

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
February 23, 2021**

The Angelina College Board of Trustees met in the Temple Theater of Angelina College. Officers present were Ms. Hilary Haglund Walker, President; Ms. Lynne Haney, Vice-President; and Mr. Bob Poland, Secretary. Members present were Dr. Sid Roberts, Mr. Curt Fenley, Dr. Robert Lindsey, and Mr. Malcolm Deason.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Ms. Dana Smithhart, Executive Director of the Office of Institutional Advancement and Student Affairs; Ms. Diana Throckmorton, Dean of the School of Arts and Education; Ms. Winifred Adams, Associate Dean of Instruction for Health Careers; Mr. Doug Conn, Police Chief; Mr. Steve Capps, Senior Director of Physical Plant; and Ms. Sarah Alvis, recording secretary.

Visitors present were Mr. Dan Pfluger, Mr. Jim Enlsey, Ms. Monica Peters-Clark, and Ms. Grace Juarez.

Ms. Walker called the meeting to order at 5:32 p.m.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Ms. Walker asked if there were any additions or corrections to the minutes from the previous meeting of the Board on December 7, 2020. There being no additions or corrections, Mr. Fenley made a motion to approve the minutes of the December 7, 2020 regular meeting. Dr. Roberts seconded the motion and the motion carried unanimously.

ACTION ITEMS

Consideration of Board Calendar for Remainder of 2021

Dr. Simon presented a proposed Board meeting calendar for the remainder of 2021. He stated that having fewer regular Board meetings scheduled allows more time for the Board committees to meet. There was discussion amongst Trustees of the potential for delays in approving bids and expenditures due to having less frequent meetings. Dr. Simon noted that College administration and leadership would need to plan bid openings and proposals accordingly, if approved. There being no additional concerns or discussion, Mr. Poland made a motion to approve the calendar as proposed. Ms. Haney seconded the motion, and the motion passed.

Consideration and Board Action to Adopt a New Board Committee: Student Affairs and Athletics
The College administration recommended adding a new Board Committee to address business related to Student Affairs and Athletics. The committee would consider governance-level matters and policies relating to student programs, activities, and intercollegiate athletics, among other

dueties related to enhancing academic and personal growth of students attending the College. After some discussion, Mr. Roberts made a motion to adopt a Student Affairs and Athletics Board Committee. Mr. Deason seconded the motion, and it carried unanimously.

Consideration of Revisions, Deletions or Additions of Board Policies

AFA Local – Title IX: Prohibited Discrimination and Harassment

The Policy Review Committee met prior to the Regular Meeting to discuss revisions to AFA Local. The proposed revisions made to the policy are reflective of changes made to the Texas law related to Title IX training that must be provided by the College to all students. Coming to the Board as a seconded motion, the Committee recommended that the policy be adopted by the Board as amended. The motion passed with no objection.

BCB Local – Board Committees

The Policy Review Committee met prior to the Regular Meeting to discuss revisions to BFB Local, including the addition of a Student Affairs and Athletics Board committee. Coming to the Board as a seconded motion, the Committee recommended that the policy be adopted by the Board as presented. The motion passed with unanimous consent.

Consideration of COVID-19 Stipend for Full-Time and Part-Time Employees

Dr. Simon stated that the College administration is seeking authorization to provide full-time employees and part-time employees a one-time stipend of \$1500 and \$500, respectively. He noted that every position at the College has been impacted in some way by COVID-19 and that all faculty and staff have had to adjust workloads, locations, and more. Mr. Sullivan stated that CAA funds would be used for this expenditure. Mr. Fenley made a motion to approve the expense, seconded by Dr. Lindsey, and approved by all Trustees. Dr. Roberts asked that Dr. Simon relay the Board's gratitude to all College employees.

Consideration of Approval for Funding Authority to Support COVID-19 Vaccination Hub

Dr. Simon, on behalf of the College administration, asked the Board for authorization to expend \$40,000 from the College fund to assist in promotion of the Angelina County COVID-19 Vaccination Hub operation. The expense would support communication including a host website page for vaccination registration, social media ads, etc. Mr. Fenley made a motion to approve the expenditure in support of the COVID-19 Vaccination Hub. The motion was seconded by Dr. Roberts, and approved unanimously.

