

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
December 8, 2022**

The Angelina College Board of Trustees met in the Administration Board Room of Angelina College. Officers present were Ms. Lynne Haney, President; and Dr. Robert M. Lindsey, Vice-President. Members present were Ms. Hilary Haglund-Walker, Mr. Gilbert (Joey) Garza, Dr. Sid Roberts, and Mr. Malcolm Deason.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Cynthia Casparis, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs and In-House Council; Dr. Cathy Aguilar-Morgan, Dean of Science and Mathematics; Ms. Diana Throckmorton, Dean of Arts & Education; Ms. Janice Huffman, Director of Grants & Sponsored Programs; Mr. Dudley May, IT Integration Administration; Ms. Sandy Lamont, Administrative Assistant – VPAA; Mr. Calvin Rowland, Administrative Assistant Science and Mathematics and Leigh Ann Pyle, Manager of President’s Office and recording secretary.

Invited visitor was: Molly Abele, CPA and Audit Partner with Axley & Rode.

Visitor present was: Dr. Monica Peters Clark.

Ms. Haney called the meeting to order at 12:03 p.m.

COMMENTS TO THE BOARD

There were no comments to the board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Ms. Haney asked if there were any additions or corrections to the minutes from the previous meeting of the Board on September 19, 2022. There being no corrections under terms and no other additions, Dr. Lindsey made a motion to approve the minutes of the September 19, 2022 regular meeting. Dr. Roberts seconded the motion and the motion carried unanimously.

ACTION ITEMS

Consideration of Annual Audit

Mr. Chris Sullivan thanked the Business Office team for their efforts in preparing the financial data and reports for this year’s audit.

Mr. Sullivan presented the Annual Financial Report. Angelina College’s net position increased by approx. \$3.8 million over last year. Mr. Sullivan indicated that the College’s financials remained strong.

Ms. Molly Abele, of Axley & Rode, stated that the audit team issued an unmodified opinion on the College’s Annual Financial Report, which is the highest opinion they can offer. They believe that the data was presented fairly in all material respects.

The Finance Committee of the Board met Friday, December 2, 2022, reviewed the audit and

moved to recommend the Board approve the audit. The audit came to the Board as a seconded motion. All Board members voted in favor, and the audit was approved as presented.

Consideration of New Degree Plan created through the Title V grant

Dr. Simon recognized all staff partners who worked on the Title V grant.

Dr. Ditoro presented to the Board the New Associate of Applied Science Degree and Certificate Program. The new program will be available to students starting on August 28, 2023.

A motion was made by Dr. Roberts to approve the New Associate of Applied Science Degree and Certificate program. The motion was seconded by Dr. Lindsey, and the motion passed unanimously.

Consideration of Board Meeting Dates for 2023

Dr. Simon introduced the proposed Board Meeting dates for 2023 and with no objections or changes a motion was made by Dr. Roberts and seconded by Ms. Hillary Haglund-Walker, and the motion passed unanimously.

Consideration of Bid Proposal for 2 Mechanical Ventilators for the Respiratory Care program

Dr. Simon presented the recommendation of approving the purchase of mechanical ventilators. Two bids were received and reviewed by the Board. GBS – Global Biomedical Services, Inc. met all of the required specifications and was within the allowable budget.

A motion was made by Ms. Haglund-Walker to approve the purchase with GBS – Global Biomedical Services, Inc. A second was made by Dr. Lindsey, the motion passed unanimously.

Consideration of Course Fees proposal for Electronics

Dr. Simon presented to the board course fee proposals for CETT 1304 High Reliability Soldering Course fee of \$105.00 and for CETT 1321 Electronic Fabrication course fee of \$105.00.

The course fee is needed to pay for the IPC Certification Exam for each course. Adding the exam fee to the course will facilitate the payment of the fees from students' financial aid.

A motion was made by Dr. Roberts to approve the course fees for CETT 1304 and CETT 1321. A second was made by Mr. Garza, the motion passed unanimously.

REVIEW AND CONSENT

Financial Report

Mr. Chris Sullivan presented the financials for the college as of October 31, 2022. Mr. Sullivan reported the college is doing better than last year in total revenue. The college is also trending consistent with budgeted expenses.

Monthly Investment Report

Mr. Chris Sullivan presented the Monthly Investment Report to the Board for approval. Chris stated the College remained in line with its investment policies.

Personnel Recommendations

The following personnel recommendations were made to the Board for approval:

New Hires:

Christina Bunge - Student Success Coach - 1/4/2023
Jonathan Dunn - Groundskeeper-Maintenance - 12/1/2022
Chelsea Dickens - Clerk of Institutional Effectiveness - 12/1/2022
Stacey Schoch - Coordinator of Veteran Services - 11/28/2022
Claudia Valladares - Student Support & Project Manager - 11/28/2022
Irma Montoya - Assist Director of Financial Aid and Admissions - 11/16/2022
Lou Ann Williams - Specialist of Admissions and Customer Service - 11/16/2022
Contessa James - Student Success Coach - 11/14/2022
Ada Marcy Anthony - Title V Project Director - 11/1/2022
Glenn Goforth - Sr. Director of Financial Aid and Admissions - 11/1/2022
Abby Jones - Scholarship Coordinator - 11/1/2022
Brandy Pipes - Manager of Events and Official Publications - 10/24/2022
Lindsey Anumula - Student Success Coach - 10/24/2022
Jazmine Santoyo-Arias - Financial Aid Generalist - 10/17/2022
Paula Gregory - Student Success Coach for Graduation and Reverse Transfer - 10/10/2022
Esther Campbell - Assistant Vice President of Academic Affairs - 10/1/2022
Toni Linneman - SBDC Program Specialist - 10/1/2022
Victoria Alverson - Assistant Softball Coach - 9/27/2022
Kirsten Jones - Generalist of Admissions - 9/19/2022
Conssandra Williams - Assistant Director of Academic Success - 9/19/2022
Tim Ditoro - Vice President of Academic Affairs - 9/16/2022

Terms:

Kevin Fritze - Instructor-Criminal Justice - 1/6/2022
April Wallace - Director of Student Affairs - 12/9/2022
Jessica Hudnall - Director of Respiratory Care/Instructor - 11/30/2022
Amy Smith - Assistant Controller - 10/28/2022
Karen Ward - Assistant Director of Academic Success - 9/30/2022
David Oliver - Game Day Coordinator - 9/30/2022
John Hilbert - Groundskeeper - 9/15/2022

FULL-TIME INSTRUCTORS/EMPLOYEES

After some discussion and a review of the reports, a motion was made by Dr. Lindsey and seconded by Dr. Roberts to accept the Financial Report, Monthly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

EXECUTIVE SESSION

At 12:24 p.m., Ms. Haney announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 12:58 p.m., Ms. Haney announced the end of the Executive Closed Session.

No decisions were made.

INFORMATION REPORTS

Business Affairs

Chris Sullivan presented a written annual report with highlights from 2022 for the Police Department, Physical Plant, Office of Grants, Information Technology, Business Office and Human Resources.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon spoke on the Long-Range Planning meeting set for January 12, 2023.

REMARKS BY BOARD MEMBERS

There were no remarks by Board members.

Next regular board meeting scheduled for February 20, 2023

ADJOURNMENT

There being no further business, Ms. Haney adjourned the meeting at 1:07 p.m.

Minutes were approved at the January 12, 2023 Board Planning Meeting.

Mr. Curt Fenley
Secretary
Board of Trustees
Angelina College

Ms. Lynne Haney
President
Board of Trustees
Angelina College