

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
May 13, 2019**

The Angelina College Board of Trustees met in the Technology Workforce Building Room 139 of Angelina College at 5:30 p.m. Officers present were Ms. Hilary Haglund Walker, Vice-President; Mr. Jay Shands, Secretary; Members present were, Mr. Joe Deason, Mr. Robert Poland, and Mrs. Ellen Temple. Mr. Tim Stacy attended by telephone.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs/In-House Counsel; Ms. Dana Smithhart, Executive Director Institutional Advancement; Mr. Steve Hudman, Dean of Student Affairs; Mr. Tim Ditoro, Dean of Community Services; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Ms. Diana Throckmorton, Dean of School of Language Arts & Education; Mr. Gary Liebst, Assistant Dean of Visual & Performing Arts; Dr. Gary Friery, Associate Dean of School of Business & Technology; Ms. Janice Huffman, Grants & Sponsored Programs Director; Dr. Daryl Lancaster, Associate Dean of School Mathematics & Science; Ms. Nancy Reynolds, Communications Manager; Ms. Doug Conn, Police Chief; Mr. Byron Coleman, Head Women's Basketball Coach; Mr. Gary Stallard, Sports Information Director and Instructor; Ms. Oliva Wilson, Instructor Social/Behavioral Sciences & Business; Ms. Sandy Lamont and Ms. Tracy Neal, Recording Secretary.

Visitor present were Grace Juaraz, reporter for The Lufkin Daily News; Mr. Wes Welch; Ms. Bonnie Lee; Ms. Bonnie Denman; Dr. Monica Peters-Clark; Ms. Natasha Mack; Ms. Charion Bruton; and Mr. Roy Allen.

Ms. Walker called the meeting to order at 5:30 p.m.

COMMENTS TO THE BOARD

There were no comments to the board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Ms. Walker asked if there were any additions or corrections to the minutes from the previous meeting of the Board. There being no additions or corrections Ms. Temple made a motion to approve the minutes of the April 8, 2019 regular meeting. Mr. Poland seconded the motion and the motion carried unanimously.

ACTION ITEMS

Consideration of Annual Appointment of Investment Broker

As required by section 2256.025 of the Government Code, the annual appointment of an investment broker was considered. Dr. Simon recommended Royal Bank of Canada (RBC) be re-adopted as the qualified broker authorized to engage in investment transactions with Angelina College. Mr. Shands made the motion to approve the recommendation of Royal Bank of Canada as the investment broker for Angelina College and Mr. Poland seconded the motion. Motion passed unanimously.

Annual Review and Adoption of Investment Policy

Dr. Simon presented to the Board for approval the College's investment policy in accordance with Section 2256.005 of the Government Code. Dr. Simon noted that there are no changes to the investment policy. Motion made by Mr. Shands to adopt the Investment Policy with no changes. Ms. Temple seconded the motion. Motion carried unanimously.

Consideration of Extension of Student Athletic Insurance

Dr. Simon recommended extending the contract with Ascension-Guarantee Trust Life for student athletic accident insurance for the period from August 1, 2019 to August 1, 2020 in the amount of \$84,643. Dr. Simon also requested the approval to extend the catastrophic insurance component with Ascension (Summit America Insurance Services) for the same period for an additional \$7,538. Mr. Deason moved to extend the contract for student athletic accident insurance with Ascension-Guarantee Trust Life for \$84,643 as well as extend the catastrophic insurance in the amount of \$7,538. Ms. Temple seconded the motion and the motion passed unanimously.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report; Personnel Recommendations

Mr. Sullivan presented the Financial Report and Monthly Investment Report to the Board for approval.

Personnel Recommendations

Dr. Casparis presented the following personnel recommendations for approval:

Full-Time Employees:

Farogan, Alexander; Assistant Soccer Coach; effective May 7, 2019

Foster, Leonard; Grounds; effective April 9, 2019

Salazar, Urbano; Grounds; effective April 9, 2019

Part-Time Instructors/Employees:

Brown, Tracie; Police Academy Instructor; effective May 2, 2019

Inman, Rachel; Speech Instructor; effective April 25, 2019

Resignations/Retirements/Terminations:

Weisel, Courtnie; Part Time Bookstore Cashier; effective April 11, 2019

After reviewing the reports and personnel recommendations, a motion was made by Mr. Poland and seconded by Ms. Temple to accept the Financial Report, Monthly Investment Report, and Personnel Recommendations as presented. The motion was approved unanimously.

EXECUTIVE SESSION

At 5:55 p.m., Ms. Walker announced the beginning of the Executive Closed Session, provided by Section 551.071 and 551.074 of the Government Code in accordance with the Texas Open Meetings Act. All visitors and guests were excused from the Boardroom.

At 6:10 p.m., Ms. Walker announced the end of the Executive Closed Session and invited the visitors and guests to return to the Boardroom. Ms. Walker announced that no action was taken in the Executive Session.

INFORMATION REPORTS

Enrollment Management Presentation

Dr. Simon presented a report that discussed the national trends relevant to enrollment management, benchmarking Angelina College with over 900 other public, two-year colleges in the United States and discussed regional trends relevant to enrollment management. The data suggest that because state funding and tuition revenue are both driven by student enrollment, enrollment management directly affects institutional viability. Angelina College has a strong financial position. While the cost of attendance has remained below the national 50th percentile, total tuition and fees, as a percentage of revenue for the College, has increased significantly due to decreased state funding.

Dr. Simon identified the following goals in the report:

- Improve market share of recent high school graduates from the service area enrolling in AC to at least 31% (+1,640 headcount annually)
- Grow enrollment among “nontraditional” students by at least 33% (+200 headcount annually)
- Improve full-time student retention (fall-to-fall) to at least 61% (+300 headcount annually)
- Improve the percentage of students who complete a degree or certificate within 150 percent of the expected time to 25% (-633 headcount)
- Establish baseline data describing the number of dual credit students who enroll at AC after high school graduation to continue their studies, and develop a strategy and tactics to improve enrollment among former dual credit students
- Strengthen the connection between Adult Basic Education and for-credit programs to grow the number of students who make the transition to credential-seeking status
- Develop recruitment, course scheduling, delivery modality strategies to increase enrollment of working adult learners, and build partnerships with regional employers to encourage their employees to take courses at AC
- Conduct market research to determine why AC male enrollment is significantly lower than national averages
- Research why a lower percentage of students enrolled full-time at AC from 2014 to 2017 and address the cause where possible

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

There were no additional remarks by the President.

REMARKS BY BOARD MEMBERS

There were no additional remarks by the Board.

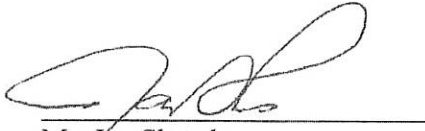
NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, June 10, 2019.

ADJOURNMENT

There being no further business Ms. Walker adjourned the meeting at 6:55 p.m.

Minutes of the meeting held on May 13, 2019 were approved at the June 10, 2019 meeting.



Mr. Jay Shands
Secretary
Board of Trustees
Angelina College



Dr. Sid Roberts
President
Board of Trustees
Angelina College