

MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
October 10, 2016

The Angelina College Board of Trustees met in the Boardroom of Angelina College at 5:30 p.m. Officers present were Dr. Billy G. Kistler, Vice President, and Mr. Trey Henderson, Secretary; Members present were Mr. Jay Shands, Mrs. Ellen Temple, Mr. Joe Deason and Mr. Tim Stacy.

College personnel attending the meeting were Dr. Michael Simon, President; Mr. Chris Sullivan, Vice President of Business Affairs; Dr. Cindy Casparis, Vice President of Academic Affairs; Dr. Monica Clark, Coordinator, Institutional Effectiveness and QEP; Mrs. Nancy Reynolds, Coordinator of Communications; Mr. Steve Hudman, Dean of Student Services; Mr. Mark Yarnall, Automotive Technology instructor; Mr. Ken Street, Director of Information Technology; Dr. Karen McBee, Associate Dean of Fine Arts; and Mrs. Rebecca Allen, Recording Secretary.

Visitors present were Ms. Stephanie Stevens, reporter for *The Lufkin Daily News* and Mr. Mark Steele with Hunter Engineering.

Dr. Kistler called the meeting to order in Mr. Poland's absence at 5:30pm and Dr. Kistler gave the invocation.

COMMENTS TO THE BOARD

Dr. Karen McBee invited the Board to the Fine Arts Alumni Recital on Sunday, October 23rd, at 2:30pm, in the Temple Theater. There will be 11 AC alumni performing. The recital is free, but donations will be taken to benefit the Jack Hudgins Scholarship.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Dr. Kistler asked if there were any additions or corrections to the minutes from the previous meetings of the Board. There being no additions or corrections Mr. Shands made a motion to approve the minutes of the September 12, 2016 regular meeting, seconded by Mr. Henderson and passed unanimously.

ACTION ITEMS

Bids and Proposals

Automotive Equipment Upgrades

Dr. Simon presented for approval automotive equipment upgrades from Hunter Engineering Company under the TXSmartBuy Statewide Purchasing Contract in the amount of \$44,782.68. The funding for the automotive equipment upgrades will come from grant funds. Motion made by Mrs. Temple to accept the bid from Hunter Engineering Company in the amount \$44,782.68 for automotive equipment upgrades. Motion seconded by Mr. Stacy and carried unanimously.

PacketShaper

Invitations to bid were sent to seven vendors and advertisements were placed in The Lufkin Daily News for bids for a PacketShaper. After a review by Mr. Ken Street, Director of IT, Dr. Simon presented a recommendation that the Board accept the only bid received from Florence & Associates Consulting in the amount \$37,625.05. Motion made by Mr. Henderson to accept the bid from Florence & Associates Consulting in the amount \$37,625.05 for purchase of a PacketShaper. The motion was seconded by Mr. Shands. Motion carried unanimously.

Consideration of 2016 – 2021 Strategic Plan

Dr. Simon presented the 2016 – 2021 Strategic Plan of the College for approval by the Board. Mr. Henderson stated that the Long Range Planning Committee met on October 6, 2016 and approved the Strategic Plan and only a vote is needed. The vote was unanimous in favor of approving the 2016-2021 Strategic Plan. The Board thanked all who worked on preparing the Strategic Plan for the good job.

REVIEW AND CONSENT

Monthly Investment Report, Quarterly Investment Report, and Disbursements

Mr. Sullivan presented the Quarterly Investment Report and Disbursement Report to the Board for approval. Because numbers would be preliminary since the close of business on August 31, 2016, the Financial Report was not available for review this month. After a review of the reports, a motion was made by Mr. Henderson and seconded by Mr. Stacy to accept the Monthly Investment Report, Quarterly Investment Report and Disbursement Report as presented. The motion was approved unanimously.

Personnel Recommendations

Dr. Casparis presented the following personnel recommendations for approval: Kathryn McMillen, temporary Nursing instructor; full-time employees Lisa McCreary, Nacogdoches Center Director, Patrick McKean and Daniel May, IT Tech I; Community Services Nurse Aide instructor/Cushing Brandi Arreguin, Nursing Aide/Shepherd Sarah Dean and Nurse Aide/Central Susan Rouse; and 188 part-time instructors for approval. Mrs. Temple made the motion to accept the personnel recommendations as presented. Mr. Stacy seconded the motion. Motion carried unanimously.

INFORMATION REPORTS

Student Demographic Profile – Fall 2016

Dean Hudman presented the annual report on the profile of college credit students attending AC. He stated that the concurrent is growing. We had a 6.5% growth in Angelina County and a tremendous growth in Technology and Workforce.

SACSCOC Progress Update

Dr. Simon provided an update to the Board of preparations in place to prepare our response to

SACSCOC. He told the Board that he plans on having the report complete in December.

COMMITTEE REPORTS

There were no committee reports presented.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon informed the Board that the State is requiring training for all Board members of Texas public institutions of higher education before the end of the year.

REMARKS BY BOARD MEMBERS

There were no additional remarks by any board members.

NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, November 14, 2016.

ADJOURNMENT

There being no further business Dr. Kistler adjourned the meeting at 5:52pm.

Minutes approved at the November 14, 2016 meeting.

Mr. Trey Henderson
Secretary
Board of Trustees
Angelina County
Junior College District

Mr. Robert Poland
President
Board of Trustees
Angelina County
Junior College District