

**MINUTES  
REGULAR MEETING  
ANGELINA COLLEGE BOARD OF TRUSTEES  
November 16, 2020**

The Angelina College Board of Trustees met in the Temple Theater of Angelina College. Officers present were Dr. Sid Roberts, President, and Ms. Hilary Haglund Walker, Vice-President; Members present were Ms. Lynne Haney, Mr. Robert Poland, Ms. Ellen Temple, Dr. Robert Lindsey, and Mr. Curt Fenley (by phone).

Mr. Joe Deason and Mr. Jay Shands were absent.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Mr. Tim Ditoro, Vice President of Continuing Workforce and Education; Ms. Krista Brown, Executive Director of Marketing and Strategic Enrollment; Ms. Diana Throckmorton, Dean of the School of Arts and Education; Ms. Esther Campbell, Senior Director of Workforce and Continuing Education; Mr. Doug Conn, Police Chief; Mr. Steve Capps, Director of Physical Plant; Ms. Stefanie Vaughn, Surgical Technology Program Director; Ms. Sandra Lamont, Administrative Assistant to the Vice President of Academic Affairs; Ms. Lauren Stacy, Recruiting Manager; and Ms. Sarah Alvis, recording secretary.

Visitors present were Mr. Jim Ensley, Dr. Monica Peters-Clark, Mr. Kyle Deaton, Mr. Dan Pfluger, Ms. Lorie Lindsey, and Mr. Sam Lindsey.

Dr. Roberts called the meeting to order at 5:32 p.m.

**COMMENTS TO THE BOARD**

There were no comments to the Board.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

Dr. Roberts asked if there were any additions or corrections to the minutes from the previous meetings of the Board on October 19, 2020. There being no additions or corrections, Mr. Poland made a motion to approve the minutes of the October 19, 2020 regular meeting and October 19, 2020 public hearing. Ms. Temple seconded the motion and the motion carried unanimously.

**ACTION ITEMS**

*Canvass of Election & Oath of Office of Trustee Positions 5, 6, and 7*

Dr. Roberts read the results of the November 3, 2020 Trustee election. Ms. Temple made a motion to accept the results as presented. Ms. Haney seconded the motion and it was approved.

Mr. Doug Conn, Chief of the Angelina College Police Department, administered the Oath of Office to Dr. Robert Lindsey (Position 5), Hilary Haglund Walker (Position 6), and Mr. Curt Fenley (Position 7). After the swearing in of the Oath, Chief Conn delivered the Certificate of Oaths and Elections to these members.

#### *Election of Board Officers*

Dr. Roberts made a motion to elect new officers. Dr. Roberts made a nomination for Ms. Hilary Haglund-Walker to serve as President, Ms. Lynne Haney to serve as Vice-President, and Mr. Bob Poland to serve as Secretary, effective this meeting of the Board. Ms. Temple seconded the motion. Motion carried unanimously.

Ms. Walker thanked Dr. Roberts for his leadership and service as President of the Board of Trustees.

#### *Consideration of Bids and Proposals*

##### **Bipolar Ionization Purchase and Installation**

Dr. Simon presented a recommendation to the Board to use CARES Act funds to purchase a bipolar ionization system. Mr. Poland asked if there were multiple bids presented to the College. Mr. Sullivan explained that the bid process was handled through a state-wide co-op, so we were offered only one bid. Mr. Kyle Deaton, of Ferrara's Heating and Air Conditioning Inc, described the mechanism of action of this system as well as the expected maintenance procedures and costs in coming years.

After some discussion, Mr. Poland made a motion to approve the purchase. Motion was seconded by Dr. Roberts and approved unanimously.

##### **Laparoscopic Virtual Reality Simulator**

Dr. Simon presented a recommendation to the Board to use Perkins grant funds to purchase a Laparoscopic Virtual Reality Simulator. Ms. Stefanie Vaughn, Surgical Technology Program Director at the College, explained that this allows for more realistic surgery preparation for students. Only 20 programs in the country currently have this technology.

After some discussion, Ms. Temple made a motion to approve the purchase. Motion was seconded by Dr. Roberts and approved unanimously.

#### *Consideration and Board Action to Approve a Tax Abatement Agreement with Angelina Forest Products, LLC, a Texas Limited Liability Company*

Dr. Simon stated that Angelina Forest Products LLC has already entered a tax abatement agreement with Angelina County. The College is hoping to join efforts to encourage economic development within our service areas by approving the proposed agreement.

