

MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
July 10, 2017

The Angelina College Board of Trustees met in the Board Room of Angelina College at 5:30 p.m. Officers present were Mr. Robert Poland, President, Dr. Billy G. Kistler, Vice President, and Mr. Trey Henderson, Secretary. Members present were Mrs. Ellen Temple, Mr. Joe Deason, and Mr. Tim Stacy.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, V.P. Academic Affairs; Dr. Monica Peters-Clark, Coordinator of Quality Enhancement & Innovative Projects; Mr. Steve Hudman, Dean of Student Services; Dr. Stacy Pfluger, Associate Dean of Instruction Science & Mathematics; Diane Throckmorton, Associate Dean of Instruction Language Arts & Education; Tim Ditoro, Dean of Community Services; Selestine Hunt, Associate Dean of Students; Mrs. Nancy Reynolds, Coordinator of Communications and Publications; and Mrs. Tracy Neal, Recording Secretary.

Visitors present were Mr. Wayne Haglund, attorney for the college; Demetrice Adekige, Angelina College Student; and Ms. Stephanie Stevens, reporter for *The Lufkin Daily News*.

Mr. Poland called the meeting to order at 5:30 p.m and Dr. Kistler gave the invocation.

COMMENTS TO THE BOARD

Mr. Wayne Haglund presented to the board and college a book entitled, *Religion and Law in Public Schools*. Mr. Haglund is a contributing author to the book writing Chapter 8, *Individual Religious Liberty in the College and Public School Setting: The Intersection of the Establishment Clause and the Free Exercise Clause*.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Poland asked if there were any additions or corrections to the minutes from the previous meeting of the Board. There being no additions or corrections Mr. Henderson made a motion to approve the minutes of the June 12, 2017 regular meeting. Mrs. Temple seconded the motion and the motion carried unanimously.

ACTION ITEMS

Bids and Proposals

Consideration of Food Services

Advertisements were placed in the Lufkin Daily News and several potential providers were engaged. Two vendors provided a bid for Food Services. The College requested services for the main Lufkin campus.

Dr. Simon presented to the Board for approval the of a three year contract for food services with Great Western Dining Services, Inc. After some discussion, Mr. Henderson made a motion to approve the contract with Great Western Dining Services, Inc. Mrs. Temple seconded the motion and the motion passed unanimously.

Consideration of Bid on Property Held in Trust by Linebarger Goggan Blair & Sampson for Delinquent Taxes

Dr. Simon presented a request from Linebarger Goggan Blair & Sampson for acceptance of a bid they received in the amount of \$1,200.00 from the City of Lufkin on a lot held in trust for delinquent taxes. A motion was made by Dr. Kistler to approve the sale of the property held in trust by Linebarger Goggan Blair & Sampson to the City of Lufkin and seconded by Mr. Deason. Motion carried.

Annual Adoption of Continuing Education and Community Services Fees

Dean Tim Ditoro, Dean of Community Services, presented for approval the annual Tuition and Fee Schedule for Continuing Education and Community Services courses to be effective September 1, 2017. Dean Ditoro reported that he was not requesting an increase in fees for the courses. There were also several new courses added this year. Mr. Henderson made a motion to approve the Tuition and Fee Schedule for Continuing Education Courses effective September 1, 2017 as presented and the motion was seconded by Dr. Kistler. Motion carried unanimously.

Consideration of Revision to Board Policies

Dr. Simon presented revisions to local policies in the Policies and Procedures Manual to the Board from BBC Local-Vacancies and Removal from Office; BCA Local-Board Internal Organization. Dr. Simon also presented new additions to the Policies and Procedures Manual of BBI Local-Technology Resources & Electronic Communications; BCB Local-Board Internal Organization-Board Committees; BCC Local-Board Internal Organization-Board and College Legal Counsel. A motion was made by Mr. Stacy to approve the revisions to local policies in the Policies and Procedures for BBC Local-Vacancies and Removal from Office; BCA Local-Board Internal Organization and the additions of BBI Local-Technology Resources & Electronic Communications; BCB Local-Board Internal Organization-Board Committees; BCC Local-Board Internal Organization-Board and College Legal Counsel. After some discussion, the motion was seconded by Mrs. Temple and approved unanimously.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report and Disbursements

Mr. Sullivan presented the Financial Report, Monthly Investment Report, Quarterly Investment Report and Disbursement Report to the Board for approval. After a review of the reports, a motion was made by Mr. Henderson and seconded by Mrs. Temple to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report and Disbursement Report as presented. The motion was approved unanimously.

