

MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
April 18, 2022

The Angelina College Board of Trustees met in the Technology & Workforce Rm. 139 of Angelina College. Officers present were Ms. Hilary Haglund-Walker, President; Ms. Lynne Haney, Vice-President; and Dr. Robert M. Lindsey, Secretary. Members present were Dr. Sid Roberts, Mr. Malcolm Deason, Mr. Curt Fenley, and Gilbert (Joey) Garza.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Dr. Tim Ditoro, Vice President of Workforce and Continuing Education; Mr. Chris Sullivan, Vice President of Business Affairs; Ms. Dana Smithhart, Executive Director of the Office of Institutional Advancement and Student Affairs; Ms. Krista Brown, Executive Director of Marketing and Strategic Enrollment; Mr. Jaime Heredia, Special Assistant to the President for Diversity and Inclusion; Dr. Andrea Barrett, Dean of eLearning; Mr. Douglas Conn, AC Police Chief; Ms. Joy Row, Executive Director of Institutional Effectiveness; Ms. Cathy Aguilar Morgan, Dean of Science and Mathematics; Dr. Esther Campbell, Senior Director of Workforce & Continuing Education; Ms. Christina Cole, Workforce Development Advisor; Janice Huffman, Director of Grants & Sponsored Programs; and Leigh Ann Pyle, recording secretary.

Visitor present was Dr. Monica Peters Clark.

Ms. Walker called the meeting to order at 5:32 p.m.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Ms. Walker asked if there were any additions or corrections to the minutes from the previous meeting of the Board on February 21, 2022. There being no corrections, Dr. Lindsey made a motion to approve the minutes of the February 21, 2022 regular meeting. Dr. Roberts seconded the motion, and the motion carried unanimously.

INFORMATIONAL REPORTS

STUDENT AFFAIRS REPORT

Dana Smithhart introduced the Student Affairs team – Maria Lopez, Abby Sterling, Renee McCain, and April Wallace.

Student Affairs mission is to offer support services specific to ensuring students are able to persist to graduation. We are equally committed to fostering an inclusive campus where all students are given equal and equitable access to opportunities for connection and success.

Support Services & Resources

- Office Alignment

- Partnership (on and off campus)
- Universal Services Application
- Continuous Systems Assessment
- Commitment to C.E.C.I.L.

Improving Awareness & Response

- Effective Campus-Wide Communications
- Comprehensive, Consistent Methods
- C.E.C.I.L.

2019 Poverty Initiative

- Student Emergency AID – AC Foundation
- Roadrunner Market – Temple, CISC,, Brookshire Brothers
- Resource Center – ACCHD, Burke
- Clothing Vouchers – Family Crisis Center
- Poverty Simulations, Mental Health Awareness Training - NPLC
- Current ADAC, Pregnancy Help Center, Local Churches

Student Emergency Aid Fall 2021 we served 17 Students, \$8048..07 awarded. Spring of 2022 we served 10 students to date and awarded \$4,190.95.

AC Perks – Perkins Grant – Fall 2021 we served 19 students

Student Disabilities – Renee McCain

Our mission is to cultivate and accessible and inclusive campus community which ensure that students with disabilities are given the resources and accommodations they need to be academically successful and full participants of the Angelina College community.

Improving our Standards

- Updates to Application Packet
- ReadSpeaker in Blackboard
- Hardware & Software for Accessibility

Improving Communication

- Increased Correspondence with Students
- Lufkin High School Registration Day
- Application sent to area High School Counselors

Fall 2021 we served 67 students, Spring of 2022 we served 34 students

Residence Life – Abby Sterling

Our mission is to ensure a safe and comfortable environment that enables our students to grow both academically and personally.

Residence Hall Population

- Fall 2021 – 93 students/29 international
- Spring 2022 – 85 students/27 International

Improving our Standards

- Dorm Room Updates
- Updated Online Application
- Created Policy, Rules * Regulations
- Check-In Process
- In-Person Orientation
- Reporting Processes
- RAVE Alert System
- Building Relationships

Improving Engagement

- Sunday Fun Days
- Game Nights & Movie Nights
- Trunk or Treat
- Student Leadership Opportunities
- Collaboration with Campus Departments

UPDATE ON “FIRST YEAR FREE” PROGRAM – Ms. Krista Brown

Ms. Brown reported there is a 72% increase in scholarship applications compared to where we were last year.

AC Advisors are in Angelina County high schools once a week recruiting students. AC also has banners for “First Year Free” in every Angelina County high school. AC Advisors are working with the high school counselors to help get students registered for the fall and spring of 2022-2023.

ACTION ITEMS

Consideration of Recommendation for Tuition and General Services Fee Rate

As mandated by Texas Education code, Dr. Tim Ditoro and Dr. Esther Campbell presented the schedule of Continuing Education courses for annual approval. The tuition and fee amounts presented for approval included an increase in most courses to build in some cost. Also presented were continuing education courses offered by the College that are not reimbursed by the State. While the State does not require by law that the Board establish or approve charges for non-reimbursable courses, certain guidelines of the Southern Association of Colleges and Schools suggest that it is in the best interest of the College to do so.

