

**MINUTES
REGULAR MEETING
ANGELINA COLLEGE BOARD OF TRUSTEES
December 11, 2024**

The Angelina College Board of Trustees met in the Administration Board Room of Angelina College. Officers present were Mr. Curt Fenley, President, Mr. Joey Garza, Vice President, and Dr. Sidney Roberts, Secretary. Members present were Mr. Johnnie Ross, Ms. Hilary Haglund-Walker, Ms. Lynne Haney and Dr. Robert Lindsey.

College personnel attending the meeting were Dr. Michael Simon, President; Dr. Tim Ditoro, Vice President of Academic Affairs; Mr. Chris Sullivan, Vice President of Business Affairs and General Counsel; Ms. Krista Brown, Associate Vice President of Student Services; Ms. Janice Huffman, Ms. Liz Quintanilla, Ms. Tifini Whiddon, Ms. Evelyn Walker, and Ms. Ashley McElhinney, Manager of the President's Office and recording secretary.

Visitors present were Ms. Molly Adele, CPA, Partner at Axley & Rode and Will Lanigan.

Mr. Fenley called the meeting to order at 12:06 p.m.

EXECUTIVE SESSION

At 12:11 p.m. Mr. Curt Fenley announced the beginning of the Executive Closed Session, provided by Section 551.074 of the Government Code in accordance with the Texas Open Meetings Act.

At 12:47, Mr. Fenley announced the end of the Executive Closed Session.

No decisions were made.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Mr. Fenley inquired if there were any additions or corrections to the minutes from the previous Board meetings, which included the meetings held on September 16, 2024; October 28, 2024; November 4, 2024; and November 25, 2024. There being no corrections or additions, Dr. Sid Roberts moved to approve all referenced minutes. Ms. Hilary Haglund-Walker seconded the motion, and it was approved unanimously.

ACTION ITEMS

Consideration of Annual Financial Report

Dr. Simon reported that the Finance Committee had reviewed and approved the Annual Financial Report, which is now being presented to the Board. Mr. Curt Fenley acknowledged that this recommendation came as a seconded motion from the Finance Committee. There being no objections, the motion passed unanimously.

Consideration of the President's Contract

Mr. Curt Fenley inquired if there were any questions or discussion regarding the proposed contract. Hearing none, Dr. Robert Lindsey moved to approve the President's Contract. Ms. Lynne Haney seconded the motion, and it passed unanimously.

Consideration of Proposed Regular Board Meetings in 2025

Dr. Michael Simon noted that, in addition to the Regular Board Meetings, the proposed dates also included specific dates for committee meetings and the scheduled SACSCOC visit. Dr. Robert Lindsey moved to approve the proposed regular Board meeting dates for 2025. Ms. Hilary Haglund-Walker seconded the motion, and it was approved unanimously.

Consideration of Consultant Contract – the AC Way

Dr. Michael Simon reported that the College conducted its standard bid process; the College received one bid, which was provided for review. He explained that The AC Way will be a year-long initiative. Dr. Sid Roberts moved to approve hiring the consultant at the proposed price, with the understanding that the cost would be covered by excess revenue if available, or alternatively, from the College's reserves. Ms. Hilary Haglund-Walker seconded the motion, and it was approved unanimously.

Consideration of Agency Staffing Services

Mr. Chris Sullivan reported that bids from agency staffing companies were included in the Board packets, noting that the lowest bidder is the College's current primary provider. In response to Mr. Curt Fenley's inquiry, Mr. Sullivan clarified that while the staffing agency occasionally helps recruit professional applicants, their primary role is to provide personnel for lower or entry level positions. Mr. Sullivan explained that the staffing agency presently provides approximately 10–12 employees.. At Mr. Joey Garza's request, Mr. Sullivan clarified that there are generally no permanent professional positions sourced through the agency. He also highlighted the financial advantage of using the agency, as the College is not responsible for insurance and benefits for these employees. Dr. Sid Roberts moved to approve the staffing agencies presented. Ms. Lynne Haney seconded the motion, and it passed unanimously.

