

MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
February 19, 2019

The Angelina College Board of Trustees met in the Technology Workforce Room 139 of Angelina College at 5:30 p.m. Officers present were Dr. Sid Roberts, President, Ms. Hilary Haglund Walker, Vice President, and Mr. Jay Shands, Secretary. Members present were Mr. Robert Poland, Ms. Ellen Temple, and Mr. Joe Deason. Mr. Tim Stacy attended by telephone.

College personnel attending the meeting were Dr. Michael Simon, President; Mr. Steve Hudman, Dean of Student Affairs, Ms. Dana Smithhart, Executive Director Institutional Advancement; Mr. Tim Ditoro, Dean of Community Services; Mr. Steve Capps, Senior Director of Physical Plant; Mr. Ken Street, Senior Director Information Technology; Dr. Stacy Pfluger, Assistant Vice President Academic Affairs; Ms. Diana Throckmorton, Dean School of Arts & Education; Dr. Daryl Lancaster, Associate Dean School of Science and Mathematics; Ms. Winifred Ferguson Adam, Associate Dean School of Health Careers; Mr. Gary Liebst, Assistant Dean Visual and Performing Arts; Mr. Doug Conn, Police Chief; Ms. Melissa Goins, Controller; Ms. Tifini Whiddon, Director of Human Resources; Ms. Janice Huffman, Director Grants and Sponsored Programs; Ms. Nancy Reynolds, Communications Manager; Ms. Libby Stapleton, Instructor School of Arts and Education/Student Publications Coordinator; Ms. Camille Lipscomb, Instructional Technology Technician II; Ms. Sandy Lamont, Administrative Assistant to Vice President Academic Affairs; and Ms. Tracy Neal, Recording Secretary.

Visitors present were Ms. Michelle Galvez; Ms. Sarah Wilson; Ms. Hallie Ferguson; Mr. Rocky Thigpen of Overseas Hardwood Company; Mr. Wes Welch; Mr. Andrew Moore of Moore Brothers Construction Company; Mr. Guy Gustafson of Sterling Site Access Solutions; Ms. Bonnie Denman; Dr. Monica Peters-Clark; Mr. Roy Allen; Ms. Grace Juarez with *The Lufkin Daily News*; and Ms. Liz Vasquez.

Dr. Roberts called the meeting to order at 5:30 and gave the invocation.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Dr. Roberts asked if there were any additions or corrections to the minutes from the previous meeting of the Board. There being no additions or corrections Mr. Poland made a motion to approve the minutes of the December 11, 2018 regular meeting, seconded by Ms. Temple and passed unanimously.

ACTION ITEMS

Bids and Proposals

Computers

Advertisements were placed and quotes were received from four vendors for the purchase of 222 desktop computers and monitors. The college is also seeking to purchase five IMac computers. Based on the analysis by the IT Department, Dr. Simon recommended that the bid be awarded to the HPI International for \$180,790.14 and Apple for \$7,490.00 for a total of \$188,280.14. Motion made by Ms. Temple to approve computer purchases as set out above. Motion seconded by Mr. Shands. The motion passed unanimously.

Consideration of Construction Change Order/Addition

Dr. Simon presented a recommendation that the Board approve a change order/addition to the Auxiliary Gym/Campus Store construction project. The construction estimate, provided by Moore Building Associates, would be \$116,845.00. This project would allow the College to renovate the building previously occupied by the Baptist Student Ministry. Motion made by Mr. Deason to approve the recommendation as presented. Ms. Walker seconded the motion. The motion passed unanimously.

Consideration of 2019-2020 Tuition and Fees

Dr. Simon presented for approval to increase the In-District General Institution Services Fee \$6.00 per semester hour and increase Out-of-District, Non-Resident, and International General Institution Services Fee rate \$6.00 per semester hour. After some discussion, a motion made by Mr. Shands and seconded by Mr. Deason. The motion passed unanimously.

Consideration of Annual Software Fees

Dr. Simon presented a recommendation for the Board to approve annual software maintenance fees in the amount of \$75,619.90 for BlackBoard. A motion was made by Mr. Shands to approve the annual software maintenance fees for \$75,619.90 for BlackBoard. Motion was seconded by Ms. Temple and motion passed unanimously.

Consideration of Modification of Tax Abatement

Dr. Simon presented for consideration a modification of a tax abatement request from Overseas Hardwood Company, LLC and Sterling Site Access Solutions, LLC requesting a modification of a tax abatement from Angelina College on real and personal property owned by Overseas Hardwood Company, LLC and Sterling Site Access Solutions, LLC for a timeline of January 1, 2019 and expiring on December 31, 2028. Mr. Poland made a Motion to approve the tax abatement request of Overseas Hardwood Company, LLC and Sterling Site Access Solutions, LLC and Mr. Shands seconded the Motion. The Motion passed unanimously.

Consideration of Nursing Simulation Equipment

Dr. Simon presented to the board a recommendation to approve a purchase in the amount of \$200,097.00 for simulators for the Nursing Program. The College would make the purchase using the BuyBoard Purchasing Cooperative. The source of the funds for this purchase is the JET grant from Texas Workforce Commission. Motion made by Mr. Stacy to approve the recommendation as presented. Ms. Temple seconded the motion. The motion passed unanimously. Mr. Stacy expressed his appreciation to Janice Huffman for her hard work on obtaining the JET Grant.

