ANGELINA COLLEGE

REQUEST FOR BIDS

FOR

MEDICATION DISPENSING CABINET

DUE: WEDNESDAY SEPTEMBER 9, 2026 10:00 AM

INDEX

KEY DATES

SUBMISSION DEADLINE AND PUBLIC OPENING:	Wednesday September 9, 2026 10:00 AM
PUBLIC OPENING LOCATION:	Angelina College Student Center Meeting Room 209 3500 S First Street Lufkin, Texas 75901
DELIVERY LOCATION:	Business Office: Purchasing
RFB	MEDICATION DISPENSING CABINET Angelina College 3500 S First Street Lufkin, Texas 75901
PROJECT NAME:	MEDICATION DISPENSING CABINET

GENERAL INFORMATION

Angelina College (the "College") is a two-year community College serving Angelina County of Texas. This request for bid ("RFB") is to procure a MEDICATION DISPENSING CABINET for Angelina College.

The College is an equal opportunity employer and does not discriminate in awarding of contracts or employment of persons because of their race, color, age, national origin, religion, sex, disability, sexual orientation, or any other characteristic protected by law. The College requires companies with which it conducts business to be equal opportunity employers and comply with all applicable federal, state and local laws and regulations regarding contracting and employment practices.

The objective of this RFB is for all companies to base their Bids on the same criteria. Unless specifically requested otherwise herein, Bids based on criteria other than as listed in this RFB are not to be submitted and will not be considered.

THE COLLEGE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS OR PARTS THEREOF, WAIVE TECHNICALITIES AND NEGOTIATE AND AWARD A CONTRACT TO BEST SERVE THE INTERESTS OF THE COLLEGE.

DEFINITION OF TERMS

(a) **The College** refers to Angelina College, a political subdivision of the State of Texas.

(b) **Bidder or Company** refers to a company, which chooses to submit a Bid to provide equipment or service to the College.

(c) **College or Site** may mean any or all of the College's campuses or other facilities located within the boundaries of Angelina County of Texas

(d) **Contractor or Vendor** refers to the company awarded the contract to provide services as specified in this Bid.

(e) **Bid Documents** refer collectively to this RFB and all addenda, Bidder's Bid, and the like attached hereto or incorporated herein as if attached hereto.

(f) **Service** refers to the services to be provided by the Contractor.

ALL QUESTIONS RELATED TO THIS BID ARE TO BE DIRECTED TO:
Paige Wilson
Manager of Grants & Sponsored Programs
awilson@angelina.edu
936-633-5390

COMPANY PROFILE

FULL LEGAL NAME OF COMPANY	STREET ADDRESS	CITY/STATE/ZIP
BID REQUEST OR PURCHASE ORDER ADDRESS	STREET ADDRESS	CITY/STATE/ZIP
REMITTANCE ADDRESS	STREET ADDRESS	CITY/STATE/ZIP
OWNERS, PARTNERS OR PRINCIPAL OFFICERS	TITLE	TELEPHONE NUMBER

PRIMARY CONTACT PERSON	TITLE	TELEPHONE NUMBER	FAX NUMBER
Email Address:			

BUSINESS CLASSIFICATION	YEAR ESTABLISHED/INCORPORATED
( ) SOLE PROPRIETORSHIP ( ) PARTNERSHIP ( ) CORPORATION	
TYPE OF BUSINESS (CHECK ALL THAT APPLY)	FEDERAL TAX PAYER I.D. NUMBER
( ) RETAIL ( ) WHOLESALE ( ) SERVICE ( ) CONSTRUCTION ( ) MANUFACTURING ( ) FRANCHISE ( ) BROKER ( ) DISTRIBUTOR	

ANNUAL GROSS SALES FOR LAST CALENDAR YEAR	TOTAL NUMBER OF FULL-TIME EMPLOYEES	

MAJOR CUSTOMER REFERENCES	CITY/STATE	CONTACT NAME & TITLE (WHO CAN ADDRESS YOUR PERFORMANCE)	TELEPHONE NUMBER	ANNUAL SALES AMOUNT

