



Angelina College

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ORDER OF BUSINESS
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
MAY 9, 2016
5:30 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. INTRODUCTION OF GUESTS
- IV. INVOCATION
- V. COMMENTS TO THE BOARD
- VI. APPROVAL OF MINUTES OF PREVIOUS MEETING – April 11, 2016
- VII. OATH OF OFFICE FOR TRUSTEE POSITIONS #1 and #2
- VIII. ELECTION OF BOARD OFFICERS FOR 2016-2018
- IX. ACTION ITEMS
 - A. Bids and Proposals – *there are no bids or proposals to consider*
 - B. Consideration of Annual Appointment of Investment Broker – *Morgan Stanley Smith Barney*
 - C. Annual Review and Adoption of Investment Policy – *no changes are recommended*
 - D. Consideration of Extension of Interlocal Agreement for Worker's Compensation Insurance – *extending current agreement for another 3 years*
 - E. Consideration and Possible Action of Additional Delinquent Fee Increase Pursuant to §§ 33.07, 33.08 and 6.30 (c) of the Texas Property Tax Code – *tabled from April 11 meeting*
- X. REVIEW AND CONSENT
 - A. Financial Report
 - B. Monthly Investment Report
 - C. Disbursements
 - D. Personnel Recommendations
- XI. EXECUTIVE SESSION
 - A. An Executive Closed Session may be held under Texas Government Code §551.074 to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
 - B. An Executive Closed Session may be held under Texas Government Code §551.071 for the purpose of having a private consultation with the Board's attorney when the governmental body seeks the advise of its attorney about pending or contemplated litigation or a settlement offer, or on a matter in which the duty of counsel to his client, under the Code of Professional Responsibility of the State Bar of Texas clearly conflicts with the Act.
 - C. Per §551.129 of the Texas Government Code a governmental body may use a telephone conference call, video conference call, or communications over the Internet to conduct a public consultation with its attorney in an open meeting of the governmental body or a private consultation with its attorney in a closed meeting of the governmental body.
- XII. INFORMATION REPORTS
 - A. Preliminary Report on Summer Enrollment
 - B. Preliminary Report on Strategic Planning
- XIII. COMMITTEE REPORTS
- XIV. REMARKS BY COLLEGE PRESIDENT
- XV. REMARKS BY BOARD MEMBERS
- XVI. NEXT REGULAR MEETING OF THE BOARD – June 13, 2016
- XVII. ADJOURNMENT

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MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
April 11, 2016

The Angelina College Board of Trustees met in the Board Room of Angelina College at 5:30 p.m. Officers present were Mr. Tim Stacy, President, Mr. Robert Poland, Vice-President, and Dr. Billy G. Kistler, Secretary; and Members present were Mr. Jay Shands, Mrs. Ellen Temple, and Mr. Joe Deason.

College personnel attending the meeting were Dr. Michael Simon, President; Mrs. Michaelyn Greene, Controller; Dr. Monica Peters-Clark, Coordinator, Institutional Effectiveness and QEP; Mrs. Nancy Reynolds, Coordinator of Communications and Publications; and Mrs. Rebecca Allen, Recording Secretary.

Visitors present were Ms. Stephanie Stevens, reporter for *The Lufkin Daily News* and Mr. James Guest, Mr. John Manuel and Ms. Janet Freeman with Linebarger Goggan Blair & Sampson, LLP, delinquent tax attorneys.

Mr. Stacy called the meeting to order at 5:35 p.m. and Mr. Deason gave the invocation.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Stacy asked if there were any additions or corrections to the minutes from the previous meeting of the Board. There being no additions or corrections Mr. Shands made a motion to approve the minutes of the March 14, 2016 regular meeting. Mr. Poland seconded the motion and the motion carried unanimously.

ACTION ITEMS

Bids and Proposals

There were no bids or proposals to consider.

Appointment of Accounting Firm for Annual Audit

Dr. Simon made a recommendation that the Board approve the renewal of Axley & Rode, LLP to perform the annual financial audit for the Fiscal Year ended August 31, 2016 at a cost of \$30,000 (no change in price from prior year). This is the final year of the two year option to renew. Mr. Poland made a motion to approve the renewal of Axley & Rode, LLP to perform the annual financial audit for the year ending August 31, 2016. Mrs. Temple seconded the motion as presented. The motion passed unanimously.

Consideration of Tax Abatement Request

Dr. Simon advised the Board that TFG Lufkin, LP has requested a 6-year tax abatement, with a declining percentage of abatement on new value of real and personal property improvement beginning 2017. The tax abatement had already been approved by the Lufkin City Council. A motion was made by Dr. Kistler to approve the request for tax abatement of TFG Lufkin, LP and seconded by Mrs. Temple. Motion carried unanimously.

