

MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
AUGUST 15, 2022

The Angelina College Board of Trustees met in the Administration Board Room of Angelina College. Officers present were Dr. Robert M. Lindsey, Vice-President; and Mr. Curt Fenley, Secretary. Members present were Ms. Hilary Haglund-Walker, Mr. Gilbert (Joey) Garza, Dr. Sid Roberts, and Mr. Malcolm Deason.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs and In-House Council; Mr. Douglas Conn, AC Police Chief; Dr. Cathy Aguilar-Morgan, Dean of Science and Mathematics; Ms. Diana Throckmorton, Dean of Arts & Education; Ms. Sandy Lamont, Administrative Assistant – VPAA; Mr. Calvin Rowland, Administrative Assistant Science and Mathematics and Leigh Ann Pyle, Manager of President's Office and recording secretary.

Visitor present was Monica Peters Clark

Dr. Robert Lindsey called the meeting to order at 5:32 p.m.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Dr. Lindsey asked if there were any additions or corrections to the minutes from the previous meeting of the Board on June 20, 2022. There being no corrections, Dr. Roberts made a motion to approve the minutes of the June 20, 2022 regular meeting. Mr. Garza seconded the motion, and the motion carried unanimously.

ACTION ITEMS

Consideration of Board Officer Election
Oath of Office for Trustee Position 4.

Mr. Doug Conn, Chief of the Angelina College Police Department, administered the Oath of Office to Mr. Gilbert (Joey) Garza Position 4. After the swearing in of the Oath, Chief Conn delivered the Certificate of Oath and Election to the members.

Consideration of Preliminary 2022-2023 Budget

Dr. Simon presented the proposed 2022-2023 budget. Dr. Simon stated that the Finance Committee met earlier in the month to review the budget. The committee's recommendation to approve the Budget was presented and came as a seconded motion from the committee. Motion passed unanimously

Consideration of Proposed Tax Rate and Scheduling of Tax Rate Hearing Date

The proposed tax rate will be \$0.162380 which is a -1.01% percent decrease in the tax rate. The tax rate will effectively be raised by 8.00 percent and will raise taxes for maintenance and operations.

The Public Tax Hearing is scheduled for September 12, 2022 at 12:00 p.m. in the Administration Boardroom of Angelina College. Motion was made by Ms. Haglund-Walker to approve the tax hearing date and time for the proposed tax rate and seconded by Mr. Garza. Motion passed unanimously.

Consideration of General Coverage Insurance

Mr. Chris Sullivan presented the TASB Risk Management Fund Contribution and Coverage Summary for Participation Period 9/01/2022 through 8/31/2023.

Motion was made by Dr. Roberts to approve and seconded by Ms. Haglund-Walker. The motion passed unanimously.

Consideration of Course Fee

Dr. Simon presented the recommendation that the board approve the addition of a \$58.00 course fee on CHEM 1105, 1409, 1411, 1412 and BIOL 1409.

This fee is necessitated due, in part, to the transition to an online bookstore.

The fee represents an approximate 40% savings compared to what students have traditionally paid for the laboratory manuals.

Motion was made by Mr. Garza to approve and seconded by Mr. Deason. The motion passed unanimously.

Consideration of Faculty and Staff Office Furniture Replacement

Dr. Simon presented the recommendation that the Board approve a purchase to replace office furniture in approximately 85 faculty and staff offices. This recommendation was reviewed by Chris Sullivan, VP of Business, and Steve Capps, Director of Physical Plant.

This purchase will be made possible thanks to a generous grant of \$150,000 from the Kurth Foundation. As part of the grant application, the College promised to provide a one for one match.

Specifications were drafted and the offices were examined with Velocity Business Products. The purchase would be made under the Choice Partners National Purchasing Cooperative Contract VBP3308.

Motion was made by Dr. Roberts to approve and seconded by Mr. Garza. The motion passed unanimously.

