Steve Hudman, Dean of Student Affairs; Mr. Steve Capps, Director of Physical Plant Operations; Mr. Doug Conn, Police Chief; Mrs. Nancy Reynolds, Manager of Communications; Dr. Monica Peters-Clark, Coordinator of Quality Enhancement & Innovative Projects; Mrs. Jennifer Ragsdale, Assistant Director of IT; Mrs. Diana Throckmorton, Interim Associate Dean of Instruction, Language Arts & Education; Dr. Stacy Pfluger, Associate Dean of Instruction, Science & Math; Mrs. Libby Stapleton, Instructor, Fine Arts/Student Publications Coordinator; Dr. Gary Friery, Associate Dean of Instruction in Technology & Workforce; and Mrs. Tracy Neal, Recording Secretary.

Visitors present were Mrs. Emily Kistler; Dr. Sid Roberts; Mrs. Catherine Roberts; and Ms. Stephanie Stevens, reporter for *The Lufkin Daily News*.

Mr. Poland called the meeting to order at 5:30pm and Dr. Kistler gave the invocation.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Poland asked if there were any additions or corrections to the minutes from the previous meeting of the Board. There being no additions or corrections Mr. Henderson made a motion to approve the minutes of the July 10, 2017 regular meeting. Mrs. Temple seconded the motion and the motion carried unanimously.

ACTION ITEMS

The Committee recommended to replace Dr. Kistler's position on the board with Dr. Sidney Roberts. Mr. Stacy made a motion to accept Dr. Roberts as board trustee and Mrs. Temple seconded the motion. Motion passed unanimously.

Dr. Simon asked Mr. Poland to administer the Oath of Office to Dr. Sidney Roberts who will replace Dr. Billy Kistler. Dr. Simon expressed his appreciation to Dr. Kistler for his dedication and

years of service to Angelina College.

Bids and Proposals

Consideration of Athletic Transportation

Advertisements were placed in *The Lufkin Daily News* and invitations to bid were mailed to firms to provide athletic transportation services for the 2017-2018 academic year. Qualified quotes were received from three vendors. Dr. Simon recommended that the bid be awarded to the low bidder, Tri-City Charter, in the amount of \$102,190.00. Motion made by Mrs. Temple to accept the bid of Tri-City Charter to provide athletic transportation for the 2017-2018 year in the amount of \$102,190.00 and seconded by Mr. Stacy. Motion passed unanimously.

Consideration of Hydraulic Simulator and Servo Equipment

Advertisements were placed in *The Lufkin Daily News* and invitations to bid were mailed to vendors for a Hydraulic Simulator and Servo Equipment. One bid was received from Fluid Power Training Institute. Dr. Simon recommended that the bid be awarded to the sole bidder, in the amount of \$49,920.00. Motion made by Mr. Stacy to purchase the Hydraulic Simulator and Servo Equipment in the amount of \$49,920.00 and seconded by Mr. Shands. Motion passed unanimously.

Consideration of Purchase of PacketShaper S400

Dr. Simon presented a recommendation for the Board to approve the purchase of PacketShaper S400 in the amount of \$27,157.00. Mr. Henderson made a motion to approve the purchase. Motion was seconded by Mrs. Temple. After some discussion, the motion passed unanimously.

Consideration of Bid on Property Held in Trust by Linebarger Goggan Blair & Sampson for Delinquent Taxes

Dr. Simon presented a request from Linebarger Goggan Blair & Sampson for acceptance of two bids they received on lots held in trust for delinquent taxes. The first bid is from Rakesh J. Patel in the amount of \$13,480.00 and the second is from Aamir Choudhry in the amount of \$15,777.91. A motion was made by Mr. Shands to approve the sale of both properties held in trust by Linebarger Goggan Blair & Sampson to the City of Lufkin and seconded by Mr. Stacy. Motion carried.

Consideration of Purchase of Police Vehicle

Dr. Simon presented a recommendation for the Board to approve the purchase of a 2018 Dodge Charger Police Vehicle in the amount of \$46,818.25. Mr. Deason made a motion to approve the purchase. Motion was seconded by Mr. Shands and the motion passed unanimously.

Consideration of Purchase of HVAC Control System & Equipment

Dr. Simon presented a recommendation for the Board to approve the purchase of a new HVAC Control System and related equipment and services. After some discussion Mr. Shands made a motion to approve the purchase. Motion was seconded by Mrs. Temple and approved unanimously.

Consideration of Extension of Interlocal Agreement for Property and Liability Insurance

Dr. Simon presented a recommendation to renew the interlocal agreement for property and liability insurance with Texas Association of School Boards (TASB) for the period from September 1, 2017 through August 31, 2018 for a total cost of \$106,895.00. Motion made by Mr. Henderson to approve the extension of the interlocal agreement for property and liability insurance with TASB for a total cost of \$106,895.00 for the period from September 1, 2017 through August 31, 2018. Mr. Deason seconded the motion. The motion passed unanimously.