Consideration and Possible Action of Additional Delinquent Fee Increase Pursuant to §§33.07, 33.08, and 6.30(c) of the Texas Property Tax Code

Dr. Simon introduced John Manuel with Linebarger Goggan Blair & Sampson, LLP, the College's tax attorneys, to present a request for authority to impose an additional penalty on delinquent taxes for tax year 2015 and subsequent years in an amount that does not exceed the amount of the compensation specified in the contract with Linebarger Goggan Blair & Sampson. A motion was made by Mrs. Temple to authorize the additional penalty on delinquent taxes for tax year 2015 and subsequent years in an amount that does not exceed the amount of the compensation specified in the contract with Linebarger Goggan Blair & Sampson. The motion was seconded by Dr. Kistler. After some discussion, Mrs. Temple made a motion to table this item and Dr. Kistler seconded the motion to table this item. The Board requested that Linebarger Goggan Blair & Sampson, LLP, provide them with additional information including their collection rate. Motion to table carried unanimously.

Consideration of Addition of New Board Policies

Dr. Simon presented to the Board for approval additions to the Policies and Procedures Manual to include a policy on Naming of College District Facilities and Programs and an Official Institutional Relationship policy. After some discussion, a motion was made by Mr. Deason to approve the addition of a policy to the College's Policies and Procedures manual on Naming of College District Facilities and Programs, seconded by Mr. Poland and approved unanimously.

Mrs. Temple made a motion to approve the addition of an Official Institutional Relationship policy to the Policies and Procedures Manual as presented. Dr. Kistler seconded the motion and the motion passed unanimously.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report, and Disbursements

Dr. Simon presented the Financial Report, Monthly Investment Report, Quarterly Investment Report and Disbursement Report to the Board for approval. After a review of the reports, a motion was made by Mr. Shands and seconded by Mrs. Temple to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report and Disbursement Report as presented. The motion was approved unanimously.

Personnel Recommendations

Dr. McKenzie presented the following personnel recommendations for approval: full-time employees Chantey Bevil/Administrative Assistant for Science and Math Division, Camile Lipscomb/IT Tech I, Jacob Scoggins/IT Tech I, and Dana Smithhart/Outreach Coordinator- East Texas GEAR UP; part-time employees John Carver/Maintenance and Security, and Jack Stephenson/Security. Dr. McKenzie also presented for approval the reassignment of Stacy Pfluger as Interim Associate Dean of Instruction for the Science and Math Division effective April 11, 2016, and the resignations of Joe Madden/VP of Business Services effective March 31, 2016, and Christi Maddux, Outreach Coordinator – East Texas GEAR UP, effective March 28, 2016. Mr. Shands made the motion to accept the personnel recommendations as presented. Mrs. Temple seconded the motion. Motion carried unanimously.

At 6:08 p.m., Mr. Stacy announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act. All visitors and guests were excused from the Boardroom.

At 6:19 p.m., Mr. Stacy announced the end of the Executive Closed Session and invited the visitors and guests to return to the Board Room. Mr. Stacy announced that no action was taken in the Executive Closed Session.

Consideration of Possible Naming Right

Mr. Poland made a motion to name the Health Careers I building in honor of Dr. Patricia McKenzie for her dedication and years of service to the College. Dr. Kistler seconded the motion and the motion was unanimous. Dr. McKenzie thanked the Board for the honor.

INFORMATION REPORTS

There were no information reports presented.

COMMITTEE REPORTS

There were no committee reports presented.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon informed the Board that the interviews had been completed for the men's basketball coach and interviews were being conducted this week for men's and women's soccer coach. He also informed the Board that applications have been received from strong candidates for Vice President of Academic Affairs and Vice President of Business Services and hoped to fill the positions as quickly as possible.

Dr. Simon updated the Board on the status of the Angelina County Early College High School and because of some changes in the state statute the high schools voted to withdraw their application with TEA.

Dr. Simon informed the Board that the strategic planning process has begun. Goals will be set around the Long Range Planning goals with the goal is to adopt a strategic plan prior to August.

Dr. Simon told the Board that our SACSCOC Response Report had been mailed and a review will be held in June.

Dr. Simon updated the Board on lighting in the Temple Theatre, renovations needed to labs in the Science & Math Building, technology upgrades, and need for updated equipment in our Technology and Workforce division.

Dr. McKenzie reminded the Board of the Honors & Awards ceremony on April 12th at 7:00pm.

REMARKS BY BOARD MEMBERS

There were no additional remarks by the board members.

NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, May 9, 2016.

ADJOURNMENT

There being no further business Mr. Stacy adjourned the meeting at 6:35pm.

Minutes approved at this May 9, 2016 meeting.

Dr. Bill Kistler
Secretary
Board of Trustees
Angelina County
Junior College District

Mr. Tim Stacy
President
Board of Trustees
Angelina County
Junior College District