

**MINUTES  
REGULAR MEETING  
ANGELINA COLLEGE BOARD OF TRUSTEES  
October 14, 2019**

The Angelina College Board of Trustees met in the Technology Workforce Building Room 139 of Angelina College at 5:30 p.m. Officers present were Dr. Sid Roberts, President, Ms. Hilary Haglund Walker, Vice President and Mr. Jay Shands, Secretary. Members present were Mr. Robert Poland, Mr. Tim Stacy, and Mr. Joe Deason.

College personnel attending the meeting were Dr. Michael Simon, President; Mr. Chris Sullivan, Vice President of Business Affairs; Dr. Cynthia Casparis, Vice President of Academic Affairs; Ms. Dana Smithhart, Executive Director Institutional Advancement; Mr. Tim Ditoro, Dean of Community Services; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Ms. Diana Throckmorton, Dean of School of Arts and Education; Ms. Winifred Ferguson-Adams, Associate Dean Health Careers; Dr. Daryl Lancaster, Associate Dean of the School of Science and Mathematics; Mr. Gary Liebst, Assistant Dean Visual & Performing Arts; Ms. Melissa Goins, Controller; Ms. Janice Huffman, Director Grants & Sponsored Programs; Mr. Doug Conn, Police Chief; Ms. Sandy Lamont, Administrative Assistant to Vice President of Academic Affairs; Mr. David Henson, Director of Respiratory Care; Ms. Casey Davis, Director of Medical Sonography; and Ms. Tracy Neal, Recording Secretary.

Visitors present were Ms. Bonnie Denman; Mr. Jim Ensley; Ms. Janet Freeman, Mr. John Manuel, Mr. James Guest with Linebarger Goggan Blair & Sampson, LLP; Ms. Stephanie Drago; Mr. Gary Hunter; Ms. Kathryn Hunter; Ms. Myrtle Kennedy; Dr. Monica Peters-Clark; Ms. Bettie Alexander; Ms. Catherin Goodwin Adams; and Ms. Sellestine Hunt.

Dr. Roberts called the meeting to order at 5:30 p.m.

**COMMENTS TO THE BOARD**

There were no comments to the Board.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Dr. Roberts asked if there were any additions or corrections to the minutes from the previous meetings of the Board. There being no additions or corrections. Mr. Poland made a motion to approve the minutes of the September 9, 2019, regular meeting, seconded by Mr. Shands, and passed unanimously.

**ACTION ITEMS**

*Respiratory Simulator*

Advertisements were publically issued and vendors were provided bid request for one respiratory simulator. Two bids was received. The bids were reviewed by Mr. David Henson, Respiratory Director and Ms. Janice Huffman, Director of Grants and Sponsored Programs. Dr. Simon recommended that the bid be awarded to *Ingmar Medical LLC* in the amount of \$70,410.00. The purchase will utilize Perkins grant funds. Motion made by Mr. Stacy to accept the bid of Ingmar Medical, LLC and seconded by Mr. Deason. Motion passed unanimously.

Advertisements were publically issued and vendors were provided bid request for two ultrasound machines. Two bids was received. The bids were reviewed by Ms. Casey Davis, Diagnostic Medical Sonography Director and Ms. Janice Huffman, Director of Grants and Sponsored Programs. Dr. Simon recommended that the bid be awarded to Preferred Medical Systems, LLC in the amount of \$68,984.00. The purchase will utilize Perkins grant funds. Motion made by Mr. Shands to accept the bid of Preferred Medical Systems, LLC and seconded by Ms. Walker. Motion passed unanimously.

*Consideration of Software and Connectivity Annual Maintenance Fees for Jenzabar and Blackboard*

Dr. Simon recommended that the Board approve the maintenance fees to Jenzabar in the amount of \$215,372.00 and Blackboard for \$77,889 for 2019-2020, \$80,225.00 for 2020-2021 and \$82,632 for 2021-2022. A motion was made by Mr. Deason to approve the maintenance fees and seconded by Mr. Stacy and approved.

*Consideration of Additional Board Policies*

Dr. Simon presented to the Board for approval additions of Local Policy CIB and Legal Policy CIB-Equipment and Supplies Management to the Policies and Procedures Manual. Mr. Deason stated that the Policy Review Committee had met and recommended as a seconded motion from the committee to approve the policies. Motion passed unanimously.

