

# Angelina College

## Information Packet Cadet Applicants Sponsored & Non-Sponsored



## Our Academy

The Angelina College Law Enforcement Academy prepares prospective law enforcement officers for the Texas Commission on Law Enforcement (TCOLE) Basic Peace Officer Exam through completion of 736 hours of the Basic Peace Officer Course (BPOC). Students who successfully complete the BPOC earn a Level I Certificate and are eligible to sit for the TCOLE Basic Peace Officer State Exam. Upon successful completion, students may also apply the Law Enforcement Academy Level I Certificate toward an Associate of Applied Science in Law Enforcement Technology.

**Chief Administrator:** Dr. Esther Campbell, Assistant Vice President of Academic Affairs

**Lead Instructor/TCOLE Coordinator:** Monica Newberg, MSCJ, ECCJ

**Training Manager:** Ivan Kaminsky, MEd, MS

**Full-Time Academy Instructor:** Unfilled Position

**Administrative Assistant:** Alexa Meshell

Send all communication to [policeacademy@angelina.edu](mailto:policeacademy@angelina.edu). This email is monitored by the Chief Administrator, the Lead Instructor/TCOLE Coordinator, the Training Manager, and the Full-Time Academy Instructor.

### Contact us:

Angelina College Law Enforcement Academy

(936) 633-5230 or (936)671-7385

3500 S 1st Street

Lufkin, TX 75901

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## Application Periods and Deadlines

### Application Periods

#### Non-Sponsored Cadet

- **Fall Academy** *beginning in August*: March 1 - June 15
- **Spring Academy** *beginning in January*: August 1 - November 15
- **Part-Time Academy (Jasper)** *beginning in March*: June 1 - closes two weeks before the start date

#### Agency Sponsored Cadet

- **Fall Academy** *beginning in August*: March 1 - closes one week before the start date
- **Spring Academy** *beginning in January*: August 1 - closes one week before the start date
- **Part-Time Academy (Jasper)** *beginning in March*: June 1 - closes one week before the start date

### Program Timeframes

Fall Academy: August - December

Spring Academy: January - May

Part-Time Academy (Jasper): March - December

Angelina College Student Application: [Link to Student Application](#)

When applying, you will need to select 'Police Academy' for the program:

31. Program:

Police Academy

**Frequently Asked Questions (FAQ's)***How much does the Basic Peace Officer Course cost?*

Tuition is based on the county of residence and follows the approved tuition and fees established by Angelina College. Uniform shirts, PT shirt, Duty gear, weapons, and ammo are supplied by the Academy. The student will be responsible for their tactical pants (black only), black tactical boot or shoe that is polishable, a black belt, and the current law book (correct book is included in this packet).

*How old do I have to be?*

You must be 21 or older, or 18 years of age if the applicant has received: an associate's degree, or 60 semester hours of credit from an accredited college or university; or received an honorable discharge from the armed forces of the United States after at least two years of active service. There is no maximum age to attend the Basic Peace Officer Course, as long as you can meet the physical and mental requirements. The only limitation on age is that civil service law enforcement agencies have an age range. Many non-civil service agencies do not have a maximum age. Some agencies require at least two years of full-time experience for new hires.

*Do I have to have college hours?*

No. State law requires that you be a high school graduate or have a GED.

*How long is the Basic Peace Officer Course?*

Approximately 736 hours.

*What kind of training is involved in the Basic Peace Officer Course?*

Training includes classroom, physical training, and scenario-based training.

*How much training can be missed if a schedule conflict or illness arises? How are absences handled?*

Cadets are required to attend all training. You should clear your schedule of all conflicts before class begins.

*Does Angelina College pay me while I am in training?*

No. Angelina College Law Enforcement Academy training is not a job. Training will prepare you to work in law enforcement in the state of Texas.

*Is Financial Aid available to help with tuition and supplies?*

Students who qualify are able to use financial assistance through Pell Funding, Workforce grants, and military benefits. The Angelina College Financial Aid Office will assist students in the process.