Consideration of Revisions, Deletions or Additions of Board Policy

Dr. Simon presented updates to policy EF. Dr. Casparis reviewed recent requirements for compliance with SACSCOC and provided the proposed updates to policy EF (local).

Motion was made by Ms. Haglund-Walker to approve and seconded by Dr. Roberts. The motion passed unanimously.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report

Mr. Chris Sullivan presented the Financial Report and Monthly Investment Report to the Board for approval.

Personnel Recommendations

Dr. Cindy Casparis presented the following personnel recommendations to the Board for approval:

Hires:

- Tiffany Constante – Community Services-Phlebotomy – 6/20/22
- Cassandra Stokes – SBDC Advisor – 7/19/22
- Ashley Monsante – Manager of Communications – 7-25-22
- Brandon Smith – IT Tech – 7/25/22
- Gerardo Valladares – Manager of Student Life – 7-25-22
- Patrick English – IT Tech – 8/1/22
- Ainsworth Grant – Assistant Men's and Women's Soccer Coach – 8/1/22
- Alicia Hayden – Instructor-Nursing – 8/8/22
- Edgar Hernandez – Enrollment Specialist/Recruiter – 8/8/22
- Ashley Wahlberg – Instructor-Biology – 8/15/22

Terms:

- Alex Meany – Assistant Soccer Coach – 6/26-22
- Michael Young – IT-Tech – 7/05/22
- Jeffrey Meyer – Instructor-Band – 7/14/22
- Windy Mendoza – Polk Count Generalist – 7/15/22
- Joshua Barnes – Softball Coach – 7/22/22
- Abigail Sterling – Specialist of Residence – 7/26/22
- Lori Spangler – AEL Manger – 7/31/22

After a review of the reports, a motion was made by Dr. Roberts and seconded by Mr. Deason to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

EXECUTIVE SESSION

At 6:14 p.m., Dr. Robert Lindsey announced the beginning of the Executive Closed Session, provided by Section 551.071 and 551.074 of the Government Code in accordance with the Texas

Open Meetings Act. All visitors and guests were excused from the Boardroom.

At 6:33 p.m., Dr. Robert Lindsey announced the end of the Executive Closed Session and invited the visitors and guests to return to the Boardroom. Dr. Robert Lindsey announced that no action was taken in the Executive Session.

INFORMATION REPORTS

Mr. Sullivan reported to the board how the Texas Higher Education Coordinating Board (THECB) sent the college a letter regarding the AY 2021 2 CFR Part 200 Subpart F - Audit Requirements on federal funds awarded to Angelina College by THECB. There being no findings Angelina College passed the audit.

Dr. Casparis gave the Academic Affairs Annual Report which included how Angelina College was in good standing with SACSCOC.

Strategic Plan Update – Dr. Simon reported on the progress of the Strategic Plan for Angelina College. The college has successfully completed 14 of the 22 set objectives.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon reported how the Convocation earlier that day went well and how there was a lot of excitement among both faculty and staff for the new school year.

Dr. Simon also informed the board of a new position for centralized scheduling and maintenance of the college catalog was being created and would be posted at a later date.

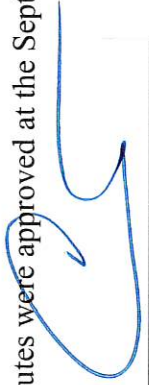
REMARKS BY BOARD MEMBERS

No remarks by board members

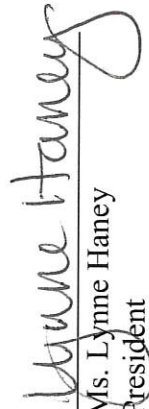
ADJOURNMENT

There being no further business, Dr. Lindsey adjourned the meeting at 7:09 p.m.

Minutes were approved at the September 19, 2022 Board meeting.



Mr. Curt Fenley
Secretary
Board of Trustees
Angelina College



Ms. Lynne Haney
President
Board of Trustees
Angelina College