

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
February 20, 2023**

The Angelina College Board of Trustees met in the Administration Board Room of Angelina College. Officers present were Ms. Lynne Haney, President; Dr. Robert M. Lindsey, Vice-President and Mr. Curt Fenley, Secretary. Members present were Ms. Hilary Haglund-Walker, Mr. Gilbert (Joey) Garza, and Dr. Sid Roberts.

College personnel attending the meeting were Dr. Michael Simon, President; Mr. Chris Sullivan, Vice President of Business Affairs and In-House Council; Ms. Diana Throckmorton, Dean of Arts & Education; Ms. Janice Huffman, Director of Grants & Sponsored Programs; Mr. Calvin Rowland, Administrative Assistant Science and Mathematics; Mr. Kerwin Smith, Manager of Environmental Projects; and Leigh Ann Pyle, Manager of President's Office and recording secretary.

Invited visitor was: Scott Strong with Goodwin Lasiter Strong

Visitor present was: Dr. Monica Peters Clark.

Ms. Haney called the meeting to order at 05:31 p.m.

COMMENTS TO THE BOARD

There were no comments to the board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Ms. Haney asked if there were any additions or corrections to the minutes from the previous meeting of the Board on January 12, 2023. There being no corrections under terms and no other additions, Dr. Roberts made a motion to approve the minutes of the January 12, 2023 Long Range Planning meeting. Dr. Lindsey seconded the motion and the motion carried unanimously.

EXECUTIVE SESSION

At 5:45 p.m., Ms. Haney announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:14 p.m., Ms. Haney announced the end of the Executive Closed Session.

No decisions were made.

ACTION ITEMS

Consideration of Personnel Plan Amendment

It is recommended that the Board authorize the addition of up to three paralegal positions to the 2022-2023 personnel plan. These positions were not included and would be incremental to the 2022-2023 personnel plan previously authorized by the Board.

A motion was made by Mr. Fenley to approve the addition of up to three positions for paralegals. The motion was seconded by Mr. Garza, and the motion passed unanimously.

Consideration of Policy Amendments – Student and Community Use and Personnel

The Policy Review committee met before the regular board meeting at 4:30 p.m. The committee reviewed all revised and new policies. It was agreed the policies be approved with the following additional amendments:

1. AE 1.01 – mission statement to be updated
2. GF – Student and Community Use of College Facilities to be further revised and brought back to the board for approval.
3. DCD – Remove “Faculty and”
4. DEB – 3.01 – Add “Angelina College” in front of Retirees

The Policy Review Committee came to the Board as a seconded motion. All Board members voted in favor, and the policy amendments were approved with additional amendments.

Consideration of Resolution to Adopt the National Incident Management System

Dr. Simon asked Mr. Kerwin Smith to give the background on this system. Mr. Smith explained to the trustees how this emergency system has been identified by the Federal Government as being the requisite emergency management system for all political subdivisions.

NIMS training is required under Homeland Security to receive federal funding and grants.

College personnel has already been trained and there is no expected additional cost.

A motion was made by Dr. Roberts to approve the National Incident Management System. A second was made by Ms. Hilary Haglund-Walker, the motion passed unanimously.

Consideration and Board Action to Approve Bids on Properties Held in Trust by Linebarger Goggan Blair & Sampson

Dr. Simon presented two bids on property described as TX-0876 Angelina County from Linebarger Goggan Blair & Sampson on a property currently being held in trust. The bids on this property were not equal to the opening bid amount at foreclosure auction and need approval from all taxing entities within Angelina County.

A motion was made by Dr. Roberts to approve the bid for \$5,000 on TX-0876 and was seconded by Dr. Lindsey, and the motion passed unanimously.

Consideration of Bids on Library Renovations

Chris Sullivan went over the 3 bids received for the library renovations. The bids were received from Timberline Constructors, Langston Construction, and Construction Managers of Southeast Texas, LLC.

Timberline was the lowest bidder when the base bid and three alternates were combined.

A motion was made by Dr. Lindsey to approve Timberline as the approved bid. A second was made by Mr. Garza, the motion passed unanimously.