ATTACH REFERENCES ON A SEPARATE SHEET

NAME OF PARENT COMPANY	STREET ADDRESS OR P. O. BOX	CITY/STATE/ZIP

MAJOR PRODUCTS OR SERVICES PROVIDED. (Product line sheets may be attached)

( ) YES ( ) NO	TO THE BEST OF YOUR KNOWLEDGE, ARE ANY FULL OR PART TIME EMPLOYEES, OWNERS, OFFICERS, DIRECTORS, STOCKHOLDERS, SUBCONTRACTORS, OR MEMBERS OF THEIR IMMEDIATE FAMILY, OF THIS COMPANY, ALSO A MEMBER OF THE COLLEGE'S BOARD OF TRUSTEES OR AN EMPLOYEE OF THE COLLEGE? IF YES, ATTACH DETAILS.
( ) YES ( ) NO	COMPANY HAS WORKERS COMPENSATION, PERSONAL INJURY AND PROPERTY DAMAGE LIABILITY INSURANCE.
( ) YES ( ) NO	HAVE THE OWNER(S) OR OPERATOR(S) OF THE BUSINESS ENTITY BEEN CONVICTED OF, OR CURRENTLY CHARGED WITH, A FELONY? IF YES, ATTACH A GENERAL DESCRIPTION OF THE CONDUCT RESULTING IN THE CHARGE OR CONVICTION. THIS DOES NOT APPLY TO A PUBLICLY HELD CORPORATION.
( ) YES ( ) NO	UPON REQUEST WILL YOU PROVIDE INFORMATION THAT SHOWS YOUR FINANCIAL AND OTHER RESOURCE CAPABILITIES?
( ) YES ( ) NO	IS COMPANY CERTIFIED AS BEING A MINORITY OR WOMAN OWNED BUSINESS? IF YES, ATTACH A COPY OF YOUR CERTIFICATION

TO THE BEST OF MY KNOWLEDGE, I CERTIFY TO CISCO COLLEGE THAT THE INFORMATION ON THIS FORM IS TRUE AND ACCURATE.

SIGNATURE	PRINTED NAME	OFFICER TITLE	DATE

NOTICE: The College is committed to equitable and competitive access to companies that can fulfill our requirements for products and services used in our business activities. However, submittal of this form to the College is not a guarantee that your company will be selected to participate in our business activities. Additional information may be required if your company is selected to provide goods or services.

(REV 1-29-14)

INSTRUCTIONS TO BIDDERS

1. Bids under the RFB referenced herein will be received by the College until the date and time shown on the sheet titled KEY DATES at which time they will be publicly opened.

2. **ONE (1) ORIGINAL PLUS ONE (1) OPTIONAL ELECTRONIC COPY (USB) OF THE BID ARE TO BE DELIVERED TO THE COLLEGE AT ONE LOCATION ONLY, AS FOLLOWS:**

   BUSINESS OFFICE-PURCHASING
   MEDICATION DISPENSING CABINET
   Open September 9, 2026 10:00 AM
   Angelina College
   3500 S First Street
   Lufkin, Texas 75901

3. Bids, including all required data shall be delivered to the College by stated deadline and all Bids shall be properly identified with the, project name, Bid due date with time, and the name and address of Bidder.

4. **BIDS WILL NOT BE ACCEPTED THAT ARE: NOT SIGNED; DELIVERED TO THE BUSINESS OFFICE AFTER THE SPECIFIED DATE AND TIME; OR SUBMITTED VIA FACSIMILE TRANSMISSION OR EMAIL.**

5. Bidders shall carefully examine the Bid Documents and shall have become fully informed as to the nature of the Services to be provided and all other matters that may affect the cost and time of completion of the Services. If the Bidder finds that any portion of the RFB requires further information, Bidders must seek such information prior to submitting a Bid. Failing to do so, Bidders must abide by the decision of the College, should the necessity for a decision arise after acceptance of the Bid.