*Consideration of Bid on Property Held in Trust by Linebarger Goggan Blair & Sampson for Delinquent Taxes*

Dr. Simon presented several requests from Linebarger Goggan Blair & Sampson for acceptance of bids they received on properties held in trust for delinquent taxes:

1. Two bids in the amount of \$521.27 and \$2,029.90 from Jimmy Laird;
2. Two bids in the amount of \$3,704.25 and \$2,740.90 from Syreeta N. Daniels;
3. Once bid in the amount of \$1,815.87 from Jaquon M. McCloud; and
4. Once bid in the amount of \$4,419.55 from Kathern L. Atwood.

A motion was made by Mr. Stacy to approve the sale of the properties held in trust by Linebarger Goggan Blair & Sampson and seconded by Mr. Poland. Motion carried.

*Consideration of Interim Delegation for Establishment of Tuition and Fees*

Dr. Simon presented a recommendation that the Board delegate interim approval of fees associated with community services continuing education beyond the annual approval to Dr. Michael Simon, President. A motion was made by Mr. Shands to approve appointing Dr. Simon to give interim approval of fees and seconded by Mr. Deason. Motion carried.

**REVIEW AND CONSENT**

*Financial Report, Monthly Investment Report, Quarterly Investment Report and Personnel Recommendations*

Mr. Sullivan presented the Financial Report, Monthly Investment Report, and Quarterly Investment Report to the Board for approval.

*Personnel Recommendations*

Dr. Casparis presented the following personnel recommendations for approval:

Full-Time Instructors/Employees:

Hubert, Matthew; Interim Soccer Coach; effective September 19, 2019  
Shannon, Morgan; Employee Benefits Specialist; effective September 6, 2019  
Verner, Nadine; Residence Life Specialist; effective September 6, 2019

Part-Time Instructors/Employees:

Anderson, Mary; Cake/Cookie Instructor; September 26, 2019  
Hennigan, Shandi; Community Services Instructor; September 18, 2019  
Taller, Mariah; Percussion Instructor; effective September 18, 2019  
Troutman, Anita; Adult Education Instructor; effective September 18, 2019

Resignations/Retirements/Terminations:

Garcia, Miguel; Part-Time Adult Education Instructor; effective September 19, 2019  
Escobedo, Luis; Part-Time Distance Education Assistant; effective September 13, 2019  
Hudman, Steven; Dean of Student Affairs; effective September 4, 2019  
Prescott, Deborah; Part-Time Adult Education Instructor; effective September 17, 2019

After a review of the reports, a motion was made by Mr. Poland and seconded by Mr. Stacy to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report, and Personnel recommendations as presented. The motion was approved unanimously.

**EXECUTIVE SESSION**

At 5:58 p.m. Dr. Roberts announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:15 p.m. Dr. Roberts announced the end of the Executive Closed Session. Dr. Roberts announced that no action was taken in the Executive Session.

**INFORMATION REPORTS**

*Delinquent Tax Report from Linebarger Goggan Blair & Sampson*

Mr. James Guest with Linebarger Goggan Blair & Sampson presented a report regarding the delinquent tax collection for Angelina College's taxing district for the reporting period of September 1, 2018, through August 31, 2019. The law firm mailed out several notices to notify the taxpayer of the delinquency. The law firm filed 101 new lawsuit involving 167 properties, They prepared and submitted notices of non-suits in 50 suits. During this reporting period, judgments in 78 suits were granted involving 92 property accounts. Collection results were \$288,207.84, which does not include attorney fees.

**REMARKS BY BOARD MEMBERS**

There were no remarks by board members.

**COMMITTEE REPORTS**

There were no committee reports.

**REMARKS BY COLLEGE PRESIDENT**

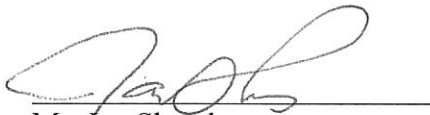
Dr. Simon shared a letter from Latexo ISD CTE Director, Mr. Chris Craven, which was very complimentary of Ms. Jennifer Baldauf, Dr. Daryl Lancaster, Ms. Deborah Jenke, Ms. Odessa Vinson, Ms. Michelle Brazeil, Dr. Tom McKinney, Ms. Camille Lipscomb, and Mr. Max McKean. To quote Mr. Craven “The kind of people we communicate with and personal service we receive is something we greatly appreciate, and is truly one of the strengths of AC. I find it hard to believe that any other college could provide as much.”

**NEXT REGULAR MEETING OF THE BOARD**

The next regular meeting of the Board will be Monday, November 11, 2019.

**ADJOURNMENT**

There being no further business Dr. Roberts adjourned the meeting at 6:20 p.m.



Mr. Jay Shands  
Secretary  
Board of Trustees  
Angelina College



Dr. Sid Roberts  
President  
Board of Trustees  
Angelina College