Consideration of Resolution to Extend Bank Depository Contract

Dr. Simon presented a Resolution for consideration to extend the depository contract with First Bank & Trust under the existing terms as approved by the Board. It is recommended that the Resolution extending the depository contract with First Bank & Trust for the period from September 1, 2017 through August 31, 2019 be accepted. Motion made by Dr. Roberts to approve the Resolution to extend the depository contract with First Bank & Trust for the period from September 1, 2017 through August 31, 2019. Mr. Stacy seconded the motion. Motion passed. Mr. Henderson, Mr. Shands, Mr. Deason and Mrs. Temple abstained from the discussion, vote and decision involving this motion.

Consideration of 2017-2018 Budget

Dr. Simon presented the proposed 2017-2018 budget. Mr. Shands stated that the Finance Committee recommended approving the budget. Mr. Poland thanked the Finance Committee. Everyone was in agreement to approve the preliminary 2017-2018 budget at the September 11, 2017 board meeting contingent upon completing public hearings and setting the tax rate.

Consideration of Proposed Tax Rate and Scheduling of Tax Rate Hearing Dates

The proposed tax rate discussed needed to meet budget needs was \$0.041280 per \$100 for debt service and \$0.139712 per \$100 for maintenance and operations, a total of \$0.180992 per \$100. Motion was made by Mr. Shands to approve the proposed tax rate and public hearing dates. Dr. Roberts seconded the motion. Each Board Member present voted affirmatively.

Two Public Tax Hearing dates have been set for August 23, 2017 at 12:00 noon in the Angelina College Boardroom and on August 28, 2017 at 5:00 pm in the Angelina College Boardroom.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, and Disbursements

Dr. Simon presented the Financial Report, Monthly Investment Report, and Disbursement Report to the Board for approval. After a review of the reports, a motion was made by Mr. Stacy and seconded by Mr. Henderson to accept the Financial Report, Monthly Investment Report, and Disbursement Report as presented. The motion was approved unanimously.

Personnel Recommendations

Dr. Casparis presented the following personnel recommendations for approval. Teri McClung, Nursing Instructor-Hudson ISD; Mary Virginia Casper, STSU Instructor; Austin Clark, Math Instructor; Suzanne Kouts, A&P Instructor; Aloysia Loyd, Math Instructor; Rebecca Morgan, PHED Instructor; Sarah Simon, STSU Instructor; Anthony Wells, Clinical-Respiratory Instructor; Tyler Arnold, Scene Shop Assistant; Danielle Bradberry, Community Services; Priscilla Pipes, Community Services; Barbara Robinson, Community Services; Abigail Tlamasico, Gear-Up Clerk; Daniele Wright, Community Services. Mr. Henderson made the motion to accept the personnel recommendations as presented. Mrs. Temple seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION

At 6:10 p.m., Mr. Poland announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act. All visitors and guests were excused from the Boardroom.

At 6:40 p.m., Mr. Poland announced the end of the Executive Closed Session and invited the visitors and guests to return to the Boardroom. Mr. Poland announced that no action was taken in the Executive Session.

INFORMATION REPORTS

Preliminary Summer II Enrollment

Dr. Simon reported that the preliminary report shows 982 students enrolled in Summer II which was a decrease from Summer II last year. We anticipate that our enrollment will show an increase in the Fall.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon invited all Trustees to the Service Award luncheon on Monday, August 21, at 11:30 in the PE Gym. Our new food service, Great Western Dining will be catering the event.

Dr. Simon also stated that the Board retreat will take place at North Boggy Slough and that he will be contacting board members for dates they are available later this month.

REMARKS BY BOARD MEMBERS

There were no remarks by the board.

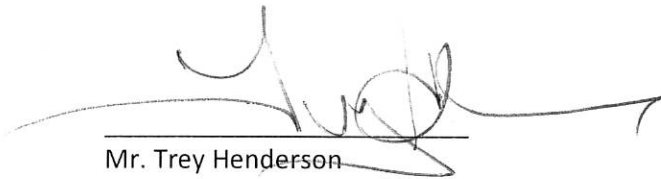
NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, September 11, 2017.

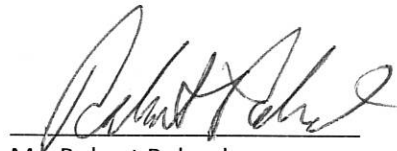
ADJOURNMENT

There being no further business Mr. Poland adjourned the meeting at 6:55 pm.

Minutes approved at the September 11, 2017 meeting.



Mr. Trey Henderson
Secretary
Board of Trustees
Angelina County
Junior College District



Mr. Robert Poland
President
Board of Trustees
Angelina County
Junior College District