

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
July 9, 2018**

The Angelina College Board of Trustees met in the Technology Workforce Building Room 139 of Angelina College at 5:30 p.m. Officers present were Dr. Sid Roberts, President and Mr. Jay Shands, Secretary. Members present were Mrs. Ellen Temple, Mr. Joe Deason, Mr. Robert Poland and Mr. Tim Stacy.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs; Mr. Steve Hudman, Dean of Student Affairs; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Ms. Diane Throckmorton, Dean of Instruction Language Arts & Education; Mr. Tim Ditoro, Dean of Community Services; Mr. Gary Liebst, Assistant Dean of Visual and Performing Arts; Ms. Sandra Cox, Director of Enrollment Services/Registrar; Ms. Nancy Reynolds, Communications Manager; Ms. Jordan LaCaille, Student Life Coordinator; Ms. Alex Ranc, Instructor School of Arts & Education; Ms. Janice Huffman, Grants & Sponsored Programs Director; Ms. Olivia Wilson, Instructor School of Arts & Education; Mr. Doug Conn, Police Chief; and Ms. Tracy Neal, Recording Secretary.

Visitors present were Ms. Grace Juarez reporter for *The Lufkin Daily News*; Mr. Jim Endsley; Ms. Bonnie Denman; Dr. Monica Peters-Clark; Mr. Wes Welch; Councilman Robert Shankle; Mr. Ronnie King; Mr. Roy Allen; Mr. Keith Wright; Ms. Mary King; Mr. Shaurya Kumar.

Dr. Roberts called the meeting to order at 5:30 p.m and Mr, Stacy gave the invocation.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Dr. Roberts asked if there were any additions or corrections to the minutes from the previous meeting of the Board. There being no additions or corrections Mr. Shands made a motion to approve the minutes of the June 11, 2018 regular meeting. Ms. Temple seconded the motion and the motion carried unanimously.

ACTION ITEMS

Consideration of Worker's Compensation Insurance Interlocal Agreement Claims Administrative Services

Dr. Simon presented to the Board for approval to continue to participate for the next five years beginning September 1, 2018 and ending on August 31, 2023. The agreement provides coverage for Worker's Compensation Insurance at a guaranteed rate based on actual payroll. Claims Administrative Services, Inc. of Tyler, Texas will administrate the plan. The five year agreement provides a guaranteed yearly cost of \$34,091.00. Mr. Stacy made a motion to approve the Worker's Compensation Insurance Interlocal Agreement. Mr. Shands seconded the motion and the motion passed unanimously.

Consideration of Resolution to Extend Interlocal Agreement for Property & Liability Insurance

Dr. Simon presented a recommendation to renew the Interlocal Agreement for property and liability insurance with Texas Association of School Boards (TASB) for the period from September 1, 2018 through August 31, 2019 for a total cost of \$122,415.00. Motion made by Ms. Temple to approve the extension of the Interlocal Agreement for Property and Liability insurance with TASB for a total cost of \$122,415.00 for the period from September 1, 2018 through August 31, 2019. Mr. Shands seconded the motion. The motion passed unanimously.

Consideration of Bid on Property Held in Trust by Linebarger Goggan Blair & Sampson for Delinquent Taxes

Dr. Simon presented a request from Linebarger Goggan Blair & Sampson for acceptance of two bids they received in the amount of \$2,000.00 from Cole M. Kay and \$11,913.23 from Clifton C. Clonts on properties held in trust for delinquent taxes. A motion was made by Mr. Stacy to approve the sale of the properties held in trust by Linebarger Goggan Blair & Sampson to the City of Lufkin and seconded by Mr. Shands. Motion carried.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report and Disbursements

Mr. Sullivan presented the Financial Report, Monthly Investment Report, Quarterly Investment Report and Disbursement Report to the Board for approval. After a review of the reports, a motion was made by Mr. Stacy and seconded by Mr. Shands to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report and Disbursement Report as presented. The motion was approved unanimously.

Personnel Recommendations

Dr. Casparis presented the following personnel recommendations for approval:

Full-Time Employees

O'Connor, Fergus; Assistant Soccer Coach; effective June 26, 2018

Lancaster, Daryl; Associate Dean Science & Mathematics; effective July 2, 2018

Part-Time Employees

Baker, Emily; Community Services Summer Camp Facilitator; effective June 18, 2018

Bartlett, Cheryl; Community Services Summer Camp Facilitator; effective June 18, 2018

Cantu, Sandra, Community Services Instructor; effective June 18, 2018

Gore, Betty; Community Services Summer Camp Facilitator; effective June 18, 2018

Lamb, Joycelyn; Community Services Summer Camp Facilitator; effective June 18, 2018

Potts, Caleb; Community Services Summer Camp Facilitator; effective June 18, 2018

Scurlock, Monica; Community Services Summer Camp Facilitator; effective June 18, 2018

Solis, Martha; Community Services Instructor; effective July 2, 2018

Resignations/Retirements/Terminations

Dixon, Justin; Community Services; effective May 23, 2018

Gauthier, Chastity; Real Estate Instructor; effective June 13, 2018

Hollenbeck, Ruth; Adult Education; effective May 15, 2018

McBee, Karen; Associate Dean Fine Arts; effective June 28, 2018

Smith, Willie; Aide-Adult Basic Education; effective June 29, 2018

Ms. Temple made the motion to accept the personnel recommendations as presented. Mr. Deason seconded the motion. Motion carried unanimously.

INFORMATION REPORTS

City of Lufkin New Comprehensive Plan by Keith Wright

Mr. Keith Wright, City Manager for Lufkin presented Lufkin's Master Plan. Their goal is to aim for more quality of life and environmental improvements. They are looking at place making and three districts, medical, downtown and educational, which will target the Angelina College area. The city plans to spend the next year developing a project list and submitting that to the city council. The board thanked Mr. Wright for attending and stated they looked forward to seeing the developments.

Student Success and inclusion Program by Annie Allen

Ms. Annie Allen, Director of Student Success and Inclusion did a presentation to the Board explaining her new office and the goals and services they will be providing to students. Her office desires to help students with making sure they have the resources and tools they need to succeed. The Board thanked Ms. Allen for her presentation and commended her on a job well done and wished her future success.

EXECUTIVE SESSION

At 6:05 p.m. Dr. Roberts announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:28 p.m. Dr. Roberts announced the end of the Executive Closed Session. Dr. Roberts announced that no action was taken in the Executive Session.

REMARKS BY BOARD MEMBERS

Dr. Roberts presented the board with Mr. Henderson's resignation letter effective June 12, 2018. Dr. Roberts stated that he had appointed a sub-committee to discuss recommendations for filling Mr. Henderson's seat. He reported the sub-committee had met and will be recommending Hilary Haglund Walker.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon reported on his trip to India and Nepal with Mr. Poland. He stated he anticipates a productive relationship with India, but Nepal is still in recovery from the earthquake a few years ago.

NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, August 13, 2018.

ADJOURNMENT

There being no further business Dr. Roberts adjourned the meeting at 6:30 p.m.



Mr. Jay Shands
Secretary
Board of Trustees
Angelina College



Dr. Sid Roberts
President
Board of Trustees
Angelina College