Consideration to join PACE Interlocal Agreement

This agreement allows the College to participate in PACE's cooperative purchasing program that solicits pricing on a broader scale, allowing the College to utilize those bids provided it is enrolled in the service. Dr. Robert Lindsey moved to approve joining the PACE Interlocal Agreement. Mr. Joey Garza seconded the motion, and it was approved unanimously.

Consideration of Expansion of the Personnel Plan

Dr. Simon explained that this proposal pertains to a position Angelina College has identified as a current necessity. While the job description is still under development, the position is intended to address needs in the student conduct area. Dr. Simon noted an increase in Title IX situations, discipline issues, and more complex incidents, emphasizing the need for a specialized position. He stated that the College is seeking someone with legal training, potentially a paralegal or attorney, though the exact qualifications are still under consideration. Dr. Sid Roberts moved to approve the request and expand the personnel plan. Mr. Ross seconded the motion, and it was approved unanimously.

Consideration of a Resolution Nominating and Casting Votes for the Angelina Country Appraisal District Board

The Board initially nominated Dr. Michael Simon to serve on the Board. However, a statute was identified that would prevent him from serving. The Board is now being asked to select a new nominee. Dr. Simon noted that the College has not had representation on the Angelina County

Appraisal District Board since 1980. Mr. Curt Fenly moved to nominate Mr. Joey Garza to serve on the Board. Dr. Sid Roberts seconded the motion, and it passed unanimously.

REVIEW AND CONSENT

Financial Report, Monthly Investment Report, and Personnel Recommendations

Dr. Michael Simon presented the review and consent agenda and noted that Mr. Chris Sullivan was available to address any questions. After reviewing the reports, Dr. Sid Roberts made a motion to approve the Financial Report, Monthly Investment Report and Personnel Recommendations in their entirety. Mr. Joey Garza seconded the motion, and it passed unanimously.

INFORMATION REPORTS

Business Affairs Annual Report

Mr. Chris Sullivan presented the Annual Report for Business Affairs, noting that the College's primary reserves have remained strong. He highlighted that the Board requires a three-month reserve, and assured that the College is not only maintaining this reserve but exceeding it. The report also reflected costs associated with renovations and construction projects.

President's Report

Dr. Simon presented the President's Report, highlighting ongoing SACSCOC activities. He noted that the offsite committee report is due in March, and the onsite committee will visit in October. Dr. Simon shared that several faculty members have participated in other SACSCOC visits, which has been valuable in preparing for the College's upcoming review. Dr. Simon also discussed his work on developing a Strategic Plan for 2026–2030. He has established a committee of approximately 15 members to drive the planning process. The plan will include outreach to community groups and major employee groups to solicit input. This information will be gathered and presented to the Board, after which the Strategic Plan Committee will make any necessary adjustments. The committee will then return to the community to present the plan. The goal is to have the 5-year plan published by October–November 2025. Additionally, Dr. Simon shared that he is preparing for the upcoming legislative session, as community colleges were a significant topic in the last session.

Board Self Evaluation Tool

Dr. Simon emphasized the importance of the Self Evaluation tool and noted that a link will be sent out for completion. He requested that all responses be returned by the end of January.

Regulations

Information Report provided for the Board's review.

REMARKS BY COLLEGE PRESIDENT

There were no remarks by the College President.


REMARKS BY BOARD MEMBERS

There were no remarks by the Trustees.


The next regular board meeting is scheduled for January 17, 2025

ADJOURNMENT

There being no further business, Mr. Curt Fenley adjourned the meeting at 1:37 p.m.


Curt Fenley (Feb 26, 2025 21:49 CST)

Mr. Curt Fenley, III
President
Board of Trustees
Angelina College


Sidney C. Roberts, MD (Feb 26, 2025 10:11 CST)

Dr. Sidney C. Roberts
Secretary
Board of Trustees
Angelina College










2025-12-11 Minutes of Regular Meeting (approved)

Final Audit Report

2025-02-27

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