6. Any clarifications or interpretations will be given to all known Bidders in addendum form, and such addenda will be included as part of the Bid Documents. Bidders shall acknowledge receipt of addenda in the spaces provided on the Bid Form. Only written interpretations or corrections by means of an addendum shall be binding. No Bidder shall rely upon any information given by any other method.

7. Fee estimates for the services submitted on the Bid shall be considered an irrevocable offer for a period of **ninety days** from the date of the Bid opening and may not be withdrawn during that period without consent of the College due to grants funds for this project will be disbursed in sections.

8. Provide detailed information showing the projected costs for providing the Services. Please be specific about the various categories of work, the associated cost and proposed payment schedule. **NOTE: THIS PRICING INFORMATION IS TO BE INCLUDED WITH YOUR BID IN A SEPARATE ENVELOPE. DO NOT INCLUDE ANY PRICING INFORMATION ELSEWHERE IN YOUR BID.**

9. Each Bidder is to include a description of the types and amounts of insurance that the Bidder will provide.

10. If Bidder fails to submit a contract and provide the required insurance information within ten (10) calendar days after receipt of notice of an award, such failure may be construed by the College as abandonment of the Bid, and the College may annul the award.

11. The Vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of the College.

12. The College may make such investigations and conduct interviews as may be deemed necessary to determine the ability of Bidder to provide satisfactory performance in accordance with Bid documents, and Bidder shall furnish to the College, as designated, all such information and data for this purpose as the College may request. The College reserves the right to reject any Bid if evidence submitted by a Bidder, or investigation of a Bidder's qualifications, fails to satisfy the College that the Bidder is properly qualified to carry out the obligations of the contract and to complete the Services contemplated therein.

13. It shall be clearly understood that any costs incurred by the Bidder in responding to this RFB is at the Bidder's own expense as a cost of doing business and the College is not liable for reimbursement to the Bidder for any expense so incurred, regardless of whether or not the Bid is accepted.

14. Neither the Bidder nor the selected Contractor shall offer, give, agree to give to any person, or solicit, demand, accept, or agree to accept from another person, a bribe, or unlawful gift, benefit, advantage, gratuity, payment or an offer of employment in connection with or arising from this RFB or subsequent contract.

15. All Bidders must disclose the name(s) of any of its employees, officers, directors, subcontractors, or agents who may also be a member of the Board of Trustees, or an employee or agent of the College. Further, all Bidders must disclose the name of any College employee, or Board of Trustees member, who has, directly or indirectly, any financial interests in the Bidder's firm or any of its branches. Submit this information on an attachment to the Bid Form which is to be titled **"Disclosure of Interest"** and include the person's name, position, and the extent of financial or other interest the person(s) has in Bidder's business affairs.

16. Bidder's are hereby notified that in accordance with Section 44.034 of the Texas Education Code, a person or business entity that enters into a contract with Angelina College must give advance notice to the College if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. Furthermore, the College may terminate a contract with a person or business entity if the College determines that the person or business entity failed to give this notice or misrepresented the conduct resulting in the conviction. This requirement does not apply to a publicly held corporation.

BID SIGNATURE FORM

BID OF: _____
(Name of Company)

TO: BUSINESS OFFICE-PURCHASING
MEDICATION DISPENSING CABINET
Open September 9, 2026 10:00 AM
Angelina College
3500 S. First Street
Lufkin, Texas 75901

PROJECT: MEDICATION DISPENSING CABINET

The undersigned Bidder, having carefully examined the RFB documents and being familiar with all requirements and conditions affecting the Services to be provided hereby offers to provide the Services at the rates attached hereto, in strict conformance with the RFB documents.

AGREEMENT Bidder acknowledges that time is of the essence for this project and, if awarded the contract, Bidder agrees to enter into a written agreement with the College within ten (10) calendar days following receipt of the signature copies of the agreement from the College.

COLLEGE'S RIGHTS. Bidder understands and acknowledges the College's right to accept or reject any or all Bids or parts thereof, waive technicalities and negotiate and award a contract to best serve the interests of the College.

