

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
SEPTEMBER 19, 2022**

The Angelina College Board of Trustees met in the Administration Board Room of Angelina College. Officers present were Ms. Lynne Haney, President; Dr. Robert M. Lindsey, Vice-President; and Mr. Curt Fenley, Secretary. Members present were Ms. Hilary Haglund-Walker, Mr. Gilbert (Joey) Garza, Dr. Sid Roberts, and Mr. Malcolm Deason.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs and In-House Council; Dr. Cathy Aguilar-Morgan, Dean of Science and Mathematics; Ms. Diana Throckmorton, Dean of Arts & Education; Ms. Sandy Lamont, Administrative Assistant – VPAA; Mr. Calvin Rowland, Administrative Assistant Science and Mathematics and Leigh Ann Pyle, Manager of President’s Office and recording secretary.

Visitor present was Dr. Monica Peters Clark

Ms. Lynne Haney called the meeting to order at 5:31 p.m.

INTRODUCTION OF INVITED GUESTS

Dr. Simon introduced Dee Ellis as the new Advancement Officer.

COMMENTS TO THE BOARD

There were no comments to the Board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Ms. Lynne Haney asked if there were any additions or corrections to the minutes from the previous meeting of the Board on August 15, 2022. There being no corrections, Dr. Roberts made a motion to approve the minutes of the August 15, 2022, regular meeting. Dr. Lindsey seconded the motion, and the motion carried unanimously.

ACTION ITEMS

Final Approval of 2022-2023 Budget

Dr. Simon presented to the board how there had been no changes to the draft they had all previously reviewed and discussed in the June 20, 2022, board meeting.

There being no further questions, Mr. Fenley made a motion to approve the Final Budget for 2022-2023, and Mr. Garza seconded the motion. Motion passed unanimously.

Consideration of Software and Connectivity Annual Maintenance Fees

Dr. Simon presented the proposed fees for Blackboard/Jenzabar/Powerfaids maintenance to the Board. Dr. Simon confirmed the programs were essential for the colleges routine business.

Dr. Roberts made a motion to approve the software and connectivity annual fees. Dr. Lindsey

seconded the motion, and the motion passed unanimously.

Consideration of Tax Abatement Agreement between Angelina College and Francis Innovation Operations LLC

Dr. Simon presented the proposed tax abatement between Angelina College and Francis Innovation Operations LLC to the Board. The board reviewed the abatement.

Motion was made by Dr. Roberts to approve the proposed tax abatement and seconded by Mr. Garza. Motion passed unanimously.

Consideration of Bids and Proposals

1. Automotive Technology

Dr. Simon presented the recommendation of approving a purchase for a torque certificate kit for the Automotive Technology Program. The contract is negotiated under and consistent with the Sourcewell Purchasing Program.

A motion was made by Dr. Lindsey to approve the purchase for a torque certificate kit. The motion was seconded by Dr. Roberts, and the motion passed unanimously.

2. Respiratory Care

Dr. Simon presented the recommendation of approving the purchase of mechanical ventilators. Two bids were received and reviewed by the board. GBS – Global Biomedical Services, Inc. met all of the required specifications and was within the allowable budget.

A motion was made by Ms. Haglund-Walker to approve the purchase with GBS – Global Biomedical Services, Inc. A second was made by Mr. Garza, the motion passed unanimously.

3. Electromechanical Technology

Dr. Simon presented the recommendation of approving the purchase for PLC Workstations for the Electromechanical Technology program. Two bids were received and both were reviewed. It was recommended to award the bid with The Reynolds Company.

A motion was made by Mr. Garza to purchase the PLC workstations with the Reynolds Company. A second was made by Ms. Haglund-Walker, the motion passed unanimously.

4. Athletic Transportation

Dr. Simon informed the board that advertisements were placed in the Lufkin Daily News and personalized invitations to bid were sent to several firms for athletic transportation. One proposal was received. The bid included all scheduled activities with Athletics.

A motion was made by Dr. Roberts to approve the contract with First Class

Transportation. A second was made by Dr. Lindsey, the motion passed unanimously.

5. President Contract

A motion was made by Mr. Garza to approve the President's contract with a one-year extension. A second was made by Dr. Roberts, and the motion passed unanimously.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, Quarterly Investment Report

Mr. Chris Sullivan presented the Financial Report and Monthly Investment Report to the Board for approval. The financials were consistent with what Mr. Sullivan had forecasted.

