

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
June 21, 2021**

The Angelina College Board of Trustees met in the Temple Theater of Angelina College. Officers present were Ms. Hilary Haglund Walker, President; Ms. Lynne Haney, Vice-President; and Mr. Bob Poland, Secretary. Members present were Dr. Sid Roberts, Dr. Robert Lindsey, Mr. Malcolm Deason, and Mr. Curt Fenley.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs; Dr. Tim Ditoro, Vice President of Workforce and Continuing Education/Dean of Business and Technology; Mr. Guy Davis, Athletic Director; Ms. Diana Throckmorton, Dean of the School of Arts and Education; Dr. Sandra Brannan, Director of Nursing; Ms. Melissa Goins, Controller; and Ms. Sarah Alvis, recording secretary.

Visitors present were Mr. Jim Ensley, Mr. Wes Welch, Mr. Bob Samford, Ms. Bonnie Denmon, and Ms. Jess Huff.

Ms. Walker called the meeting to order at 5:34 p.m.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Ms. Walker asked if there were any additions or corrections to the minutes from the previous meeting of the Board on April 19, 2021. There being no additions or corrections, Dr. Roberts made a motion to approve the minutes of the April 19, 2021 regular meeting. Mr. Poland seconded the motion and the motion carried unanimously.

ACTION ITEMS

Consideration of Recommendation for Tuition and General Services Fee Rates

Dr. Simon presented a proposal for increasing the General Institution Services Fee by \$5 per semester hour, for in-district, out-of-district, non-resident, and international students. This recommendation is being made as a result of an analysis of enrollment trends and budget expenditures. Dr. Simon noted that students receiving Pell Grant funds would be able to take a full course load and still receive money back. If approved, dual credit students would see an increase averaging \$24 per semester. Dr. Simon expressed the College's intent to have the AC Foundation explore options to assist students experiencing financial hardship as a result of the increase, if necessary.

There is no proposal being made to increase tuition for in-district, out-of-district, non-resident, or international students. It was noted that the tuition rate for an out-of-district student is indexed to the international student rate and measured as what the College would have to charge if there was no revenue from ad valorem taxes.

A recommendation was made by the Finance Committee in the form of a seconded motion to

approve the General Institution Services Fee increase. The motion passed.

Consideration of Recommendation for Academic Testing Fee Rates

Dr. Simon presented a recommendation to the Board for student fee changes. Proposed for removal is the \$50 declining balance fee applied to all students taking 6 or more credit hours. A \$20 increase is proposed for the Nursing Standardized Admission Exam. Also proposed is an increase for the specialty test and re-test attached to a number of Nursing courses.

Dr. Simon noted that the increase in fees is due to a change from HESI specialty and exit exams to ATI for the AD and VN programs. In addition to a number of other reasons, Dr. Brannan shared that the move to ATI allows students a testing model that demonstrates quality, integrity, and strict adherence to psychometric principles, increased rigor of tests, and a better predictor of a student's ability to pass the NCLEX exam as a first-time tester.

A motion was made by Dr. Roberts to approve the Academic Testing Fee changes. The motion was seconded by Mr. Poland and carried with unanimous consent.

Consideration of Annual Adoption of WCE Tuition and Fee Schedule

As mandated by Texas Education code, Dr. Simon presented the schedule of Continuing Education courses for annual approval. The tuition and fee amounts presented for approval were the regular customary charges assessed by the College and did not represent a new, changed or increased amount unless specified on the list. Also presented were continuing education courses offered by the College that are not reimbursed by the State. While the State does not require by law that the Board establish or approve charges for non-reimbursable courses, certain guidelines of the Southern Association of Colleges and Schools suggest that it is in the best interest of the College to do so. Dr. Ditoro shared that while some course enrollments have been affected by COVID-19, the outlook for the upcoming year is promising.

After some discussion, Dr. Lindsey made a motion to adopt the Workforce & Continuing Education Tuition and Fee Schedule. The motion was seconded by Ms. Haney and passed.