EXCEPTIONS: In submitting a Bid, unless otherwise stipulated, Bidder affirms acceptance of the provisions and requirements of this RFB including the draft agreement. Any variances or exceptions, which Bidder wishes to note with respect to any of the provisions or requirements of this RFB, must be stated in an attachment to the Bid Form and titled **"Exceptions."** Check one of the following as applicable:

_____ NO EXCEPTIONS _____ EXCEPTIONS ARE ATTACHED

BID CERTIFICATION. The undersigned, on behalf of the Bidder, certifies that this Bid is made without previous understanding, agreement or connection with any person or corporation making a Bid on the same project, and is in all respects fair and without collusion, fraud or unlawful acts.

It is further certified that the person whose signature appears below is legally empowered to bind the company in whose name the Bid is entered.

Submitted this _____day of _____, 2026 by and for the Company identified as follows:

Company: _____

Street Address: _____

City/State/Zip: _____

Signature: _____

Printed Name: _____

Officer Title: _____

Telephone #: _____

Facsimile #: _____ Email Address _____

REFERENCES

BIDDER MUST PROVIDE THREE (3) CLIENT REFERENCES for which services of a comparable nature, scope and complexity have been completed by Bidder. References must be for services performed in the name of the company submitting the Bid; work performed by Bidder's employees, subcontractors or representatives while engaged by another company does not qualify as an acceptable reference. Projects for client references should have occurred within the last three (3) years.

The College seeks a competent, qualified and experienced Contractor and reference information is a critical factor in determining to whom the contract will be awarded. FAILURE TO PROVIDE ALL OF THE REQUESTED REFERENCE INFORMATION WITH YOUR BID MAY RESULT IN THE DISQUALIFICATION OF YOUR BID. The College is under no obligation to provide Bidders a second opportunity to provide references.

Bidder may submit its references on this sheet or on sheet prepared by the Bidder that has a like format.

	Company Name	Contact Person	Telephone Number	Contract Value	Completion Date
1					
2					
3					

INVITATION TO BID

August 7, 2026

Ladies and Gentlemen,

You are invited to submit Bids on the services thereof shown on the attachment.

1.) Bids should quote prices delivered to Angelina College, 3500 South First Street in Lufkin, TX 75901.

2.) Bid list with specifications is attached hereto.

3.) Bids must be received by: 10:00 AM Lufkin, TX. time on WEDNESDAY, September 9, 2026

4.) **Bids** should be addressed to Purchasing, Angelina College, 3500 South First Street, Lufkin, TX 75901-1768, in an opaque envelope marked **"MEDICATION DISPENSING CABINET, Open September 9, 2026 10:00 AM."** Angelina College reserves the right to reject any and/or all bids, to waive technicalities and/or informalities in the bid or bidding process, and to accept the bid deemed best.

6.) Angelina College expressly reserves the right to award the contract to other than the low bidder after consideration of other factors such as past experience, quality of product, etc. For best value to college.

7.) Anticipated delivery date(s) should be shown and the period of time for which the bid prices(s) is/are guaranteed should be indicated.

8.) Angelina College shall be the sole judge of equality of products when and "or equal" item is bid.

9.) Only the identity of the Bidder(s) submitting the Bid will be made available to the public before award of the RFB. Bids received after the Bid due date and time will not be considered.

10.) The attached affidavit must be completed, signed, and returned with your bid or your bid will be disqualified.

11.) The awarded vendor will be required to complete a registration in Angelina College's vendor management system, PaymentWorks, prior to contract execution or issuance of a purchase order. Failure to complete the PaymentWorks registration process within the timeframe specified by the College may result in the withdrawal or termination of the award, and the College reserves the right to award to the next responsive and responsible vendor.