Consideration of Security Camera Quote

Chris Sullivan explained how the new cameras would cover blindspots identified as needing security. The camera equipment from Summit Fire & Security would collaborate with the security system Angelina College already has in place. This expense would come from college funds and there would not be an increase in service fees.

A motion was made by Mr. Fenley to approve the purchase of the security cameras from Summit Fire & Security. A second was made by Ms. Haglund-Walker, the motion passed unanimously.

Consideration of Financial Support for a Nonprofit Partner

Dr. Simon went over the relationship and partnership Angelina College has with the Angelina Arts Alliance. Discussion was had on a support level for Angelina Arts Alliance and it was decided Angelina College would be a Presenter Sponsor.

A motion was made by Dr. Roberts to approve the sponsorship level of Presenter Sponsor to the Angelina Arts Alliance. A second was made by Mr. Fenley, the motion passed. Ms. Hillary Haglund-Walker recused herself from the vote.

REVIEW AND CONSENT

Financial Report

Mr. Chris Sullivan presented the financials for the college as of December 31, 2022. Mr. Sullivan reported the college is doing better than last year in total revenue. The college is also trending consistent with budgeted expenses.

Monthly Investment Report

Mr. Chris Sullivan presented the Monthly Investment Report to the Board for approval. Mr. Sullivan stated the College investments have made a turn around and are coming back up. Dr. Roberts asked if our investment representative can come to the next regular board meeting to give an update on the college's investments. Mr. Sullivan will invite the representative.

Personnel Recommendations

The following personnel recommendations were made to the Board for approval:

New Hires:

Ashley Jowell – Training Academy Sergeant - 01/04/2023

Jessica Deel – Brand and Creative Manager – 02/06/2023

LaMarcus Goodwin – Specialist of Enrollment – Student Recruitment – 02/08/2023

Terms:

Kenneth Lowery – Full-Time Police Sergeant - 01/04/2023

FULL-TIME INSTRUCTORS/EMPLOYEES

After some discussion and a review of the reports, a motion was made by Dr. Roberts and seconded by Dr. Lindsey to accept the Financial Report, Monthly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

INFORMATION REPORTS

Angelina College Police Department Annual Racial Profiling Report

Chris Sullivan presented the Police Department's Annual Racial Profiling Report. He stated that the College's Police Department is exempt from filing the full report because they do not typically make traffic stops.

New Policy – Prohibited Technologies Security Policy CSB (LEGAL)

Chris Sullivan presented the policy CSB. On December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks over the Chinese Communist Party's ability to use the application for surveilling Texans. Governor Abbott also directed the Texas Department of Public Safety (DPS) and the Texas Department of Information Resources (DIR) to develop a plan providing state agencies guidance on managing personal devices used to conduct state business. In addition to TikTok, Angelina College may add other software and hardware products with security concerns to this policy and will be required to remove prohibited technologies which are on the DIR prohibited technology list. Prohibited Technologies shall refer to TikTok and any additional hardware or software products added to this Policy.

Marketing & Strategic Enrollment annual report (AR)

Ms. Krista Brown started by introducing the new staff in her department. Ms. Brown presented the annual report with highlights from Admissions, Financial Aid, Communications & Marketing, and the Office of Academic Success.

A few highlights were:

- Journey Building Plan
- Incentive Messaging
- AC App
- First Year Free showed increase in headcount
- Retention at 75%

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

There were no remarks by Dr. Simon.

REMARKS BY BOARD MEMBERS

There were no remarks by Board members.

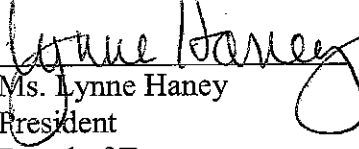
Next regular board meeting scheduled for April 17, 2023

ADJOURNMENT

There being no further business, Ms. Haney adjourned the meeting at 7:18 p.m.

Minutes were approved at the April 17, 2023 regular board meeting.

Mr. Curt Fenley
Secretary
Board of Trustees
Angelina College


Ms. Lynne Haney
President
Board of Trustees
Angelina College