

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
August 13, 2018**

The Angelina College Board of Trustees met in the Technology Workforce Building Room 139 of Angelina College at 5:30 p.m. Officers present were Mr. Jay Shands, Secretary. Members present were Ms. Ellen Temple, Mr. Joe Deason, Mr. Robert Poland and Mr. Tim Stacy.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs; Mr. Steve Hudman, Dean of Student Affairs; Ms. Dana Smithhart, Executive Director of Institutional Advancement; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Ms. Diane Throckmorton, Dean of Instruction Language Arts & Education; Mr. Gary Liebst, Assistant Dean of Visual and Performing Arts; Dr. Daryl Lancaster, Associate Dean of Science & Mathematics; Ms. Tifini Whiddon, Director of Human Resources; Ms. Nancy Reynolds, Communications Manager; Ms. Jordan LaCaille, Student Life Coordinator; Ms. Alex Ranc, Instructor School of Arts & Education; Ms. Janice Huffman, Grants & Sponsored Programs Director; Mr. Doug Conn, Police Chief; Mr. Armando Palomino, Recruiter I; Mr. Colin Wise, Recruiter II; Ms. Winifred Ferguson Adams, Associate Dean of Instruction in Health Careers; Ms. Melissa Goins, Controller; Ms. Benetha Jackson, Instructor, Arts & Education; and Ms. Tracy Neal, Recording Secretary.

Visitors present were Mr. Jim Ensley; Ms. Michelle Melton; Ms. Bonnie Denman; Ms. Lisa Haglund, Mr. Wayne Haglund; Ms. Hilary Haglund Walker; Ms. Vickie Evans; Mr. Stephen Walker; Ms. Kristin Weatherford; Ms. Kristi Washington, Mr. Wes Welch; Mr. Lamar Casparis; Dr. Robert Lindsey and Mr. Steve Hall.

Mr. Shands called the meeting to order at 5:30 p.m and Mr. Stacy gave the invocation.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Shands asked if there were any additions or corrections to the minutes from the previous meeting of the Board. There being no additions or corrections Ms. Temple made a motion to approve the minutes of the July 9, 2018 regular meeting. Mr. Poland seconded the motion and the motion carried unanimously.

ACTION ITEMS

Mr. Deason, on behalf of the the Ad Hoc Committee for Appointments recommended to replace Mr. Trey Henderson's position on the board with Ms. Hilary Haglund Walker. Ms. Temple made a motion to accept Ms. Walker as the nominee for board trustee and the motion passed unanimously.

Dr. Simon asked Police Cheif Doug Conn to administer the Oath of Office to Ms. Walker. Dr. Simon expressed his appreciation to Mr. Henderson for his dedication and years of service to Angelina College. Ms. Walker participated in the remainder of the meeting as a trustee.

Reorganization of the Board Offices & Committees

Ms. Temple made a motion to appoint Ms. Walker as the new Vice President of the Board, the motion was seconded by Mr. Deason and approved. The board took no action on committee appointments.

Bids and Proposals

Consideration of Athletic Transportation

Advertisements were placed in *The Lufkin Daily News* and invitations to bid were mailed to firms to provide athletic transportation services for the 2018-2019 academic year. Qualified quotes were received from four vendors. Dr. Simon recommended that the bid be awarded to the low bidder, Tri-City Charter, in the amount of \$129,662.75. Motion made by Mr. Poland to accept the bid of Tri-City Charter to provide athletic transportation for the 2018-2019 year in the amount of \$129,662.75 and seconded by Mr. Stacy. Motion passed unanimously.

Consideration of Bid on Property Held in Trust by Linebarger Goggan Blair & Sampson for Delinquent Taxes

Dr. Simon presented a request from Linebarger Goggan Blair & Sampson for acceptance of three bids they received in the amount of \$851.00 from Gerald Ibarra, 3,688.70 from Leticia Ibarra Ferman and \$7,920.00 from Darwin O. Hunt on properties held in trust for delinquent taxes. A motion was made by Mr. Deason to approve the sale of the properties held in trust by Linebarger Goggan Blair & Sampson and seconded by Ms. Temple. Motion carried.

Consideration of Preliminary 2018-2019 Budget

Dr. Simon presented the proposed 2018-2019 budget. Mr. Shands stated that the Finance Committee recommended approving the budget. Mr. Stacy made a motion to approve the preliminary 2018-2019 budget at the September 10, 2018, board meeting contingent upon completing public hearings and setting the tax rate and seconded by Mr. Poland. Motion passed unanimously.

Consideration of Proposed Tax Rate and Scheduling of Tax Rate Hearing Dates

The proposed tax rate to meet budget needs was \$0.039427 per \$100 of valuation for debt service and \$0.141565 per \$100 of valuation for maintenance and operations, for a total of \$0.180992 per \$100 of valuation. Motion was made by Ms. Temple to approve the proposed tax rate and public hearing dates. Mr. Stacy seconded the motion. Each Board Member present voted affirmatively.

