ANGELINA COLLEGE INSTRUCTIONS FOR HAZARDOUS WASTE SATELLITE ACCUMULATION AREAS

NO. El-03 6.3.c **TITLE:** Hazardous Waste Satellite Accumulation Areas

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RULES:

- 1. Always wear appropriate chemical-resistant gloves when handling hazardous waste.
- 2. Always wear ANSI-approved chemical-resistant goggles when handling hazardous waste.
- 3. Never handle any hazardous waste until you have successfully completed the Hazardous Waste Handling Class.
- 4. Hazardous waste containers must remain closed at all times, except when filling.

INSTRUCTIONS:

- 1. Carefully pour hazardous waste into appropriate storage container. The container must be clearly labeled "Hazardous Waste".
- 2. Fill out the hazardous waste log with the name of the chemical and the approximate volume whenever adding chemicals into a hazardous waste container.
- 3. All hazardous waste containers must be placed in appropriate secondary containment.
- 4. Hazardous waste containers must be visually inspected monthly by the Responsible Party for that Satellite Accumulation Area and an inspection log maintained.
- 5. When the bottle is full, the Responsible Party should contact maintenance within 3 days for pickup.

IN CASE OF EMERGENCY:

If a hazardous material leak occurs, call Physical Plant Director at (936) 633-5280 (or 24-hour Police cell phone at 936-676-2563). If there is a hazardous materials spill, call the Physical Plant Director and EVACUATE THE BUILDING IMMEDIATELY.