

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
May 14, 2018**

The Angelina College Board of Trustees met in the Board Room of Angelina College at 5:30 p.m. Officers present were Mr. Robert Poland, President, Dr. Sid Roberts, Vice-President; and Members present were Mr. Tim Stacy, Mr. Joe Deason and Mrs. Ellen Temple.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs/In-House Counsel; Mr. Steve Hudman, Dean of Student Affairs; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Ms. Diana Throckmorton, Associate Dean of Language Arts & Education; Ms. Winifred Ferguson Adams, Associate Dean of Health Careers; Ms. Tifini Whiddon, Director of Human Resources; Mr. Steve Capps, Senior Director Physical Plant Operations; Ms. Melissa Goins; Controller; Ms. Janice Huffman, Grants & Sponsored Programs Director; Ms. Nancy Reynolds, Communications Manager; Ms. Doug Conn, Police Chief; Ms. Oliva Wilson, Instructor Social/Behavioral Sciences & Business; Ms. Sandy Lamont and Ms. Tracy Neal, Recording Secretary.

Visitor present were Grace Juaraz, reporter for The Lufkin Daily News; Ms. Catherine Roberts; Mr. Lamar Casparis; Ms. Linda Poland; Dr. Robert Lindsey; Mr. Roy A. Allen; and Dr. Monica Peters Clark.

Mr. Poland called the meeting to order at 5:30 p.m. and Mr. Stacy gave the invocation.

COMMENTS TO THE BOARD

Dr. Lindsey thanked Ms. Tracy Neal for all of her help during the election. He stated he thought she was fair, timely and did a good job.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Poland asked if there were any additions or corrections to the minutes from the previous meeting of the Board. There being no additions or corrections Ms. Temple made a motion to approve the minutes of the April 9, 2018 regular meeting. Mr. Stacy seconded the motion and the motion carried unanimously.

ACTION ITEMS

Canvass of Election & Oath of Office for Trustee Positions 2, 3, and 4

Mr. Poland read the results of the May 5, 2018 Trustee Election. Mr. Deason made a motion to accept the results as presented. Mr. Stacy seconded the motion and it was approved

Mr. Doug Conn, Chief of the Angelina College Police Department, administered the Oath of Office to Dr. Sid Roberts, Position 2, Ms. Ellen Temple, Position 3 and Mr. Robert Poland, Position 4. After the swearing in of the Oath, Chief Conn delivered the Certificate of Oaths and Elections to these members.

Election of Board Officers

Mr. Deason made a motion to elect new officers. Mr. Deason made the nomination for Dr. Roberts to serve as President, Mr. Henderson to serve as Vice-President, and Mr. Shands to serve as Secretary, effective this meeting of the Board. Mr. Stacy seconded the motion. Motion was

unanimous.

Dr. Simon thanked Mr. Poland for his service as President.

Consideration of HVAC Control System

Dr. Simon presented a recommendation to the Board to approve a purchase in the amount of \$66,254, for a new HVAC Control systems and related equipment and services. The College would made the purchase using the BuyBoard Purchasing Cooperative with Ferrara's Heating and Colling. Using the Cooperative allows the College to leverage the State of Texas' purchasing scale to insure competitive pricing. After some discussion, Dr. Roberts made a motion to approve the purchase. Motion was seconded by Ms. Temple and approved unanimously.

Consideration of Science & Mathematics Renovation; Diesel Extension; HVAC Addition & Registrar Renovation

Dr. Simon presented a recommendation to add renovation of space previously occupied by the Registrar, in the Administration building to the existing Science and Math, Diesel and HVAC construction project. With the change, the cumulative value of change order will not exceed 25% of the total initial cost of the project. The renovation base price will be \$116,050.00. After some discussion, Mr. Stacy made a motion to approve and seconded by Ms. Temple. Motion carried unanimously.

Consideration of Annual Appointment of Investment Broker

As required by section 2256.025 of the Government Code, the annual appointment of an investment broker was considered. Dr. Simon recommended accepting Royal Bank of Canada (RBC) be re-adopted as the qualified broker authorized to engage in investment transactions with Angelina College. Mr. Poland made the motion to approve the recommendation of Royal Bank of Canada as the investment broker for Angelina College and Mr. Deason seconded the motion. Motion passed unanimously.

Annual Review and Adoption of Investment Policy

Dr. Simon presented to the Board for approval the College's investment policy in accordance with Section 2256.005 of the Government Code. Dr. Simon noted that there are no changes to the investment policy. Motion made by Ms. Temple to adopt the Investment Policy with no changes. Mr. Stacy seconded the motion. Motion carried unanimously.

