## How To: Make an Online Payment

## **1. LOGIN TO AC PORTAL**

www.angelina.edu | If you experience difficulties contact ithelpdesk@angelina.edu

Ab	out	Admissions	Academics	Angelina College	Student Resources	Athletics	Student Life
				_	AC BlackBoard		
Future Students		Current Students		Parents	AC Portal		Former Students
					AC Email		and the second division of the second divisio
					Career Coach		

# **2.** Once logged in, **Click STUDENTS** - near the top of the screen on a computer or use the menu button (hamburger) to find it on your phone.



#### 3. CLICK "BILL & PAYMENTS"

New Student Orientation
Bill & Payments
Student Forms
Title IX
Direct Deposit Designation
Faculty / Staff Contact Info

### 4. CLICK "MY ACCOUNT BALANCE"

#### **Payment Information**

My Account Balances Course and Fee Statement

## 5. CLICK "MAKE A PAYMENT"

#### **My Account Balances**

Student Receivables\$969.00 CreditGrand Total\$969.00 Credit

View account details & history Make a Payment

Course and Fee Statement

#### **Pay Using Herring Bank**

AC is contracted through Herring Bank for payment plans & online payment. You do NOT need a personal account at Herring Bank to pay online.

Use the Year / Term drop down to select a different year and term to view.

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Fall 2020 - Tuition
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\*Make sure to select the Year and Term in the drop-down