**Non-Sponsored Cadet****Admissions Requirements (Cadet Responsibility)**

- Step 1:** Cadets who are new to Angelina College or who have not attended within the past year must complete the [Angelina College application](#). (This includes new student orientation and Title IX training found in the student portal)
- Step 2:** Apply for [Financial Aid](#) using the Angelina College school code: 006661. (page 16)
- Step 3:** Attend the required physical assessment at the AC campus:  
Fall Academy: Thursday before program start date  
Spring Academy: Thursday before program start date  
Part-Time Academy: Thursday before program start date
- Step 4:** Complete a Self-screening Criminal History (page 9)
- Step 5:** Complete FAST - Criminal History Check (page 10)
- Step 6:** Complete a PHS - Personal History Statement access [PHS here](#) (page 11); submit the complete PHS along with the following documents in person to the Technology and Workforce building:
  - Copy of **Driver's License**
  - Driving Record** showing current status (page 14)
  - Copy of **Social Security Card**
  - Copy of **High School Diploma/High School Transcript/GED**
  - Copy of state-issued official **Birth Certificate**
  - Proof of Vaccination - **Meningococcal Meningitis Vaccination** (*not required if applicant is 22 years of age or older*)
  - Military: No / If yes, include the following:
    - Copy of **DD214**
- Step 7:** Complete **L-2 - DRUG & PHYSICAL SCREENING** (page 12)
- Step 8:** Complete **L-3 - PSYCHOLOGICAL SCREENING** (page 13)

**Agency Sponsored Cadet****Admissions Requirements (Sponsored Cadet Responsibility)**

- Step 1:** Sponsored cadets who are new to Angelina College or who have not attended within the past year must complete the [Angelina College application](#). (This includes new student orientation and Title IX training)
- Step 2:** Apply for [Financial Aid](#) using the Angelina College school code: 006661.
- Step 3:** Attend the required physical assessment:  
Fall Academy: Thursday before program start date  
Spring Academy: Thursday before program start date  
Part-Time Academy: Thursday before program start date

**Admissions Requirements (Agency Responsibility)**

Send the following documents for each sponsored cadet to [policeacademy@angelina.edu](mailto:policeacademy@angelina.edu):

- Sponsorship letter (see example on page 7)
- TCOLE Agency Checklist [Printable PDF](#)
  - Copy of **Driver's License**
  - Driving Record** showing current status
  - Copy of **Social Security Card**
  - Copy of **High School Diploma/High School Transcript/GED**
  - Copy of complete **L-2 - DRUG & PHYSICAL SCREENING**
  - Copy of complete **L-3 - PSYCHOLOGICAL SCREENING**
- DOLCEE Form - Academy Training Provider #511286 [Printable PDF](#)

**Sponsorship Letter Example**

Date:

Angelina College

Semester: (ex. Fall 2026 or Spring 2027)

Attention: Business Office

P.O. Box 1768

Lufkin, TX 75902

Subject: Law Enforcement Academy Employer Payment Authorization Letter

Dear Angelina College Business Office,

Please consider this letter as confirmation that (Agency Name) agrees to pay tuition and fees for the following employee(s) enrolled in the Law Enforcement Academy:

AC Student I.D. or DOB	Last Name	First Name	Billing Contact Email Address

All (Agency Name) employment and hiring processes have been successfully completed.

Please send all billing and related correspondence to the contact listed above.

Sincerely,

(Employer Name)

(Agency/Company Name)

(Address)

(Phone Number)

(Email Address)

**Self-Screening Pre-Criminal History Check****Prior to Fingerprint Applicant Services of Texas (FAST)**

The following questions will assist in determining your eligibility to attend law enforcement training:

**Age, Education & Citizenship:**

1. Are you a high school graduate or hold a GED?
2. Are you a U.S. citizen?

If YES was answered on Questions 1 & 2, continue to Question 3.

If **NO** was answered to either or both questions, you are **NOT** qualified to attend law enforcement training.

3. Will you be 21 years old or older by the last day of class?

If YES was answered on Question 3, then continue to Question 4.

If **NO**, was answered, have you completed:

60 hours of college credit;

Or have you served honorably in the military for two years or more?

If YES, you have completed 60 hours of college credit, continue to Question 4

If **NO**, you do **NOT** yet meet the age qualifications to attend law enforcement training.

**Criminal History:**

4. If you have served in the military, was your discharge 'less than honorable'?
5. Have you been convicted, ordered deferred adjudication, or probation for a Class B Misdemeanor in the last 10 years?
6. Have you ever been convicted, ordered deferred adjudication, or probation for a Class A Misdemeanor or Felony?
7. Have you ever been convicted of any Family Violence offense?
8. Are you prohibited from owning or possessing a firearm?
9. Are you prohibited from owning or possessing ammunition?
10. Are you prohibited from operating a motor vehicle?

If **YES** was answered to any or all of the questions 4 through 10, you are **NOT** qualified to attend law enforcement training.

If **you answered NO** to questions 4 through 10, you should schedule your FAST appointment.

