

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
September 18, 2023**

The Angelina College Board of Trustees met in the Administration Board Room of Angelina College. Officers present were Dr. Robert M. Lindsey, President; Mr. Curt Fenley, Vice President and Mr. Malcolm Deason, Secretary. Members present were Ms. Lynne Haney, Ms. Hilary Haglund-Walker, Mr. Gilbert (Joey) Garza, and Dr. Sid Roberts.

College personnel attending the meeting were Dr. Michael Simon, President; Mr. Chris Sullivan, Vice President of Business Affairs and In-House Council; Dr. Tim Ditoro, Vice President of Academic Affairs; Ms. Krista Brown, Associate Vice President of Student Services; Ms. Dana Smithhart, Executive Director of Institutional Affairs and Student Affairs; Ms. Joy Medford, Executive Director of Institutional Effectiveness; Ms. Diana Throckmorton, Dean of Arts & Education; Ms. Winifred Adams, Dean of Health Careers; Dr. Andrea Barrett, Dean of E-Learning; Mr. Calvin Rowland, Administrative Assistant Science and Mathematics; and Leigh Ann Pyle, Manager of President's Office and recording secretary.

Invited visitors were: Tim Stacy and Margaret Surprak

Visitor present was: Dr. Monica Peters Clark

Dr. Lindsey called the meeting to order at 5:31 p.m.

COMMENTS TO THE BOARD

There were no comments to the board.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Dr. Lindsey asked if there were any additions or corrections to the minutes from the previous meeting of the Board on August 21, 2023 and Tax Rate hearing on September 11, 2023. There being no corrections under terms and no other additions, Mr. Fenley made a motion to approve the minutes of August 21, 2023 regular board meeting and the Tax Rate hearing on September 11, 2023. Dr. Roberts seconded the motion and the motion carried unanimously.

ACTION ITEMS

Final approval of 2023-2024 Budget

Dr. Simon presented to the board how there had been no changes to the draft they had all previously reviewed and discussed in the August 21, 2023 board meeting.

There being no further questions, Mr. Deason made a motion to approve the Final Budget for 2023-2024, and Ms. Hilary Haglund-Walker seconded the motion. Motion passed unanimously.

Consideration of letter for Twin Disc, Inc.'s Application for subzone in FTZ No. 297

Dr. Simon presented the letter stating Angelina College's support for the subzone status of Twin

Disc, Inc.'s (Twin Disc") site located in Lufkin, TX. Tim Stacy and Margaret Surprak were present to answer any questions. Mr. Stacy did say they were in the process of also getting their foreign trade certification and everything was going well.

Mr. Garza made a motion to approve the letter for the Twin Disc letter of support, seconded by Mr. Deason. The motion passed unanimously.

Consideration of Revisions, Deletions, or Additions of Board Policy

Dr. Simon presented the changes/additions to BBCA (Local), BBFA (Local), DAA (Local), DGC (Local), and DLA (Local).

The motion to approve came from the Policy Committee, and the trustees all voted unanimously to approve all of the changes/additions made to BBCA (Local), BBFA (Local), DAA (Local), DGC (Local), and DLA (Local).

Consideration of Bids and Proposals

Consideration of IT Security

It is recommended, after a review by Chris Sullivan, Vice President of Business, Jennifer Ragsdale, Senior Director of IT and Jason Carr, Manager of Information Security, that the Board approve the following purchase:

2023-2026

3-Year VMC on AWS, NSX Advanced Firewall, and VCDR Ransomware Recovery

\$ 357,652.82

These expenses will be paid using College institutional funds.

Dr. Roberts made a motion to approve the purchase of IT Security. Ms. Hilary Haglund-Walker seconded the motion and the motion passed unanimously.

Consideration of Library Furniture purchase (Title V and College)

It is recommended, after a review by Janice Huffman, Director of Grants and Sponsored Programs, and Chris Sullivan, Vice President of Business, that the Board approve a purchase to furnish the 1 st and 2 nd floor of the library.

This purchase will utilize funds from the Title V grant for the 2 nd floor furniture and Angelina College funds for the 1 st floor furniture.

The purchase would be made under the Choice Partners National Purchasing Cooperative Contract.

A detailed quote and layout are attached.

Velocity Business Products
2 nd Floor Furniture \$ 88,740.24
Contingency 30,207.86
Total \$ 118,948.10

Dr. Roberts made a motion to approve the purchase of Library Furniture. Mr. Garza seconded the motion and the motion passed unanimously.

REVIEW AND CONSENT

Financial Report

Mr. Chris Sullivan presented the financials for the college as of July 31, 2023. Mr. Sullivan reported the college is doing better than last year in total revenue. The college is a little over in expenditures however, the college is showing to have a strong year.