Consideration to move March 2018 Board Meeting from March 11 to March 18, 2019

Dr. Simon suggested that the board considering moving the March board meeting from March 11 to March 18 since Monday, March 11th is the first day of Spring Break and the college is closed. Mr. Shands made a Motion to approve moving the March meeting to March 18, 2019 and Ms. Temple seconded the Motion. The Motion passed unanimously.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment

Dr. Simon presented the Financial Report, Monthly Investment Report and Quarterly Investment Report to the Board for approval.

Personnel Recommendations

Dr. Simon presented the following personnel recommendations for approval:

Full-Time Employees

Wallace, April; Assistant Registrar; effective February 1, 2019

Full-Time Instructors

Hunter, Sharon; Clinical Health Care; effective February 1, 2019

Part-Time Instructors

Aguilar, Amanda; ESL; effective January 16, 2019
Allen, Russell; English; effective December 7, 2018
Baker, Jeff; Fire Academy; effective January 20, 2019
Brown, Heather; Phlebotomy; effective January 11, 2019
Casparis, Lamar; Business; effective December 7, 2018
Ferguson, Donna; Clinical Health Care; effective January 11, 2019
Gonzalas, Lamar; Speech; effective December 7, 2018
Inman, Adam; Fire Academy; effective January 11, 2019
Lee, Rae; Police Academy; effective December 12, 2018
Mcroskey, Beverly; Dual Credit Biology; effective January 18, 2019
Payne, Lavone; English; effective December 7, 2018
Pope, Jason; Fire Academy; effective January 11, 2019
Sanders, Steven; Phlebotomy; effective January 11, 2019
Welborn, Melissa; Instructor Community Services; effective January 18, 2019

Part-Time Employees

Fuentes, Connie; Distance Education Proctor; effective February 7, 2019
Murry, Kade; Distance Education Proctor; February 7, 2019

Resignations/Retirements/Terminations

Anthony, Robert; Fire Academy; effective January 3, 2019
Apa, Ann; Adjunct Instructor; effective December 14, 2018
Barlow, Debbie Administrative Assistant; effective December 14, 2018
Caldwell, Mellessya; Educational Services Specialist; effective December 31, 2018

Canterbury, Matthew; Fire Academy; effective January 2, 2019
Denby, Peggy; Testing Center Manager; effective January 15, 2019
Dowden, William; Adjunct Instructor; effective January 1, 2019
Drumm, Steven; Police Academy; effective February 6, 2019
Enger, Melanie; Adjunct Instructor; effective December 14, 2018
Douglas, Samuel; Biology Instructor; effective December 14, 2018
Gibbs, Winifred Kay; Administrative Assistant; effective December 31, 2018
Hall, Madison; Assistant Soccer Coach; effective December 14, 2018
Johnson, Robert; Police Academy; effective January 5, 2019
Lane, Kimberly; Administrative Assistant; effective December 31, 2018
Lupe, Barbosa; Distance Education Proctor; effective January 15, 2019
Molina, Liza; Adult Learning Center Aide; effective December 28, 2018
New, Kieth; Business Instructor; effective December 14, 2018
Parker, Dorothy; Evening Supervisor; effective December 13, 2018
Rugley-Guidry, Glenda; Custodian; effective December 14, 2018
Sams, Christopher; Adjunct Instructor; effective December 31, 2018
Scott, Cora; Adjunct Instructor; effective December 14, 2018
Singleton, Meannca; Administrative Assistant; effective December 31, 2018
Smith, Denise; Outreach/Transition Coordinator; effective January 31, 2019
Williams, Ola; Custodian; effective December 31, 2018

After a review of the financial reports and personnel recommendations, a motion was made by Mr. Deason and seconded by Ms. Walker to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report and Personnel Recommendations as presented. The motion was approved unanimously.

EXECUTIVE SESSION

At 6:05 p.m., Dr. Roberts announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act. All visitors and guests were excused from the Boardroom.

At 6:40 p.m., Dr. Roberts announced the end of the Executive Closed Session and invited the visitors and guests to return to the Boardroom. Dr. Roberts announced that no action was taken in the Executive Session.

INFORMATION REPORTS

There were no information reports.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

There were no additional remarks by Dr. Simon.

REMARKS BY BOARD MEMBERS

Mr. Poland would like to get a date set over the next few weeks for a Long Range Planning Retreat with the entire Board and Executive Council.

Dr. Roberts, along with all the board members, expressed their sympathies to Dr. Casparis and her family on the recent passing of her father.

Mr. Stacy expressed his appreciation and thanks to Mr. Larry Cain, Director of the Small Business Development Center and Ms. Esther Campbell, Manager of Workforce and Continuing Education, for going to Austin this last week and representing Angelina College. He also thanked them for their leadership with the Angelina Nacogdoches Area Manufacturing Council

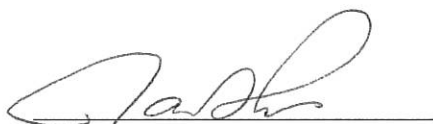
NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, March 18, 2019.

ADJOURNMENT

There being no further business Dr. Roberts adjourned the meeting at 6:55 p.m.

Minutes of the meeting held on February 18, 2019 were approved at the March 18, 2019 meeting.



Mr. Jay Shands
Secretary
Board of Trustees
Angelina College



Dr. Sid Roberts
President
Board of Trustees
Angelina College