

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
September 9, 2019**

The Angelina College Board of Trustees met in the Technology Workforce Building Room 139 of Angelina College at 5:30 p.m. Officers present were Dr. Sid Roberts, President, Ms. Hilary Haglund Walker, Vice President. Members present were Ms. Ellen Temple, Mr. Robert Poland and Mr. Joe Deason. Mr. Tim Stacy attended by telephone.

College personnel attending the meeting were Dr. Michael Simon, President; Mr. Chris Sullivan, Vice President of Business Affairs; Dr. Cynthia Casparis, Vice President of Academic Affairs, Ms. Dana Smithhart, Executive Director Institutional Advancement; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Ms. Diana Throckmorton, Dean of School of Arts and Education; Ms. Winifred Ferguson-Adams, Associate Dean Health Careers; Dr. Daryl Lancaster, Associate Dean of the School of Science and Mathematics; Mr. Gary Liebst, Assistant Dean Visual & Performing Arts; Ms. Melissa Goins, Controller; Ms. Janice Huffman, Director Grants & Sponsored Programs; Ms. Olivia Wilson, Instructor School of Arts and Education; and Ms. Tracy Neal, Recording Secretary.

Visitors present were Ms. Lynn Torres, Superintendent of Lufkin Independent School District; Ms. Charlotte Davis; Ms. Bonnie Denman; Mr. Jim Ensley; Mr. Wes Welch; Dr. Monica Peters-Clark; Ms. Myrtle Kennedy; Ms. Maxine Peters-Giles; Dr. Robert Lindsey; and Ms. Sellestine Hunt.

Dr. Roberts called the meeting to order at 5:30 p.m.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Dr. Roberts asked if there were any additions or corrections to the minutes from the previous meetings of the Board. There being no additions or corrections, Ms. Walker made a motion to approve the minutes of the August 12, 2019, regular meeting, the August 21, 2019, meeting on the proposed tax rate and the August 27, 2019, meeting on the proposed tax rate. The motion was seconded by Mr. Poland and passed unanimously.

ACTION ITEMS

Final Approval of the 2019-2020 Budget

Dr. Simon presented a recommendation to the Board to approve and adopt the Fiscal Year 2019-2020 budget of \$23,087,727 for Education and General Funds, \$4,530,813 for Auxiliary Services, and \$1,330,300 for Debt Service Fund. Mr. Poland moved to adopt the 2019-2020 budget as presented and Ms. Temple seconded the motion. Motion passed unanimously.

Resolution Setting 2019 Tax Rate

After two tax rate hearings, the total rate was set at \$.170958 on each one-hundred dollar valuation. The taxes will be distributed at the rate of \$.028194 on each one-hundred dollar of valuation for

debt service and \$.142764 on each one-hundred dollar of valuation for maintenance and operation. Mr. Deason moved in accordance with requirements of Section 26.05(b) of the Property Tax Code, to adopt the tax rate of 0.170958 on each one-hundred dollar valuation as presented, and Ms. Walker seconded the motion. A record vote was taken and motion passed unanimously.

Consideration of Bid on Property Held in Trust by Linebarger Goggan Blair & Sampson for Delinquent Taxes

Dr. Simon presented a request from Linebarger Goggan Blair & Sampson for acceptance of three bids they received in the amount of \$22,447.65 from Gerard Ibarra, \$7,109.96 from Gerard Ibarra and \$6,196.01 from Mellisa Burrous on a properties held in trust for delinquent taxes. A motion was made by Ms. Walker to approve the sale of the three properties held in trust by Linebarger Goggan Blair & Sampson and seconded by Ms. Temple. Motion carried.

Approval of Transfer of Excess Revenue and Debt Service

Dr. Simon presented a recommendation for approval to transfer excess tuition revenue and debt service funds to the plant fund at the close of the fiscal year. Final amounts to be transferred will be determined after the close of August accounting and completion of the annual financial statement audit. Mr. Poland moved for the approval of the transfer of excess revenue and debt service reserves and Ms. Temple seconded the motion. Motion passed unanimously.

Approval of Pathways Initiatives Continuation

The Texas Success Center invites Texas Association of Community College member institutions to complete and submit their applications for participation in Round 2 of Texas Pathways. The examples included are Associate of Applied Science in Welding Technology and an Associate of Arts in Teaching. Pathways is an integrated, system-wide approach to student success that guides students from the selection of their high school endorsement through postsecondary education to attainment of high-quality credentials and careers with value in the labor market. Through Texas Pathways, colleges clarify paths to student end goals, help students choose and enter a pathway, help students stay on their pathway, and ensure students are learning. Mr. Stacy moved for the approval to move forward and Ms. Temple seconded the motion. Motion passed unanimously.

