

MINUTES  
REGULAR MEETING  
ANGELINA COLLEGE BOARD OF TRUSTEES  
December 9, 2019

The Angelina College Board of Trustees met in the Technology Workforce Building Room 139 of Angelina College at 5:30 p.m. Officers present were Dr. Sid Roberts, President and Ms. Hilary Haglund Walker, Vice President, Mr. Jay Shands, Secretary. Members present were Ms. Ellen Temple, Mr. Robert Poland and Mr. Tim Stacy.

College personnel attending the meeting were Dr. Michael Simon, President; Mr. Chris Sullivan, Vice President of Business Affairs; Mr. Tim Ditoro, Vice President Workforce and Continuing Education; Ms. Krista Brown, Executive Director of Marketing & Student Recruitment; Mr. Doug Conn, Police Chief; Dr. Gary Friery, Associate Dean of School of Business and Technology; Mr. Gary Liebst, Assistant Dean Visual and Performing Arts; Ms. Melissa Goins, Controller; Mr. James Mills, Instructor-Diesel Technology; Ms. Janice Huffman, Director Grants and Sponsored Programs; Ms. Angela Johnson, Interim Dean of School of Science and Mathematics; Ms. Sandy Lamont, Administrative Assistant to Vice President Academic Affairs; and Ms. Tracy Neal, Recording Secretary.

Visitors present were Ms. Molly Abele, Accountant with Axley & Rode; Mr. Wes Welch; Dr. Monica Peters-Clark; Mr. Roy Allen and Dr. Robert Lindsey.

Dr. Roberts called the meeting to order at 5:30p.m.

**COMMENTS TO THE BOARD**

There were no additional comments to the Board.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Dr. Roberts asked if there were any additions or corrections to the minutes from the previous meeting of the Board. There being no additions or corrections Mr. Poland made a motion to approve the minutes of the November 11, 2019 regular meeting, seconded by Ms. Temple and passed unanimously.

**ACTION ITEMS**

*Presentation of Annual Audit*

Ms. Molly Abele of Axley & Rode presented the Board with a copy of their annual audit. Ms. Abele informed the Board that the annual audit was a clean, unmodified opinion and outstanding audit. Mr. Shands stated that the Finance Committee had reviewed the audit and their recommendation was to accept as presented. All board members approved.

*Consideration of Official Calendar 2020-2021 and 2021-2022*

Dr. Simon presented the College Calendars for 2020-2021 and 2021-2022 that met the Coordinating Board requirements and reflected compliance. Motion made by Ms. Temple to approve the College Calendars for 2020-2021 and 2021-2022 as presented. Motion seconded by Ms. Walker and motion carried unanimously.

#### *Review and Approval of Diesel Technology Programs*

Dr. Simon presented documentation to be sent to the Texas Higher Education Coordinating Board to add an Associate of Applied Science in Diesel Technology. The Diesel Technology program will not increase the number of students accepted into the program; rather, it is requiring additional general education course requirements to fulfill the A.A.S. degree curriculum. Motion made by Ms. Walker and seconded by Mr. Poland to approve the transition and passed unanimously.

#### *Consideration of Board Meeting Dates for 2020*

Dr. Simon presented to the board the idea of changing the regular board meeting each month from the second Monday to the third Monday of each month. Motion made by Mr. Shands to approve moving the regular monthly board meetings from the second Monday to the third Monday of each month. Motion seconded by Ms. Temple. The motion was approved by all members with Mr. Poland abstaining from the vote.

#### *Consideration of Appointment of Early Voting Clerk*

There was discussion on the election for trustees to be held on May 2, 2020 as required by state law and the appointment of an Early Voting Clerk. Dr. Simon recommended the board approve Ms. Victoria Kelly. Motion made by Mr. Poland to appoint Ms. Kelly as the Early Voting Clerk for the May 2, 2020 election. Motion seconded by Ms. Temple. Motion passed unanimously.

### **REVIEW AND CONSENT**

#### *Financial Report and Monthly Investment Reports,*

Mr. Sullivan presented the Financial Report and Monthly Investment Report to the Board for approval.

#### *Personnel Recommendations*

Dr. Simon presented the following personnel recommendations for approval:

#### Full-Time Instructors/Employees:

Brown, Krista; Executive Director of Marketing & Student Recruitment; effective November 26, 2019

#### Part-Time Instructors/Employees:

Binvenu, Barbara; Police Academy Instructor; effective October 17, 2019

Nichols, Leslie; CNA Instructor; effective November 8, 2019

Phillips, Monica; Adjunct Instructor; effective October 29, 2019

#### Resignations/Retirements/Terminations:

Bynum, Yvette; Administrative Assistant Polk County Center; effective October 31, 2019

Drago, Freddy; Soccer Coach; effective October 31, 2019

Lancaster, Daryl; Associate Dean School of Science & Mathematics; effective November 30, 2019

Mason Gray, Jovvanta; Success Coach; effective October 19, 2019

O'Connor, Fergus; Assistant Soccer Coach; effective November 21, 2019

Rosario, Marcelo; Police Academy Instructor; effective October 31, 2019

Simmons, Angela; Part-Time Administrative Assistant; effective October 28, 2019  
Sims, Cheryl; Part-Time Administrative Assistant Visual & Performing Arts; effective October 25, 2019  
Zaroyan, Alexander; Assistant Soccer Coach; effective November 21, 2019

After a review of the financial reports and personnel recommendations, a motion was made by Mr. Stacy and seconded by Mr. Shands to accept the Financial Report, Monthly Investment Report, and Personnel Recommendations as presented. The motion was approved unanimously.

### **EXECUTIVE SESSION**

At 5:52 p.m. Dr. Roberts announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:03 p.m. Dr. Roberts announced the end of the Executive Closed Session. Dr. Roberts announced that no action was taken in the Executive Session.

### **INFORMATION**

#### *Fall Enrollment Report*

Dr. Simon presented a report on the fall 2019 enrollment. Report is attached to the minutes.

### **COMMITTEE REPORTS**

Mr. Shands reported that the Finance Committee had met prior to tonight's board meeting. The committee had reviewed the audit and recommended approval to the board.

### **REMARKS BY COLLEGE PRESIDENT**

Dr. Simon mentioned that he would be contacting the board after the first of the year to schedule the Long Range Planning Committee Meeting. There were no additional remarks by Dr. Simon.

### **REMARKS BY BOARD MEMBERS**

There were no additional remarks by the Board.

### **NEXT REGULAR MEETING OF THE BOARD**

The next regular meeting of the Board will be Monday, February 17, 2020.

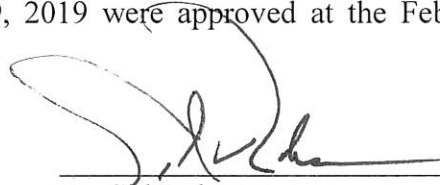
## **ADJOURNMENT**

There being no further business Dr. Roberts adjourned the meeting at 6:30 p.m.

Minutes of the meeting held on December 9, 2019 were approved at the February 17, 2020 meeting.



Mr. Jay Shands  
Secretary  
Board of Trustees  
Angelina College



Dr. Sid Roberts  
President  
Board of Trustees  
Angelina College