**Fingerprint Applicant Service of Texas (FAST)****Criminal History Check**

A background check must be completed for all applicants. If you are not licensed by the Texas Commission on Law Enforcement (TCOLE), then you must complete their background check. Many people who apply hold a government security clearance, a handgun license, or have some other credentials, but unless you are licensed by TCOLE, there is no exception to completing their background check.

If the self-assessment screening shows that you are qualified to attend law enforcement training, then the next step is to have TCOLE perform a background check.

Make a reservation to get your fingerprints taken by IdenToGo online at <https://uenroll.identogo.com>

- 1) Enter Code — 11G4J8 - then Select SCHEDULE OR MANAGE APPOINTMENT
- 2) the Academy Provider Number — LE-511286

You will pay an approximate \$40.00 fee when you go to get your fingerprints taken. IdenToGo accepts money orders or credit cards (Note: they charge a 2.1 % service fee for credit cards). They do NOT accept cash.

**Note:** It can take up to three weeks from the time your fingerprints are taken until the time Angelina College receives the clearance letter from TCOLE. Have your fingerprints taken early to ensure you are able to be cleared to register for the course.

If Angelina College Law Enforcement Academy does not receive a clearance from TCOLE before the first day of class, you will NOT be able to attend during this academy period and will need to apply to a later course.

**Personal History Statement (PHS)**

The Personal History Statement (PHS) is required by TCOLE, and the booklet must be completed by the applicant. You can find a link to the packet below:

**[Personal History Statement \(PHS\) - Fillable PDF](#)**

- The PHS is a fillable document, so please complete it on your computer before you print it out. Read the directions on the Personal History Statement packet.
- Complete all pages in the PHS except ***DO NOT SIGN PAGE 21*** until you are in front of a notary. Angelina College will have a Notary Public to notarize your signature when you turn it in, or you can have your signature notarized by an outside Notary Public.
- Do not leave any lines blank. If a line does not apply to you, write “N/A.” It is acceptable for pages to contain multiple lines marked “N/A”; however, no blanks are permitted.

**Your completed PHS must be delivered to the ACLEA prior to your Physical/Drug Screening and Psychological Screening.**

## **Drug & Physical Screening (L-2)**

A drug and physical screening is a requirement of the Texas Commission on Law Enforcement (TCOLE).

Texas MedClinic location in Lufkin is the only approved medical provider to have the screening completed. Applicants are responsible for the expenses for the physical and drug screening unless sponsored by an agency and identified by your sponsoring agency.

Screenings are estimated at around \$201.00.

Before your appointment, your completed Personal History Statement, along with all required documents listed in steps 1-9 on page 2, must be submitted to the academy.

- Applicants can go to Texas MedClinic anytime the clinic is open. Let them know you are an applicant to Angelina College Law Enforcement Academy and that you need the physical and drug screen. It is not the responsibility of the academy to facilitate appointments.
- TCOLE requires all training academies to provide medical facilitators with a copy of the applicant's PHS prior to their screening appointment.
- Applicants are **NOT** permitted to retrieve the completed Drug & Physical (L-2) screening or the completed Psychological Screening (L-3) from the doctor or their office. An approved representative with our training academy will retrieve the completed L-2 and L-3 forms. After completing each screening, please email the academy [policeacademy@angelina.edu](mailto:policeacademy@angelina.edu) to advise that you have completed each step.

### **Texas MedClinic**

2132 S First St.

Lufkin TX 75904

Phone: 936-634-3627

<https://www.texasmedclinic.com/location/lufkin/>

Monday - Friday: 8am - 8pm

Saturday - Sunday: 8am - 5pm

A failed drug and/or physical screening means that you **cannot** attend the BPOC.

### **Psychological Screening (L-3)**

A psychological screening is required by the Texas Commission on Law Enforcement. When scheduling your appointment, let the doctor's office know that you need a psychological evaluation to attend the Law Enforcement Academy at Angelina College. Select one of the two listed doctors below to schedule your screening. Applicants are responsible for the expenses of the psychological screening unless sponsored by an agency and identified by your sponsoring agency.

Expenses are estimated at around \$400.00.

Before your appointment, your completed Personal History Statement, along with all required documents listed in steps 1-9 on page 2, must be submitted to the academy.

- Applicants or their sponsoring agencies are responsible for scheduling their psychological screenings. It is not the responsibility of the academy to facilitate appointments.
- TCOLE requires all training academies to provide medical facilitators with a copy of the applicant's PHS prior to their screening appointment.
- Applicants are *NOT* permitted to retrieve the completed Drug & Physical (L-2) screening or the completed Psychological Screening (L-3) from the doctor or their office. An approved representative with our training academy will retrieve the completed L-2 and L-3 forms. After completing each screening, please email the academy [policeacademy@angelina.edu](mailto:policeacademy@angelina.edu) to advise that you have completed each step.