Sincerely,

Chris Sullivan
Vice President of Business Affairs

Mobile Medication Dispensing Station w/ Video Debriefing Capabilities (5 needed)

Cart Specifications:

- AIO workstation w/ antimicrobial keyboard & mouse
- Mobile charting workstation with built-in keypad
- Spring Assisted lift for easy height adjustable
- Multiple batteries
- Electronic, independently operated medication drawers
- Barcode Scanner
- Medication Stock Kit
- Nursing Education Lesson Plans
- Technology Management Plan

Features:

- Video Integration Software
- High-Definition USB Camera with audio
- Software for medication administration

Medication Dispensing Cabinet (1 needed)

Cabinet Specifications:

- Workstation
- Peripheral package
- Barcode Scanner
- AIO workstation w/ antimicrobial keyboard & mouse
- Medication Stock Kit
- Nursing Education Lesson Plans

Features:

- Video Integration Software
- High-Definition USB Camera with audio
- Software for medication administration

Interactive Web-based Simulated Electronic Medical Record (1 needed)

- Cloud-based
- Customizable medication formulary
- No internet connection required
- Supports up to 200 distinct users
- Support up to 100 concurrent user connections
- No licensing process

Wristband Printer (1 needed)

- 1 Wristband Printer
- 1 USB Printer Cable
- At least 1 Printer label roll

Barcode Printer Package (1 needed)

- Zebra Barcode Printer
- 1 Barcode printer
- 1 USB Printer Cable
- At least 1 Printer Label Roll

Installation and Training (1 needed)

Onsite 1 Day Training (1 Day)

- onsite training sessions to provide overview of software and hardware

Shipping & Handling (if applicable)

Annual Licensing/ Software Requirements

- Please provide the annual renewal cost after the initial quoted term
    - Including: Software updates, maintenance, & technical support

ANGELINA COUNTY JUNIOR COLLEGE DISTRICT COMPLIANCE AFFIDAVIT TEXAS FAMILY CODE SECTION 14.52

The Texas State Legislature has added a provision to the Texas Family Code, Section 14.52, under which a child support obligor who is thirty (30) or more days' delinquent in paying child support under a court order or written repayment agreement is not eligible to submit a bid or enter into a contract to provide property, materials, or services to the state. A sole proprietorship, partnership, corporation or other entity in which a sole proprietor, partner, majority shareholder, or an owner of 10% or more of another business entity is a delinquent obligor is thus ineligible to submit a bid to or enter into a contract with the State of Texas. **ANY CORPORATION, THAT DOES NOT HAVE A MAJORITY SHAREHOLDER WHO IS A NATURAL PERSON CAPABLE OF BEING A CHILD SUPPORT OBLIGOR, AND GOVERNMENTAL ENTITIES ARE NOT SUBJECT TO SECTION 14.52 OF THE TEXAS FAMILY CODE. IF A BIDDER IS SUCH A CORPORATION, PLEASE CHECK BELOW.**

☐ corporation without natural person-majority shareholder

To comply with Section 14.52, the Texas General Services Commission requires that this affidavit be signed by an authorized representative of the firm named below. **THIS AFFIDAVIT MUST BE NOTARIZED AND RETURNED WITH EACH BID AND FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BID.** Copies will be acceptable. Bidders may submit a copy of this notarized affidavit with each bid submitted for a bid opening date scheduled within thirty (30) calendar days of the notarization date. **BIDDERS MUST ALSO SIGN THE INVITATION TO BID FORM WHICH ACCOMPANIES THE AFFIDAVIT.**

Affidavit

"I _____ Am authorized to sign this bid
Name and Title
on behalf of

_____,
Name of Bidder

which is a: ☐ sole proprietorship
☐ partnership
☐ corporation with natural person-majority shareholder
☐ other type of business entity: _____
Identity entity type

I certify that NO
(**Sole proprietor** for sole proprietorship, **partner** for partnership, **majority shareholder** for a corporation, or 10% **or more owner** for other entity) is 30 days or more delinquent in child support payments required by court order or written repayment agreement.

Date _____ Signature _____
Title _____

Special note: Failure to complete this affidavit and submit with the bid will result in disqualification of the bid.

