

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
December 7, 2020**

The Angelina College Board of Trustees met in the Temple Theater of Angelina College. Officers present were Ms. Hilary Haglund Walker (President), Ms. Lynne Haney (Vice-President), and Mr. Bob Poland (Secretary). Members present were Dr. Sid Roberts, Mr. Curt Fenley, and Dr. Robert Lindsey.

College personnel attending the meeting were Dr. Michael Simon, President (by phone); Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Ms. Dana Smithhart, Executive Director of the Office of Institutional Advancement and Student Affairs; Ms. Melissa Goins, Controller; Ms. Amy Smith, Assistant Controller; Ms. Diana Throckmorton, Dean of the School of Arts and Education; Mr. Doug Conn, Police Chief; Ms. Annie Allen, Director of Access and Inclusion; Ms. Jordan LaCaille, Student Life and Orientation Coordinator; and Ms. Sarah Alvis, recording secretary.

Visitors present were Mr. Malcolm Deason, Ms. Molly Abele, Ms. Bonnie Denman, and Mr. Dan Pfluger.

Ms. Walker called the meeting to order at 5:32 p.m.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Ms. Walker asked if there were any additions or corrections to the minutes from the previous meeting of the Board on November 16, 2020. There being no additions or corrections, Dr. Roberts made a motion to approve the minutes of the November 16, 2020 regular meeting. Ms. Haney seconded the motion and the motion carried unanimously.

ACTION ITEMS

Consideration of Appointment of Trustee to Fill Vacancy

Ms. Walker stated that the Board had convened a selection committee to choose a suitable candidate to fill the vacancy for Position 3, formerly filled by Ms. Ellen Temple. The committee has recommended that the position be filled by Mr. Malcolm J. Deason.

Mr. Poland made a motion to approve the recommendation. Dr. Roberts seconded the motion, and the motion passed unanimously.

Mr. Doug Conn, Chief of the Angelina College Police Department, administered the Oath of Office to Mr. Malcolm J. Deason (Position 3). After the swearing in of the Oath, Chief Conn delivered the Certificate of Oath and Election.

Presentation of Annual Audit

Mr. Chris Sullivan thanked the Business Office team for their efforts in preparing the financial data and reports for this year's audit.

Ms. Melissa Goins discussed the financial data from the audit booklet. The College's net position has increased \$3.2 million over last year. The cash position has increased \$2.4 million, and the unrestricted funds have increased \$700,000. She stated that our operating revenue (tuitions and fees) have decreased, as was expected. Our federal grant income has increased, but state grant income has decreased due to a few previously received grants not being renewed. The College's expenses have decreased, largely due to a decrease in travel and a lower use of overload faculty.

Ms. Molly Abele, of Axley & Rode, stated that the audit team has issued an unmodified opinion of the College's reports, which is the highest opinion they can offer. They believe that the data was presented fairly, in all material respects.

The Finance Committee of the Board met to go over this data on Friday, December 4, 2020, and recommended that the Board approve the audit as a seconded motion. All Board members voted in favor, and the audit data was approved as presented.

Consideration of Official College Calendars for 2021-2022, 2022-2023, and 2023-2024

Dr. Cynthia Casparis presented the College Calendars for 2022-2023 and 2023-2024. She also stated that there were some slight corrections made to the 2021-2022 calendar, so that calendar is being presented for approval again as well. The adjustments to the 2021-2022 calendar included changing the dates for December mini-mester exams, adding a mini-mester for May, and starting summer classes in June so that graduating high school seniors can participate.

Dr. Lindsey made a motion to approve the calendars as presented. Mr. Fenley seconded the motion, and the motion carried.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Annual Investment Report

Mr. Sullivan presented the Financial Report, Monthly Investment Report, and Annual Investment Report to the Board for approval. He stated that tuition revenue for Fall 2020 (both credit and continuing education) came in just slightly lower than budgeted. Overload faculty expenses have decreased, due to better scheduling and more online classes. In addition, Mr. Sullivan noted that the College's Endowment Fund is currently up 10%.

Personnel Recommendations

Dr. Cindy Casparis announced that there were no terms or hires during the month of November.

After a review of the reports, a motion was made by Dr. Roberts and seconded by Ms. Haney to accept the Financial Report, Monthly Investment Report, Annual Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

EXECUTIVE SESSION

At 5:57 p.m., Ms. Walker announced the beginning of the Executive Closed Session, provided by Section 551.071 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:08 p.m., Ms. Walker announced the end of the Executive Closed Session and stated that no action was taken in the Executive Session.

INFORMATION REPORTS

Office of Institutional Advancement & Student Affairs Annual Report

Ms. Jordan LaCaille discussed the efforts being made to continue Student Life programs virtually. She stated that students get points for attending each virtual event. Each point enters the student in a drawing for a variety of items that will assist them on their educational journeys. Roadrunner Mobile Market, a drive-through pantry event, has been held on multiple occasions this semester, allowing students to get the food and supplies they need without excessive physical contact.

Ms. Annie Allen discussed Access & Inclusion efforts that are still in place to assist students in need. She covered disability accommodations, the COVID-19 Student Emergency Aid Fund, AC Perks, Roadrunner Referrals, and COVID-19 contact tracing efforts.

Ms. Dana Smithhart discussed other critical responsibilities of the Office of Institutional Advancement and Student Affairs, such as the Title IX program and the International Student program. She thanked her team and AC colleagues for their willingness to serve and efforts to make a difference in the lives of students.

REMARKS BY COLLEGE PRESIDENT

There were no remarks by Dr. Simon.

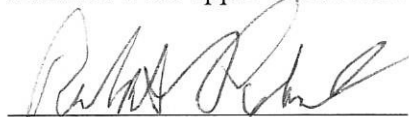
REMARKS BY BOARD MEMBERS

There were no remarks by Board Members.

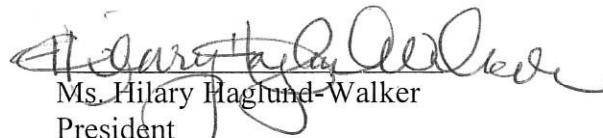
ADJOURNMENT

There being no further business, Ms. Walker adjourned the meeting at 6:26 p.m.

Minutes were approved at the February 15, 2021 Board meeting.



Mr. Robert Poland
Secretary
Board of Trustees
Angelina College



Ms. Hilary Haglund-Walker
President
Board of Trustees
Angelina College