Consideration of Revisions, Deletions or Additions of Board Policies

Dr. Simon presented revision to local policies in the Policies and Procedures Manual to the Board. DBF Local Employment Requirements and Restrictions; DDB Local – Faculty Tenure; DED Local – Compensation and Benefits: Vacations and Holidays and EF Local – Curriculum Design: Substantive Change Policy and Procedure are all revisions. Dr. Roberts stated that the Policy Review Committee had met and they recommended the Board approve the revisions to the policies in the Policies and Procedures Manual. The motion was approved unanimously.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report

Mr. Sullivan presented the Financial Report, Monthly Investment Report, to the Board for approval.

Personnel Recommendations

Dr. Casparis presented the following personnel recommendations for approval:

Full-Time Instructors/Employees:

Barnes, Joshua; Head Softball Coach; effective August 22, 2019
Bonner, Nolan; Groundskeeper; effective August 6, 2019
Branter, Mark; Receiving & Mail Clerk; effective August 22, 2019
Choate, Larry; History Government Instructor; effective August 27, 2019
Durfee, Norma, Biology Instructor; effective August 7, 2019
Hughes, Kathleen; Physics Instructor; effective August 23, 2019
McClinton, Anna Kathleen; Biology Instructor; effective August 7, 2019

Part-Time Instructors/Employees:

Balmer, Cheryl; Science & Math Instructor; effective August 20, 2019
Bartel, Hannah; CNA Instructor; effective August 12, 2019
Boren Kathlen; Distance Education Proctor; effective August 14, 2019
Cato, Carolyn; Distance Education Proctor; effective August 14, 2019
Cooper, Ella; CNA Instructor; effective August 14, 2019
Cooper, Laura; Human Services; effective August 3, 2019
Crabtree, Asley; Science & Math Instructor; effective August 20, 2019
Dean, Donna; Piano Instructor; effective August 28, 2019
Dillard, Briana; Tutor; effective August 27, 2019
Herrera, Christina; Art Appreciation Instructor; effective August 26, 2019
Kocurek, Neal; Police Academy Instructor; effective 12, 2019
Laroe, Emily; Tutor; effective August 27, 2019
McCulley, Joseph; NPLC; effective August 21, 2019
Mello, Amanda; Science & Math Instructor; effective August 12, 2019
Miller, Katelyn; Science & Math Instructor; effective August 12, 2019
Stokes, Benjamin; NPLC; effective September 3, 2019
Welch, Melissa; Dual Credit Science Instructor; effective August 22, 2019
Windham, Heather; CNA Instructor; effective August 12, 2019
Wilk, Mikaela; Science & Math Instructor; effective August 12, 2019
Williamson, Maggie; Sewing Instructor; effective September 4, 2019

Resignations/Retirements/Terminations:

Dubose, Amy; VN Program Instructor Livingston; effective August 23, 2019
Frisbie, Megan; English Instructor; effective August 18, 2019
Slaughter, Rachel; Nursing Instructor; effective August 23, 2019
Standifird, Michael; Technology Workforce Instructor; effective August 31, 2019

After a review of the reports, a motion was made by Ms. Temple and seconded by Mr. Deason to accept the Financial Report, Monthly Investment Report, and Personnel recommendations as presented. The motion was approved unanimously.

EXECUTIVE SESSION

At 6:23 p.m. Dr. Roberts announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:35 p.m. Dr. Roberts announced the end of the Executive Closed Session. Dr. Roberts announced that no action was taken in the Executive Session.

INFORMATION REPORTS

Lufkin Early College High School

Ms. Lynn Torres, Superintendent of Lufkin Independent School District and Ms. Charlotte Davis, Director of Early College High School and gave a presentation to the board regarding the Early College High School. Lufkin ISD is partnering with Angelina College and the T.L.L. Temple Foundation to create the Early College High School in order to make college a reality for students who might not otherwise have the opportunity and/or support. An Early College High School is an innovative high school that provides students with up to 60 college credit hours toward either an associate degree or bachelor's degree at no cost to the student while receiving a high school diploma. The administrators of Lufkin ISD and Angelina College have done extensive planning and engineering of the program since July 2015. The first students to participate in the ECHS have been chosen and began the program in fall of 2018. The students will graduate with a high school diploma and an associate degree at or near the same time.

REMARKS BY BOARD MEMBERS

There were no remarks by board members.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

There were no remarks by Dr. Simon.

NEXT REGULAR MEETING OF THE BOARD

The next regular meeting of the Board will be Monday, October 14, 2019.

ADJOURNMENT

There being no further business Dr. Roberts adjourned the meeting at 6:36 p.m.



Mr. Jay Shands
Secretary
Board of Trustees
Angelina College



Dr. Sid Roberts
President
Board of Trustees
Angelina College