Dr. Roberts made a motion to approve the tax abatement agreement with Angelina Forest Products, LLC as proposed. Dr. Lindsey seconded the motion and it was passed. Mr. Curt Fenley abstained from the vote due to his professional relationship with Angelina Forest Products, LLC.

#### **REVIEW AND CONSENT**

##### *Financial Report and Monthly Investment Report*

Mr. Sullivan presented the Financial Report and Monthly Investment Report to the Board for approval. He stated that assets are up overall about \$1.5 million in comparison to this time last

year. We are currently up on budgeted tuition and fees, but down on operation expenses. Our portfolio is continuing to perform well in comparison to the current market.

#### *Personnel Recommendations*

Dr. Casparis presented the following personnel recommendations for approval:

#### **FULL-TIME INSTRUCTORS/EMPLOYEES**

Celia Ranniger – FT Financial Aid Advisor; effective 10/12/20

Marie Nickle – FT Human Resources Clerk; effective 10/7/20

#### **PART-TIME INSTRUCTORS/EMPLOYEES**

Kayla Ellisor – PT Instructor Adult Education; effective 10/22/20

Martha Gallardo – PT Police Officer – Coldspring Oakhurst; effective 10/12/20

Kimberly Webb - PT Police Officer – Coldspring Oakhurst; effective 10/12/20

Michelle Ray – PT Community Services Instructor; effective 10/6/20

#### **RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Teri McClung - FT Instructor VN Program-Hudson; Termed 10/31/20

*(resigned from full-time employment – plans to continue as an adjunct)*

Michael Barash – Assistant Baseball Coach; Termed 10/23/20

Molli Morgan – Assistant Softball Coach; Termed 10/23/20

Jeremy Crelia – Adjunct EMS Instructor; Termed 10/5/20

Dr. Casparis also announced that the College has hired a Director of Nursing, who will begin on January 4, 2021. Mr. Poland commended the efforts of faculty and staff in terms of employee recruitment and retention.

After a review of the reports, a motion was made by Ms. Haney and seconded by Ms. Temple to accept the Financial Report, Monthly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

#### **EXECUTIVE SESSION**

At 5:58 p.m., Ms. Walker announced the beginning of the Executive Closed Session, provided by Section 551.071 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:12 p.m., Ms. Walker announced the end of the Executive Closed Session. Ms. Walker announced that no action was taken in the Executive Session.

#### **INFORMATION REPORTS**

##### *Marketing and Strategic Enrollment Annual Report*

Ms. Krista Brown, Executive Director of Marketing and Strategic Enrollment, and Ms. Esther Campbell, Senior Director of Workforce and Continuing Education, presented an annual report on Marketing and Strategic Enrollment for the College.

Ms. Brown stated that the current goals within her department include increasing and stabilizing enrollment, simplifying admissions and recruiting, and increased retention efforts. Ms. Campbell

stated that goals within her department include continuing to offer high quality, fast track programs and focusing on non traditional students who may benefit from our programs.

*Workforce and Continuing Education Annual Report*

Mr. Tim Ditoro presented an annual report on Workforce and Continuing Education for the College.

**REMARKS BY COLLEGE PRESIDENT**

Dr. Simon presented a report to the Board containing data comparing the College to other Texas community colleges in terms of pathways, gateway writing and reading, transfer rates, etc. When controlled for size, we are surpassing other groups in most areas but we plan to continue focusing on improving our graduation rate and gateway math scores.

**REMARKS BY BOARD MEMBERS**

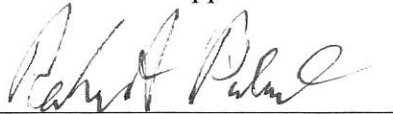
Ms. Temple announced her plan to resign from her position as a member of the Board of Trustees. She thanked her fellow Trustees, community members, and Dr. Simon for the opportunity to serve on the Board.

Ms. Walker appointed a committee to search for a new Trustee to replace Ms. Temple. The committee will consist of Mr. Poland, Dr. Roberts, and Ms. Walker.

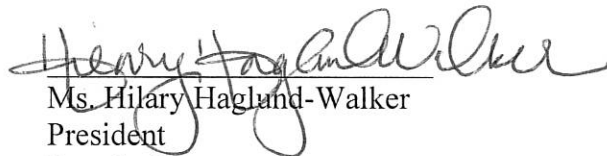
**ADJOURNMENT**

There being no further business, Ms. Walker adjourned the meeting at 7:00 p.m.

Minutes were approved at the December 7<sup>th</sup>, 2020 board meeting.



Mr. Robert Poland  
Secretary  
Board of Trustees  
Angelina College



Ms. Hilary Haglund-Walker  
President  
Board of Trustees  
Angelina College