Consideration and Board Action to Approve Tax Abatement Agreements

Gattefosse USA

Trustees reviewed a tax abatement agreement with Gattefosse USA, noting that the organization is committing to a \$20 million investment and employment of no less than 10 full time employees. Mr. Bob Samford, Director of Economic Development for the City of Lufkin, shared Lufkin facility will be the first built in the United States by Gattefosse. After some discussion and a review of the terms, Dr. Roberts made a motion to approve the tax abatement agreement between Angelina College and Gattefosse USA. The motion was seconded by Mr. Fenley and passed.

Jefferson Enterprise Energy LLC

Trustees reviewed a tax abatement agreement with Jefferson Enterprise Energy LLC. Mr. Bob Samford noted that the organization is committing to a \$150 million investment in Lufkin and employment of no less than 100 full time employees after construction is completed. After some discussion and a review of the terms, Dr. Lindsey made a motion to approve the tax abatement agreement between Angelina College and Jefferson Enterprise Energy LLC. Ms. Haney

seconded the motion and the motion passed.

Consideration of Bids and Proposals

Health Careers Simulation Capture Software/Hardware

Dr. Simon presented a recommendation that the Board approve a purchase for Simulation Capture Software/Hardware for the School of Health Careers. The contract presented was negotiated and consistent with the TX BuyBoard Purchasing Cooperative. Dr. Brannan shared that the purchase would allow students to view their progress over the course of the semesters and would assist faculty in supervising the simulations. Dr. Roberts made a motion to approve the purchase for Simulation Software/Hardware, seconded by Mr. Deason. The motion passed.

HVAC Computer Based Learning Software/Hardware

Dr. Simon presented a recommendation that the Board approve a purchase for Computer Based Learning Software/Hardware for the HVAC technology program. After some discussion, Dr. Roberts made a motion to approve the purchase for Computer Based Learning Software/Hardware for the HVAC program. Mr. Fenley seconded the motion and it passed.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report

Mr. Sullivan presented the Financial Report, Monthly Investment Report, and Quarterly Investment Report to the Board for approval.

Personnel Recommendations

Dr. Cindy Casparis presented the following personnel recommendations to the Board for approval:

FULL-TIME INSTRUCTORS/EMPLOYEES

Lori Spangler – Adult Education and Literacy Manager; effective 04/19/2021
Vanessa Cuevas – Coordinator of Budget and Purchasing; effective 05/06/2021
Don Douglas – Testing Clerk; effective 05/24/2021

RESIGNATIONS/RETIREMENTS/TERMINATIONS

Jasmine Noble – Purchasing Coordinator; effective 04/02/2021
Anthony Guevara – IT Tech; effective 04/23/2021
Jan Anderson-Paxson – Communications and Photography Instructor; effective 05/31/2021
Teresa Blangger – Administrative Assistant, Testing Center; effective 05/31/2021
Becky Innerarity – Economics Instructor; effective 05/31/2021
Deborah Mareno – Athletic Coordinator; effective 05/31/2021
Saundra May – Processing Instructor; effective 05/31/2021
Elisabeth Stapleton – Communications Instructor and Coordinator of Student Publications; effective 05/31/2021
Patricia Wars – Human Services Instructor; effective 05/31/2021
Judy Wright – Senior Director of Distance Education; effective 05/31/2021

After some discussion and a review of the reports, a motion was made by Mr. Poland and seconded by Dr. Roberts to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

EXECUTIVE SESSION

At 6:45 p.m., Ms. Walker announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 7:05 p.m., Ms. Walker announced the end of the Executive Closed Session, and stated that no action was taken in the Session.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

There were no remarks by Dr. Simon

REMARKS BY BOARD MEMBERS

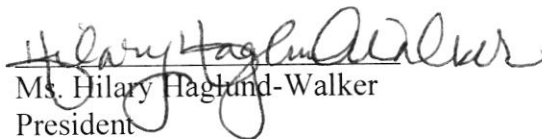
There were no remarked by Board members.

ADJOURNMENT

There being no further business, Ms. Walker adjourned the meeting at 7:06 p.m.

Minutes were approved at the August 16, 2021 Board meeting.

Mr. Robert Poland
Secretary
Board of Trustees
Angelina College


Ms. Hilary Haglund-Walker
President
Board of Trustees
Angelina College