Annual Personnel Plan and Recommendations

Dr. Simon presented the proposed Annual Personnel Plan and Recommendations for Fiscal Year 2021-2022. The plan is still preliminary, but its approval from the Board assists the Business Office in preparing budgets for the next Fiscal Year. Dr. Roberts made a motion to approve the annual personnel plan as presented. The motion was seconded by Ms. Haney, and approved.

Consideration of Bids and Proposals

Door Controls and Security System

Mr. Sullivan presented the bid and proposal related to a new door control and security system for the College. This allows for increased campus security on a day to day basis, in addition to the ability to respond to immediate threats, in case of emergency. The expense would come from CAA funds. After some discussion related to the installation and maintenance of the systems, Dr.

Roberts made a motion to approve the bid as presented, seconded by Mr. Fenley, and approved.

Computer Replacement

Mr. Sullivan presented eight bids received for replacing desktop computers on campus. The purchase will allow the College to stay current on its computer refreshment plan. After some discussion, Dr. Roberts made a motion that the Board approve the computer purchases, seconded by Dr. Lindsey, and approved with no objection.

Consideration of Revisions to College District Agreement with Angelina Forest Products, LLC
Dr. Simon recommended that the Board postpone the discussion of revisions to the agreement with Angelina Forest Products, LLC.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report

Mr. Sullivan presented the Financial Report, Monthly Investment Report, and Quarterly Investment Report to the Board for approval.

Personnel Recommendations

Dr. Cindy Casparis presented the following personnel recommendations to the Board for approval:

FULL-TIME INSTRUCTORS/EMPLOYEES

Sandra Brannan – Director of Nursing; effective 1/1/2021

Stephanie Pierson – Staff Accountant; effective 1/1/2021

Susan Adams – Vocational Nursing Instructor (Hudson); effective 1/13/2021

PART-TIME INSTRUCTORS/EMPLOYEES

Cheryl Powell – Small Business Development Center Advisor; effective 12/8/2020

Aloysia Loyd – Grants Accountant; effective 1/4/2021

Gregory Burkett – Small Business Development Center Advisor; effective 1/13/2021

Damaris Snider – EMS Instructor; effective 1/13/2021

RESIGNATIONS/RETIREMENTS/TERMINATIONS

Todd Farmer – Biology Instructor; effective 12/16/2020

Laura Bush – Director of Adult Education and Literacy; effective 12/31/2020

Lawrence Greer – Instructor of Band and Music; effective 12/31/2020

Nita Hurley – Adult Education Instructor; effective 12/31/2020

Koshy Jose – A.D.N. Instructor; effective 12/31/2020

Elizabeth Scott – Math Program Coordinator and Instructor; effective 12/31/2020

Sarah Wagnone – Grants Accountant; effective 1/31/2021

Nadine Townsend – Adult Education and Literacy Manager; effective 1/31/2021

After a review of the reports, a motion was made by Dr. Roberts and seconded by Ms. Haney to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

EXECUTIVE SESSION

At 6:50 p.m., Ms. Walker announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 7:19 p.m., Ms. Walker announced the end of the Executive Closed Session, and stated that no action was taken in the Session.

INFORMATION REPORTS

Distribution of Excess Proceeds from Linebarger Goggan Blair & Sampson

Dr. Simon presented recently accepted bids from Linebarger, Goggan, Blair, and Sampson, LLP related to property accounts held in trust within Angelina College's taxing district.

Angelina College Police Department Annual Racial Profiling Report

Chief Doug Conn presented the Police Department's Annual Racial Profiling Report. He stated that the College's Police Department is exempt from filing the full report because they do not typically make traffic stops.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon informed the Trustees that they would soon be receiving instructions related to Cyber Security training that must be completed by each Board member.

REMARKS BY BOARD MEMBERS

There were no remarks by Board members.

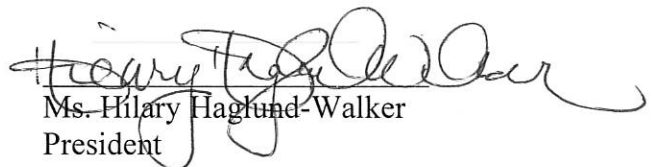
ADJOURNMENT

There being no further business, Ms. Walker adjourned the meeting at 7:24 p.m.

Minutes were approved at the April 19, 2021 Board meeting.



Mr. Robert Poland
Secretary
Board of Trustees
Angelina College



Ms. Hilary Haglund-Walker
President
Board of Trustees
Angelina College