Personnel Recommendations

Dr. Cindy Casparis presented the following personnel recommendations to the Board for approval:

New Hires:

Christopher Garcia - HVAC Maintenance Technician - 9/12/22

Yaneth Barrera - Adult Education Generalist - 9/1/22

Myriam Plascencia - Adult Education Specialist - 9/1/22

Rikki Braun - Adult Education Specialist - 9/1/22

Richard Powers - (Temporary) Production Design/Technical Manager - 8/25/22

Katheryn Paige Vega - Adult Education Manager - 8/29/22

DaNita Ellis - Advancement Officer - 9/6/22

Abby Jones - Enrollment Specialist - 8/31/22

Chase Merrell - Enrollment Specialist - 8/18/22

Nadia Martindale - Nursing Instructor - 8/17/22

Edgar Alexis Hernandez - Enrollment Specialist - 8/8/22

Elizabeth Quintanilla - Administrative Assistant to Marketing and Student Affairs - 8/15/22

Mark Weber - Specialist of Resident Life - 8/22/22

Suleena Richardson-Alfar - Administrative Assistant to Health Careers - 8/15/22

Rhiannon Munoz - Coordinator of Student Accounts - 8/1/22

Brette Kohring - (Interim) Head Softball Coach - 7/19/22

Terms:

Angela Cranford - Student Success Coach for Graduation and Reverse Transfer - 9/2/22

Jessica Heppard - Biology Instructor - 8/15/22

Melissa Robles - Student Success Coach - 8/17/22

Celia Ranniger - Financial Aid Senior Advisor - 8/12/22

After a review of the reports, a motion was made by Dr. Roberts and seconded by Mr. Deason to accept the Financial Report, Monthly Investment Report, Quarterly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

EXECUTIVE SESSION

At 6:14 p.m., Ms. Lynne Haney announced the beginning of the Executive Closed Session, provided by Section 551.071 and 551.074 of the Government Code in accordance with the Texas

Open Meetings Act. All visitors and guests were excused from the Boardroom.

At 6:37 p.m., Ms. Haney announced the end of the Executive Closed Session and invited the visitors and guests to return to the Boardroom. Ms. Haney announced that no action was taken in the Executive Session.

INFORMATION REPORTS

Dr. Tim Ditoro and Dr. Esther Campbell presented the Division of Workforce and Continuing Education Annual Report 2021-2022. Highlights were:

- Ninety-two (92) students in Adult Education and Literacy classes received over \$227,000 in scholarships for enrollment in workforce education courses.
- The division delivered courses and programs throughout the College service area-including Polk, Nacogdoches, Houston, San Augustine, and Tyler Counties-which allowed individuals to receive training and earn credentials closer to home.
- The Nonprofit Leadership Center partnered with the Lufkin Chamber of Commerce to develop and deliver. Leading Edge, an emerging leadership program, for Angelina County. Twelve (12) students completed the program. Also, in partnership with East Texas Food Bank, the center developed and delivered "Nonprofit Board Governance Essentials" to 18 staff and volunteers.
- The Small Business Development Center helped clients acquire more than 7 million in capital.
- Over 300 youth, ages 5-12, participated in Camp Roadrunner, which gave them an opportunity to see campus facilities, learn about the College, and engage in educational activities with College faculty and staff.
- The College began a partnership with Rapid CDL in June 2022. As a result of the new partnership, 27 students were trained in the truck driving program in a three-month period this past summer. By comparison, a total of twelve (12) students were trained from September I, 2022 to May 31, 2022, and a total of eight (8) students were trained in 2020-2021.
- The total revenue for all noncredit programs for 2021-2022 was \$771,140. This is compared to total revenue of \$663,761 in 2020-2021 and \$643,137 in 2019-2020.

Dr. Simon presented the annual Chief Executive Officer Reporting Requirements under Tex. Educ. Code 51.253(c). There were zero incidents reported

COMMITTEE REPORTS

No Committee Reports

Dr. Simon and the Board agreed to schedule meetings for each committee.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon presented the Office of The President Fall 2022 Update. The update included:

- the overall increase in fall 2022 enrollment
- First Year Free update
- 8-week vs. 16-week enrollment
- the 2021 fall grade distribution charts

REMARKS BY BOARD MEMBERS

No remarks by board members

NEXT REGULAR MEETING OF THE BOARD – December 8, 2022 at noon.

ADJOURNMENT

There being no further business, Ms. Haney adjourned the meeting at 7:06 p.m.

Minutes were approved at the December 8, 2022 Board meeting.

Mr. Curt Fenley
Secretary
Board of Trustees
Angelina College

Ms. Lynne Haney
President
Board of Trustees
Angelina College