Mr. Chris Sullivan presented to the board the Angelina College Historical Tuition and Fees – Credit schedule. Tuition increase for 22-23 year includes a \$2.00 transfer from prior years Building Fee and differential tuition for Nursing and Welding. (\$50 per credit hour – clinical courses; \$12 per credit hour for welding) It has been 4 years since the last tuition increase.

Dr. Cynthia Casparis presented the mandatory and required incidental fees to the board. Mandatory fees are required for attending Angelina College and/or for enrollment in specific courses or laboratories. The College assesses required incidental fees to a student for specific

services he/she may need from the College.

Dr. Roberts made a motion to approve the Tuition and General Services Fee Rates. Ms. Haney seconded the motion, and the motion carried unanimously.

Annual Personnel Plan and Recommendations

Dr. Simon presented the Annual Personnel Plan and Recommendations, which included 10 total new positions and 11 total eliminated positions.

After discussion, Ms. Haney made a motion and seconded by Mr. Deason that the Board adopt the personnel plan for the 2022-2023 academic year. The motion passed unanimously.

Consideration of Resolution Amending Authorized Representatives

Dr. Simon presented to the board that Darin Murphy be named controller, and Amy Smith named Assistant Controller for TEXPOOL.

Mr. Fenley made a motion to amend the authorized representatives for TEXPOOL. Mr. Deason seconded the motion and the motion carried unanimously.

Consideration of Annual Appointment of Investment Broker

Dr. Simon presented as required by section 2256.025 of the Government Code, it is recommended that Royal Bank of Canada be adopted as the qualified broker authorized to engage in investment transactions with Angelina College.

Dr. Roberts made a motion to approve the qualified investment broker RBC. Ms. Haney seconded the motion, and the motion carried unanimously.

Annual Review and Adoption of Investment Policies CAK and CAM

Dr. Simon presented the updated Policies CAK and CAM. The board discussed the importance of the finance committee to review these policies each year at their committee meetings.

Dr. Roberts made a motion to approve Policies CAK and CAM. Mr. Garza seconded the motion, and the motion carried unanimously.

Consideration and board action, if any, to approve a finding of a public purpose for the execution of a quit-claim deed to Gregory Williamson to remove a cloud on the title of real property for which the college has no claim or interest.

Dr. Simon presented to the board the quit-claim deed for Mr. Williamson.

After discussion Dr. Roberts made a motion to approve the quit-claim for Mr. Williamson. Ms. Haney seconded the motion, and the motion carried unanimously.

Consideration of TASB updated Interlocal Participation Agreement

Mr. Chris Sullivan presented the TASB Risk Management Fund Coverage Programs. Mr. Sullivan confirmed we did go out and look at other possibilities and the TASB Risk Management Fund Coverage Program is the one Angelina College would like to stay with at this time.

After discussion Mr. Fenley made a motion to approve the TASB Risk Fund. Dr. Lindsey seconded the motion, and the motion carried unanimously.

Consideration of Bids and Proposals

1. Modern Campus Software – The College recommends approving the purchase of additional Modern Campus’s software and services. A motion was made by Dr. Roberts and seconded by Ms. Haney, and the motion passed unanimously.
2. Smartboards - The College recommends approving the purchase of additional Smartboards. A motion was made by Dr. Roberts and seconded by Mr. Fenley, and the motion passed unanimously.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report

Mr. Sullivan presented the Financial Report, Monthly Investment Report, and Quarterly Investment Report to the Board for approval.

Personnel Recommendations

Dr. Cindy Casparis presented the following personnel recommendations to the Board for approval:

Hires:

- Joy Row - Executive Director of Institutional Effectiveness - 3/28/2022
- Teagan Jones - Financial Aid Generalist - 2/21/2022
- Robles, Melissa - Success Coach - 3/21/2022

Terms:

- Colin Wise - Recruiter - 3/21/2022
- Lisa Rivera - Health and Safety Specialist - 3/11/2022
- Jordan LaCaille - Coordinator of Student Life and Orientation - 2/28/2022

After a review of the reports, a motion was made by Dr. Roberts and seconded by Ms. Haney to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

EXECUTIVE SESSION

No Action Taken

REMARKS BY COLLEGE PRESIDENT

Dr. Simon had no comments.

REMARKS BY BOARD MEMBERS

No remarks by board members

ADJOURNMENT

There being no further business, Ms. Walker adjourned the meeting at 8:05 p.m.

Minutes were approved at the June 20, 2022 Board meeting.

Dr. Robert M. Lindsey
Secretary
Board of Trustees
Angelina College

Ms. Hilary Haglund-Walker
President
Board of Trustees
Angelina College