Two Public Tax Hearing dates were set for August 23, 2018, at 12:00 noon in the Angelina College Boardroom and on August 28, 2018, at 5:00 pm in the Angelina College Boardroom.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report

Mr. Sullivan presented the Financial Report, Monthly Investment Report, to the Board for approval.

Personnel Recommendations

Dr. Casparis presented the following personnel recommendations for approval:

Full-Time Employees

Arledge, Jacob; Assistant Baseball Coach; effective July 17, 2018

Currie, Joshua; Career Pathways Navigator; effective July 18, 2018

Hall, Madison, Assistant Soccer Coach; effective July 17, 2018
Hilbert, John; Groundskeeper; effective July 25, 2018
Liebst, Gary, Assistant Dean Visual & Performing Arts; effective July 10, 2018
Mason-Gray, Jovvanta; Student Success Coach; effective July 30, 2018
Palomino-McClure, Armando; Recruiter II; effective July 25, 2018
Vinson, Odessa; Business Office Clerk; effective July 25, 2018
Wise, Colin; Recruiter I; effective July 25, 2018

Part-Time Employees

Alexander, Alex; STSU Instructor; effective August 1, 2018
Arnett, Steven; EMS Skills Lab Instructor; effective July 25, 2018
Capps, Kimberly; Administrative Assistant Police Department; effective July 9, 2018
Colassanti, Sarah; Community Services Instructor; effective July 17, 2018
David, Angela; Community Services Instructor; effective July 25, 2018
Eason, Angel; Technology Workforce Instructor; effective August 1, 2018
Harvey, Violet; Community Services Instructor; effective July 31, 2018
Hyde, Cindy; Community Services Instructor; effective July 10, 2018
Lane, Victoria, Community Services Instructor; effective July 25, 2018
Prejean, Arthur; Technology Workforce Instructor; effective August 1, 2018
Tully, Alice; Community Services Instructor; effective July 25, 2018
Turner, John; Community Services Instructor; effective July 18, 2018
Woodard, Carressa; Community Services Instructor; effective July 25, 2018

Resignations/Retirements/Terminations

Brown, Rebecca; Mathematics Instructor; effective July 24, 2018
Cantu, Jose; Groundskeeper; effective July 2, 2018
Follett, Terressa; Mathematics Instructor; effective July 24, 2018
Lankford, Miranda; Community Services Instructor; effective July 17, 2018
LeJeune, Gerald; Custodian Polk County Center; effective July 9, 2018
Mann, Mark; Police Academy Instructor; effective July 31, 2018
Montavlo, Martin; Security; effective July 24, 2018
Rybarski, Margaret; effective July 15, 2018
Stephens, Janice; Adult Education Instructor; effective July 12, 2018
Truss, Robert; History Instructor; effective August 1, 2018
Williamson, Stephen; Coordinator Police Academy; effective July 12, 2018

After a review of the reports, a motion was made by Ms. Temple and seconded by Mr. Poland to accept the Financial Report, Monthly Investment Report, and Personnel recommendations as presented. The motion was approved unanimously.

INFORMATION REPORTS

2015-2018 JCAR Texas School Safety Center Audit Report

Mr. Sullivan presented the report and reported to the board that this is a requirement for our safety standards. Mr. Sullivan reported there are five standards to meet and Angelina College has met all five. The college will be conducting several different safety drills over the next school year so that everyone knows what to do in different situations.

Phi Theta Kappa Board of Trustee Award

Ms. Michelle Melton, President of Phi Theta Kappa presented that they were nominating our board for an award. The board thanked Ms. Melton and the PTK sponsors for considering the board for the award nomination.

Government Finance Officer Association – Award for Excellence in Financial Reporting

Dr. Simon reported to the board that the Business Office had received the Certificate of Achievement for Excellence in Financial Reporting from the Government Officers Association of the United States and Canada. This certificate is the highest form of recognition in the area of governmental accounting and financial reporting.

Update on Tax Refunding Bonds, Series 2018

Mr. Sullivan reported that Wells Fargo was the successful bidder on the tax refunding bonds at 2.9427%. The savings will be approximately \$55,000 per year.

Final Report of Summer II Enrollment and Fall Pre-Registration

Dean Hudman reported that the final report for Summer II Enrollment had 911 students enrolled which was a decrease from Summer II last year.

Dean Hudman also reported that the preliminary Fall 2018 enrollment report indicates that there is a increase in headcount for Fall 2018. A final enrollment report will be presented at the October meeting.

EXECUTIVE SESSION

At 6:30 p.m. Mr. Shands announced the beginning of the Executive Closed Session, provided by Section 551.071 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:53 p.m. Mr. Shands announced the end of the Executive Closed Session. Mr. Shands announced that no action was taken in the Executive Session.

REMARKS BY BOARD MEMBERS

There were no remarks by board members.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon invited all board members to convocation lunch on Monday, August 20, 2018, from 11:30 a.m. to 1:00 p.m.

NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, September 10, 2018.

ADJOURNMENT

There being no further business Mr. Shands adjourned the meeting at 6:55 p.m.



Mr. Jay Shands
Secretary
Board of Trustees
Angelina College



Dr. Sid Roberts
President
Board of Trustees
Angelina College