**The doctors listed below are approved for use:**

**Dr. Laura Cooper**  
1609 W. Frank, Ste. B  
Lufkin, TX 75904  
936-272-0555

**Dr. Sydney Kroll**  
518 E Hospital St.  
Nacogdoches, TX 75961  
(936) 462-8577

A failed psychological screening means you **cannot** attend the BPOC.

**Driving Record****Driver's License Verification**

A valid Texas driver's license is a requirement to attend the BPOC. Applicants must obtain a Status Record from Texas DPS showing their driver's license is valid. If the applicant has a driver's license issued in another state, you must obtain a Texas Driver's License along with documentation of the driver's license's validation within 30 days of the BPOC start date.

The expense for the report is \$4.00. The applicant is responsible for this expense.

To obtain your driver's license status record, go to:

<https://www.dps.texas.gov/section/driver-license/how-order-driver-record>

### Preparing for the Applicant Assessment

The Applicant Assessment is used during the pre-assessment screening for the BPOC at Angelina College. This pre-assessment will provide applicants and instructors with an overall assessment of the applicant's current physical fitness level. Applicants will be required to participate in physical training (PT) and prepare throughout the academy to be successful on their final fitness exam. The PT assessment is a 3-part fitness screening.

#### Physical Training Assessment

<b>1.5 MILE RUN</b>	AEROBIC POWER	1.5 miles	Time depends upon age
<b>PUSH-UPS</b>	ABSOLUTE STRENGTH	All you can do in one minute	1 minute
<b>SIT-UPS</b>	MUSCULAR ENDURANCE	All you can do in one minute	1 minute

*\*To be admitted into the BPOC, all 3-portions of the assessment must be completed.*

- The PT-Assessment is conducted in the parking lot or in the gym on the AC campus in Lufkin for the fall and spring academies and in and around the DETCCA building in Jasper for the part-time academy.
- Make sure to dress appropriately for the PT assessment.
- To prepare for the PT assessment, complete all three portions of the PT Assessment 5 times each week for several weeks prior to the BPOC start date.

**1.5 MILE RUN:** To perform this assessment, an applicant must run from the starting line to the finish line. The run must be sufficiently fast for the applicant to complete the 1.5-mile run in the allotted time or less.

**PUSH-UPS:** Everyone must complete regular push-ups. There are no modified push-ups.

**SIT-UPS:** To perform this test, a candidate will begin by lying on their back, knees bent, and heels flat on the floor/mat with arms crossed across the chest with fingers held in contact with the sides or back of the head at all times. A partner will hold the feet down firmly. Any rest must be done in the up position. To improve your ability to do sit-ups, you need to determine how many sit-ups you can complete in one minute.

**Financial Aid**

The first step to applying for financial aid is to go to <http://www.fafsa.ed.gov> and complete the Free Application for Student Financial Aid (FAFSA)

Allow two weeks after you complete the FAFSA application before contacting Angelina College Financial Aid Office. Contacting the Angelina College Financial Aid office before all documents have been processed will not allow the Financial Aid Counselors to provide you with accurate information.

If you are a veteran and desire to use your eligible benefits, you are also encouraged to submit a FAFSA application as well. Veterans should contact Financial Aid for assistance in receiving their veteran benefits.

Following the two-week wait, contact the appropriate Financial Aid Counselor to determine your eligibility for Financial Aid:

Rosa Heredia (for students whose last name begins with A-M)  
[rheredia@angelina.edu](mailto:rheredia@angelina.edu) (936) 633-4545

Catalina Avila (for students whose last name begins with N-Z)  
[cavila@angelina.edu](mailto:cavila@angelina.edu) (936) 633-5339

Stacy Schoch (for students using Veterans' Benefits)  
[sschoch@angelina.edu](mailto:sschoch@angelina.edu) (936) 633-5356

Financial assistance is available to qualified applicants to assist with tuition and supplies for attending full-time BPOC. All applicants are encouraged to complete the eligibility determination process.

**Financial Aid**  
(936) 633-5470  
[fareceptionist@angelina.edu](mailto:fareceptionist@angelina.edu)  
(Please put your first and last name in the subject line)

**Scholarships**  
(936) 633-5446  
[asandoval@angelina.edu](mailto:asandoval@angelina.edu)

**Foster Care Liaison**  
(936) 633-5290  
[lowilliams@angelina.edu](mailto:lowilliams@angelina.edu)