

MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
April 19, 2021

The Angelina College Board of Trustees met in the Temple Theater of Angelina College. Officers present were Ms. Hilary Haglund Walker, President; Ms. Lynne Haney, Vice-President; and Mr. Bob Poland, Secretary. Members present were Dr. Sid Roberts, Dr. Robert Lindsey, Mr. Malcolm Deason, and Mr. Curt Fenley (by phone).

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs; Dr. Stacy Pfluger, Assistant Vice President of Academic Affairs; Ms. Dana Smithhart, Executive Director of Institutional Advancement and Student Affairs; Ms. Diana Throckmorton, Dean of the School of Arts and Education; Dr. Andrea Barrett, Dean of eLearning; Ms. Winifred Adams, Dean of the School of Health Careers; Ms. Debra Jenke, Director of the Polk County Center; Mr. Doug Conn, Police Chief; Mr. Steve Capps, Senior Director of Physical Plant; and Ms. Sarah Alvis, recording secretary.

Visitors present were Ms. Bonnie Denmon, Ms. Monica Peters-Clark, and Mr. Wes Welch.

Ms. Walker called the meeting to order at 5:32 p.m.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Ms. Walker asked if there were any additions or corrections to the minutes from the previous meeting of the Board on February 23, 2021. There being no additions or corrections, Dr. Lindsey made a motion to approve the minutes of the February 23, 2021 regular meeting. Mr. Poland seconded the motion and the motion carried unanimously.

ACTION ITEMS

Consideration of Recommendation for Tuition and General Services Fee Rates

Dr. Simon recommended that this discussion be held at a future Board meeting, once the College Administration has a better understanding of expected tax revenue and community college funding adjustments made during the Texas legislative session. All Board members agreed to consider tuition and fee rates at a later date. No action was taken.

Consideration of Annual Appointment of Investment Brokers

As required by section 2256.025 of the Government Code, Mr. Sullivan recommended that the Board adopt Royal Bank of Canada (RBC) as the qualified broker authorized to engage in investment transactions with the College.

Dr. Roberts made a motion to approve the adoption of RBC as the College's qualified broker, seconded by Ms. Haney. The motion passed.

Annual Review and Adoption of Investment Policy

As required by section 2256.005 of the Government Code, Mr. Sullivan recommended that the Board adopt the College's investment policies. There were no recommended changes to the current versions of the College's policies.

Dr. Lindsey made a motion to adopt the College's investment policies, CAK: Appropriations and Revenue Sources (Investments-Endowment Funds) and CAM: Appropriations and Revenue Sources (Investments). Dr. Roberts seconded the motion and it carried with unanimous consent.

Consideration and Board Action to Approve Facilities Master Plan Proposal

Dr. Simon presented the revised Facilities Master Plan Proposal. He noted that the proposed additions and renovations are intended to be paid with funds set aside in the Plant Fund. Any updates will be presented to the Finance Committee before any action is taken. All estimates listed within the current proposal are under the assumption that the College is taking on all cost. More likely, the Texas Department of Transportation or grant funds may lower the College's cost burden for the Facilities Master Plan. Dr. Lindsey thanked Dr. Simon and his team for the effort dedicated to developing the plan and estimating costs. Dr. Simon noted that Mr. Steve Capps was instrumental in its creation. The next steps will be incorporating this information into the College's 5-Year Strategic Plan, which will contribute to the institution's overall Master Plan.

Dr. Roberts made a motion to approve the Facilities Master Plan Proposal as presented. Ms. Haney seconded the motion and the motion passed.

Consideration of Separation Incentive Plan (SIP)

Mr. Sullivan presented the post-analysis report for the College's Separation Incentive Plan (from PARS) and noted that while the Board has already approved the college to solicit participation in the plan, the Administration is now seeking authorization to enact it. He noted that this plan is financially beneficial to those faculty and staff members who were already considering retirement. It also benefits the College in that plans can be made to hire replacements and even to have the current employees train incoming employees, allowing for less institutional memory loss. After some discussion, Ms. Haney made a motion to enact the Separation Incentive Plan. Dr. Roberts seconded the motion and it carried with unanimous consent.

Consideration and Board Action to Approve Bids on Properties Held In Trust by Linebarger Goggan Blair & Sampson

Dr. Simon presented five bids from Linebarger Goggan Blair & Sampson on properties currently being held in trust. The bids on these properties were not equal to the opening bid amounts at foreclosure auction and need approval from all taxing entities within Angelina County. Mr. Fenley made a motion to accept the bids as presented, seconded by Dr. Lindsey. The motion passed.

Consideration and Board Action to Approve an Amended and Restated Economic Development Grant Program Agreement between Angelina College and Angelina Forest Products, LLC

Dr. Simon asked the Board to consider approving an amended and restated economic

development grant program agreement between Angelina College and Angelina Forest Products, LLC. He stated that the agreement has been amended from the previously approved version in order to better align with the county's agreement. Mr. Poland made a motion to approve the amended and restated agreement as presented, seconded by Ms. Haney. Mr. Fenley announced that he would be recusing himself from the vote on this agenda item. The motion passed.

Consideration of Bids and Proposals

Dining Services

Mr. Sullivan presented the proposed Dining Services contract between Angelina College and Great Western Dining. After some discussion regarding contract terms and agreements, Ms. Haney made a motion to approve the contract as presented. The motion was seconded by Dr. Roberts and passed.