Monthly Investment Report

Mr. Chris Sullivan presented the Monthly Investment Report to the Board for approval. Mr. Sullivan stated the College was in good standing and we are in a strong net position from LY.

Personnel Recommendations

The following personnel recommendations were made to the Board by Dr. Tim Ditoro for approval:

New Hires:

Sandra Lopez – Assistant Softball Coach – 09/05/2023
Faith Baker – Generalist of Admissions – 09/05/2023
Joshua S. Floyd-Holiday – Library Circulation Clerk – Evening – 09/05/2023
Mary Jones – Director of Respiratory Care/Instructor – 08/21/2023
Tina Lane – Instructor – Biology – 08/21/2023
Paul Berler – Instructor-Band and Music – 08/21/2023
Mistie Hargis – Respiratory Care Director Clinical Ed. – 08/21/2023
Monica Newberg – Instructor – Criminal Justice – 08/21/2023
Nancy Reynolds – Instructor-Speech – 08/21/2023
Jeannie Twohig – Instructor-English and History – 08/21/2023

Terms:

Donna Busler – Director, Nonprofit Leadership Center – 08/31/2023
Robert Elliot – Clinical Ed Program Director – 08/31/2023
Anthony Wells – Respiratory Care Instructor – 08/31/2023
Kirsten Jones – General Admissions – 08/25/2023
Ada Marcy Anthony – Title V Project Director – 08/18/2023
Howard Cox – Department Chair of Arts and Ed – 08/15/2023

FULL-TIME INSTRUCTORS/EMPLOYEES

After some discussion and a review of the reports, a motion was made by Ms. Haney and seconded by Dr. Roberts to accept the Financial Report, Monthly Investment Report, and Personnel Recommendations as presented. The motion passed unanimously.

EXECUTIVE SESSION

At 6:00 p.m., Dr. Lindsey announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 6:19 p.m., Dr. Lindsey announced the end of the Executive Closed Session.

No decisions were made.

INFORMATION REPORTS

Dr. Simon presented the annual Chief Executive Officer Reporting Requirements under Tex. Educ. Code 51.253(c). There were zero incidents reported

Dr. Tim Ditoro presented the Academic Affairs Annual Report 2022-2023. Highlights were:

- Skills Development Fund Grant of \$84,428.
- New Program Approval – seeking program approval from the college for Software Development, Associate of Applied Science; Social Work, Associate of Applied Science; Criminal Justice, Associate of Arts; and Law Enforcement Technology, Associate of Applied Science.
- Pathways Goals – Investing in Student Success and Redesigning for Student Success.
- Quality Enhancement Plan (QEP) – In the spring of 2025, the College will submit a compliance certification report for reaffirmation of its accreditation with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).
- Summary of Programs Reviewed in 2022-2023 – Automotive Technology, Child and Family Development, Drafting and Design Technology, Machine Tool Technology, Nursing (Associate Degree), Vocational Nursing, Radiologic Technology and Surgical Technology.

Dr. Esther Campbell presented the Workforce and Continuing Education Annual Report 2022-2023. Highlights were:

- One hundred and two students in Adult Education and Literacy classes received over \$269,000 in scholarships for enrollment in workforce education courses.
- The division delivered courses and programs throughout the College service area including Polk, Nacogdoches, Houston, San Augustine, and Tyler Counties – which allowed individuals to receive training and earn credentials at home.
- The Nonprofit Leadership Center partnered with the Angelina College Academic Affairs division to develop and deliver a leadership development program. Leading the AC Way. Sixty-five Angelina College employees completed the program in April 2023
- The Small Business Development Center helped clients acquire more than \$7 million in capital.

- Over 100 youth, ages 5-12, participated in Camp Roadrunner during the summer, which gave them an opportunity to see campus facilities, learn about the College, and engage in educational activities with College faculty and staff.

COMMITTEE REPORTS

There were no committee reports.

REMARKS BY COLLEGE PRESIDENT

Dr. Simon talked about and introduced the dorm plans from Servitas. The board decided they would like to do a site visit before the Holidays.

REMARKS BY BOARD MEMBERS

There were no remarks by Board members.

Next regular board meeting scheduled for December 14, 2023 @ noon and Finance Committee Meeting on December 8th @ noon.

ADJOURNMENT

There being no further business, Dr. Lindsey adjourned the meeting at 7:10 p.m.

Minutes were approved at the September 19, 2023 special board meeting.

Mr. Malcolm Deason
Secretary
Board of Trustees
Angelina College

Dr. Robert Lindsey
President
Board of Trustees
Angelina College