Personnel Recommendations

Dr. Casparis presented the following personnel recommendations for approval: Full-Time Instructors Antonia Fleming, Nursing Instructor; Margaret Mortenson, Nursing Instructor; Jeff Parish, English Instructor; Henrietta Sells, Nursing Instructor; Part-Time Instructors Betty Hubbard, Basic Cardio & Strength Training Instructor; Mandy Patrick, Basic Fitness & Nutrition Instructor; Catherine Grissom, Conversation Spanish I, II Instructor; Angela Henderson, Ropes Facilitator Instructor; Tiffany Thomas, Fun Bunch Instructor; Brittany Asher, Nurse Aide Instructor; Bradley Turner, Policy Academy Instructor; Part-Time Employees Richard Powers,

Stage Operations Technician; Resignations/Retirement/Terminations: Kallie Westmoreland, Accountant; Janet Aldredge, Vocational Nurse Instructor. Mr. Stacy made the motion to accept the personnel recommendations as presented. Mrs. Temple seconded the motion. Motion carried unanimously.

REMARKS BY BOARD MEMBERS

Mr. Poland read a letter from Dr. Kistler announcing his resignation from the board. Dr. Kistler shared his thanks and what an honor and pleasure it has been to serve with the members of this board. He expressed his appreciation for the leadership and abilities of Dr. Simon and the administrative team. The board accepted Dr. Kistler's letter and thanked him for his service and dedication.

INFORMATION REPORTS

Update on Final Summer I Enrollment & Preliminary Summer II & Fall Enrollment

Dean Hudman reported that we had a 8% decrease for Summer I. Summer II classes begin July 11, 2017 and there is an 18% increase in headcount and 27% increase in contact hours. Preliminary Fall enrollment looks good.

Annual Report on Enrollment by High School

Dean Hudman reported that 17% of all May 2016 graduates of high schools in our service area attended Angelina College this past Fall or Spring. 31% of all in-county graduates attended Angelina College. The report included comparative data from each high school.

EXECUTIVE SESSION

At 6:00 p.m. Mr. Poland announced the beginning of the Executive Closed Session, provided by Section 551.074 and 551.071 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:25 p.m. Mr. Poland announced the end of the Executive Closed Session. Mr. Poland announced that no action was taken in the Executive Session.

INFORMATION REPORTS CONTINUED

Board Legal Policies

Dr. Simon distributed the different legal policies to the Board for their review. They were *BBBA-Elections: Reporting Campaign Funds; BBBB-Elections: Ethics; BBD-Board Members-Orientation and Training; BBE-Board Members-Authority; BBFA-Ethics-Conflict of Interest Disclosures; BBFB-Ethics-Prohibited Practices; BBG-Board Members-Compensation and Expenses; BBI-Board Members-Technology Resources and Electronic Communications; BCA-Board Internal Organization-Board Officers and Officials; BCB-Board Internal Organization-Board Committees*. Dr. Simon advised that these are policies that were developed directly from Federal law, state law, or state regulation, and the Board does not need to take any action.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon reported the SACSCOC Board reaffirmed Angelina College's accreditation for ten (10) years and removed the institution from probation. No additional reports were requested and our next reaffirmation will take place in 2026.

Dr. Simon also reported that we are in the final stages of development of the 2017-2018 budget and the team will have the preliminary budget ready for presentation to the board at the next board meeting.


NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, August 14, 2017.

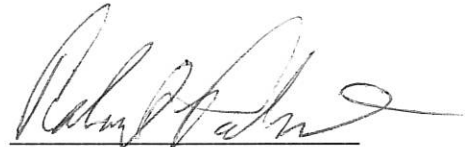
ADJOURNMENT

There being no further business Mr. Poland adjourned the meeting at 6:30 p.m.

Minutes approved at this August 14, 2017 meeting.



Mr. Trey Henderson
Secretary
Board of Trustees
Angelina County
Junior College District



Mr. Robert Poland
President
Board of Trustees
Angelina County
Junior College District