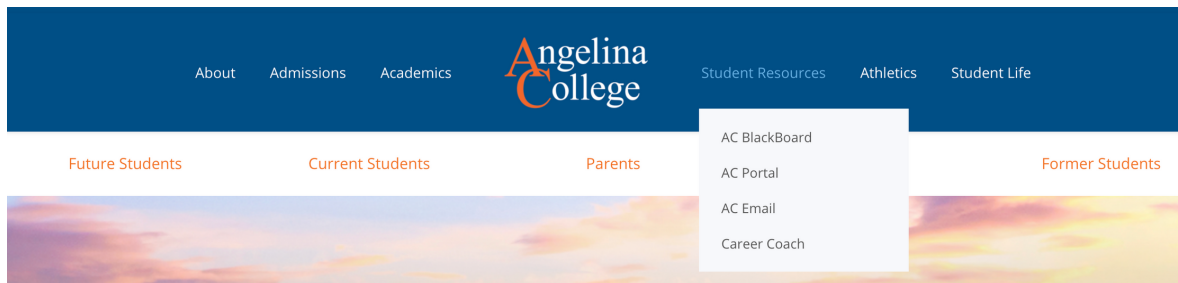




How To: Blackboard, AC Email & Portal



1. BLACKBOARD

Blackboard is the online system that accompanies every class and hosts course materials, information, and assignments. Your Blackboard courses will load on the first class day. You will not be able to access them before the first day of class.

Your user name is the last three digits of your AC Student ID, your first initial and your last name
ex. *Julie Smith has an ID of 90025258. Her user name is : 258jsmith*

Your password will be a 0 + your entire Student ID. *For Julie, that would be 090025258*

****If your student ID does NOT begin with 900, do not add a "0" before your ID.**

2. AC EMAIL

Angelina College uses Gmail as our email provider. If you already have a personal Gmail account, make sure you log out of it before trying to log in to your AC student account. Your AC email is the PRIMARY location where AC will communicate with you. Make sure you check your student email regularly.

Your user name is the last three digits of your AC Student ID, your first initial and your last name
ex. *Julie Smith has an ID of 90025258. Her email is : 258jsmith@student.angelina.edu*

Your password will be your student ID number.

3. AC PORTAL

Your AC portal is where all of your student information lives. It is where you access grades, unofficial transcript, advising, new student orientation, class schedule, financial aid, and billing information.

Your user name is the last three digits of your AC Student ID, your first initial and your last name
ex. *Julie Smith has an ID of 90025258. Her user name is : 258jsmith*

Your password will be your 8 digit birthdate (mmddyyyy).

NEED HELP ? IT Help Desk: ithelpdesk@angelina.edu or 936.633.5208