



External Facility Reservation Request Form

Please fill out form

Conference Center (Aux Gym)

TW 139

Conference Center (CSS)

Cafeteria

Temple Theater

Snack Bar

Hudgins Hall Auditorium

Classroom

**This reservation form is to request use of a space only.
This is subject to approval and not a guarantee of availability.**

Requested by: _____

Department: _____

Telephone: _____

Cell Phone (contact during event): _____

Email: _____

Name of Event: _____

Date/ Time of Event: _____

Anticipated Number of Attendees: _____

Will you need guest WiFi? _____

Will you be charging admission? _____

How much? _____

Will you be serving food? _____

DATE OF REQUEST: _____

SIGN: _____

Please submit this request to:

BRANDY PIPES

Manager of Events & Official Publications

(936) 633-5486

bpipes@angelina.edu