Consideration of Extension of Student Athletic Insurance

Dr. Simon recommended extending the contact with Ascension-Guarantee Trust Live for student athletic accident insurance be extended for the period from August 1, 2018 to August 1, 2019 in the amount of \$69,180. Dr. Simon also requested the approval to extend the catastrophic insurance component with Ascension (Summit America Insurance Services) for the same period for an additional \$6,730. Mr. Poland moved to extend the contract for student athletic accident insurance with Ascension-Guarantee Trust Life for \$69,180 as well as extend the catastrophic insurance in the amount of \$6,730. Mr. Deason seconded the motion and the motion passed unanimously.

Consideration of Bid on Property Held in Trust by Linebarger Goggan Blair & Sampson for Delinquent Taxes

Dr. Simon presented a request from Linebarger Goggan Blair & Sampson for acceptance of two bids they received. One bid from Phoenix Energy, LLC in the amount of \$2,050.00 and a bid from Norris G. Alexander in the amount of \$1,815.87, on properties held in trust for delinquent taxes.

A motion was made by Mr. Stacy to approve the sale of properties held in trust by Linebarger Goggan Blair & Sampson to Phoenix Energy, LLC and Norris G. Alexander and seconded by Mr. Deason. Motion carried.

EXECUTIVE SESSION

At 5:55 p.m., Dr. Roberts announced the beginning of the Executive Closed Session, provided by Section 551.071 and 551.074 of the Government Code in accordance with the Texas Open Meetings Act. All visitors and guests were excused from the Boardroom.

At 6:07 p.m., Dr. Roberts announced the end of the Executive Closed Session and invited the visitors and guests to return to the Boardroom. Dr. Roberts announced that no action was taken in the Executive Session.

Consideration of Terms of a Resolution Agreement for the Police Academy

Mr. Poland made a motion to authorize the terms of the resolution agreement for the Police Academy. Motion was seconded by Ms. Temple and approved unanimously.

Review and Consent

Financial Report, Monthly Investment Report,

Mr. Chris Sullivan presented the Financial Report and Monthly Investment Report to the Board for approval. After a review of the reports, a motion was made by Ms. Temple and seconded by Mr. Deason to accept the Financial Report and Monthly Investment Report as presented. The motion was approved unanimously.

Personnel Recommendations

Dr. Casparis presented the following personnel recommendations for approval:

Full-Time Employees:

Brown, Darryl; Maintenance Mechanic; effective May 8, 2018

Resignations/Retirements/Terminations:

Drumm, Steven, Part Time Community Services Instructor; effective April 25, 2018

Kendall, Lester; Part Time ESL Adult Education Instructor; effective April 12, 2018

Williams, Marilyn; Part Time Bookstore Cashier; effective April 5, 2018

Mr. Stacy made the motion to accept the personnel recommendations as presented. Mr. Poland seconded the motion. Motion carried unanimously.

INFORMATION REPORTS

Board Evaluation Discussion

Dr. Roberts commented that he enjoyed the tour of the Technology and Workforce building and programs and would like to hold more of those in the future. The board all agreed this was a good idea.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon commended the faculty and staff for the incredible job they have done this past year with all the changes the college experienced.

Dr. Simon announced he would be traveling to San Juan College in Farmington, New Mexico During his meeting with British Petroleum (BP) they mentioned that San Juan College is the program to see and visit and to try to partner with them.

REMARKS BY BOARD MEMBERS

Mr. Poland suggested the board plan another retreat like they did last year and add a component on governance.

Ms. Temple thanked Dr. Simon for the wonderful school year. She stated that graduation was very nice.

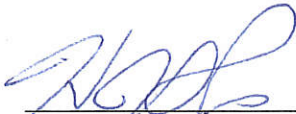
NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, June 11, 2018.

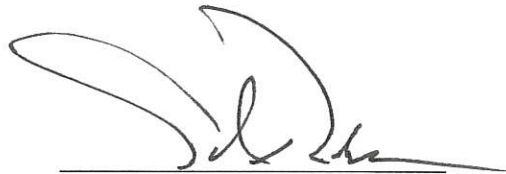
ADJOURNMENT

There being no further business Dr. Roberts adjourned the meeting at 7:10 p.m.

Minutes of the meeting held on May 14, 2018 were approved at the June 11, 2018 meeting.



Mr. Jay Shands
Secretary
Board of Trustees
Angelina County
Junior College District



Dr. Sid Roberts
President
Board of Trustees
Angelina County
Junior College District