HVAC Lab Equipment – Polk County Center and Latexo ISD

Mr. Sullivan presented a quote for the purchase of two HVAC training units. The College would make the purchase using the TIPS Purchasing Cooperative and would utilize funds from the CARES/CRRSAA Act. One unit would be placed at the Polk County Center, with the other being placed at Latexo ISD. Dr. Roberts made a motion to approve the purchase of the two training units, seconded by Mr. Deason. The motion passed.

Roof Replacement

Mr. Sullivan presented a series of bids received for the replacement of the roofs of the Temple Business Building and Administration Building at the College. The purchase would utilize College Operating Funds. Mr. Sullivan noted that the College typically replaces one roof per year. Two are needing replacement this year because none were replaced last year, due to COVID-19. Dr. Roberts made a motion to approve the bid for roof replacement, seconded by Dr. Lindsey. The motion carried.

Student Athletic Insurance

Mr. Sullivan presented a recommendation that the Board approve a purchase for student athlete athletic insurance with GTL (Guarantee Trust Life) for the 2022-2023 athletic season. Two policies are recommended to be purchased, one being a general Sports Basic Medical Policy and one being a Catastrophic insurance policy. College Auxiliary Funds would be used for the purchase. After some discussion, Mr. Deason made a motion to approve the purchase for student athlete athletic insurance. The motion was seconded by Mr. Fenley, and passed.

Blackboard Components: Ally and Outcomes

Dr. Simon presented a recommendation that the Board approve a purchase to adopt and implement Blackboard Ally and Outcomes/EAC software components. Blackboard Ally would allow Angelina College to ensure compliance with federal requirements and ADA standards. Blackboard EAC/Outcomes would help to ensure data accuracy, efficiency and implementation of plans focused on improving student outcomes. The purchase would be made using the State of Texas' DIR Contract and would utilize funds from the CARES/CAA Act for the first year. After some discussion, Dr. Roberts made a motion to approve the purchase of Blackboard Ally and Outcomes/EAC components. The motion was seconded by Ms. Haney and passed.

Consideration of Amendment to Door Controls and Security System Purchase Approval

Mr. Sullivan stated that the only adjustment made to the previously approved purchase of a door control and security system is the vendor name. The College's Administration is seeking approval of the amended proposal. Dr. Roberts made a motion to approve the amended proposal and contract, seconded by Dr. Lindsey. The motion passed.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report

Mr. Sullivan presented the Financial Report, Monthly Investment Report, and Quarterly Investment Report to the Board for approval.

Personnel Recommendations

Dr. Cindy Casparis presented the following personnel recommendations to the Board for approval:

FULL-TIME INSTRUCTORS/EMPLOYEES

Seth Spivey – FT Assistant Baseball Coach; effective 03/01/2021

Justin Juniel – FT Assistant Women's Basketball Coach; 03/01/2021

Jessica Barrett – FT Adult Education & Literacy Manager; 03/01/2021

PART-TIME INSTRUCTORS/EMPLOYEES

Jason Hollyfield – PT Police Academy Instructor; effective 02/08/2021

Jimmy Wagstaff – PT Police Academy Instructor; effective 02/08/2021

Jennifer Portwood – PT Police Academy Instructor; effective 02/11/2021

Timothy Chad Jackson – PT Police Academy Instructor; effective 02/11/2021

Leyla Bozer – PT Adult Education Instructor; effective 03/01/2021

RESIGNATIONS/RETIREMENTS/TERMINATIONS

Susan Martinez – FT Coordinator of Polk County Center; effective 02/08/2021

Annie Allen – Director of Student Access & Inclusion; effective 03/02/2021

Zachary Kircher – Assistant Men's Basketball Coach; effective 03/26/2021

Victoria Kelly – Business Office Associate; effective 03/29/2021

After some discussion and a review of the reports, a motion was made by Mr. Poland and seconded by Ms. Haney to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

EXECUTIVE SESSION

At 6:40 p.m., Ms. Walker announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:55 p.m., Ms. Walker announced the end of the Executive Closed Session, and stated that no action was taken in the Session.

Mr. Curt Fenley exited the meeting following the end of the Executive Closed Session.

COMMITTEE REPORTS

Long-Range Planning Committee

Mr. Poland shared minutes from the most recent Long-Range Planning Committee meeting with the rest of the Trustees. He expressed appreciation for the College employees that are working so diligently to plan for the College's future.

Student Affairs & Athletics Committee

Dr. Roberts shared with other Trustees that the Student Affairs & Athletics Committee had its first meeting in March. The meeting was largely informative and included a presentation from the Student Affairs division, Athletics director, and Executive Director of Marketing & Strategic Enrollment.

REMARKS BY COLLEGE PRESIDENT

There were no remarks by the College President.

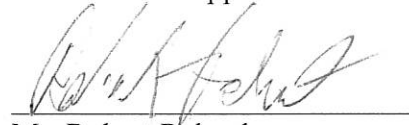
REMARKS BY BOARD MEMBERS

There were no remarks by Board members.

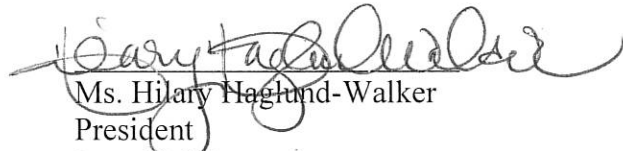
ADJOURNMENT

There being no further business, Ms. Walker adjourned the meeting at 6:58 p.m.

Minutes were approved at the June 21, 2021 Board meeting.



Mr. Robert Poland
Secretary
Board of Trustees
Angelina College



Ms. Hilary Haglund-Walker
President
Board of Trustees
Angelina College