FELONY CONVICTION NOTICE

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract." **This notice is not required of a publicly-held corporation.**

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

Vendor's Name: _____

Authorized Company
Official's Name (please print) _____

A. My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable:

Signature of Company Official: _____Date: _____

B. My firm is not owned or operated by anyone who has been convicted of a felony.

Signature of Company Official: _____ Date: _____

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s)_____

Signature of Company Official: _____ Date: _____

Contractor is responsible for the performance of the persons, employees and/or subcontractors Contractor assigns to provide services for Angelina College pursuant to this contract on any and all Angelina College campuses or facilities. Contractor will not assign individuals to provide services at a Angelina College campus or facility who have a history of violent, unacceptable, or grossly negligent behavior or who have a felony conviction, without the prior written consent of the Angelina College Purchasing Department. If at any time during performance of this contract, there is a change in felony status of any persons, employees, and/or subcontractors providing services to the Angelina College, Contractor will immediately update the above form and provide such form to the Angelina College Business Office within five business days of becoming aware of the change in status.

CONFLICT OF INTEREST QUESTIONNAIRE FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 822nd Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001 (1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

Name of vendor who has a business relationship with local governmental entity.

Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

_____

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____

Signature of vendor doing business with the governmental entity Date

Form provided by Texas Ethics Commission www.ethics.state.tx.usRevised 11/30/2015

Form provided by Texas Ethics Commissionwww.ethics.state.tx.usRevised 11/30/2015

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG. 176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001 (1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-I)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-I) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for Bids or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or (C) of a family relationship with a local government officer.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See **Specific Instructions** on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

___ – ___ – ____

or

Employer identification number

__ – _____

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** ▶ **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Deviations/Signature Page

In the event the undersigned intends to deviate from the general terms, conditions, or specifications listed within this document, all such deviations **must be listed on this page** with complete and detailed conditions and information also being attached, if necessary. Angelina College will be the sole judge to determine if deviations are acceptable in meeting the needs of the college and participating members.

DEVIATIONS:

Our response is submitted according to:
___ NO DEVIATIONS: In the presence of any deviation entry on this form, the Vendor assures Angelina College of their compliance with the Terms, Conditions, Specifications, and information contained within this document.
___ DEVIATIONS LISTED ABOVE

_____
Signature

_____
Printed Name

_____
Title

_____
Date

HOLD HARMLESS AGREEMENT

The Contractor shall defend, indemnify, and hold harmless, Angelina College and all of its trustees, officers, agents, and employees from and against all suits, actions, or claims of any character brought for or on account of any injuries or damages (including death) received or sustained by any person or property on account of, arising out of, or in connection with, any negligent act or omission of Contractor or any agent, employee, subcontractor, or supplier of Contractor in the execution or performance of the Contract.

The Contractor shall also defend, indemnify and hold harmless, Angelina College and all of its trustees, officers, agents, and employees, from and against claims by any subcontractor, supplier, laborer, materials, or mechanic for payment for work or materials provided on behalf of the Contractor in the performance of the Contract and all such claimants shall look solely to Contractor and not to Angelina College for satisfaction of such claims.

This Hold Harmless Agreement shall be binding upon the undersigned, and its successors, legal representatives, heirs and assigns.

Dated this _____ day of _____, 20_____

_____
Signature of Authorized Official

_____
Printed Name

_____
Title

_____
Date

AFFIDAVIT OF NON-COLLUSION, NON-CONFLICT OF INTEREST, ANTI-LOBBYING

By submission of this response, the undersigned certifies that:

1. Neither the Respondent nor any of its officers, partner, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, or agreed, directly or indirectly with any person, firm, corporation or other Respondent or potential Respondent or given any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached response or the response of any other Respondent, and further states that no such money or other reward will be hereinafter paid.

2. No attempt has been or will be made by this firm's officers, employees, or agents to lobby, directly or indirectly, the District's Board of Trustees between response submission date and award by the College's Board of Trustees.

3. No officer, or stockholder of Respondent is a member of the staff, or related to any employee of Angelina College except as noted below:

4. The bidder or Bidder has not offered, conferred, or agreed to confer any pecuniary benefit, as defined by Penal Code, Chapter 36, or any other thing of value, as consideration for the receipt of information or any special treatment or advantage relating to this bid or Bid;

5. The bidder or Bidder has not offered, conferred, or agreed to confer any pecuniary benefit or other thing of value as consideration for the recipient's decision, opinion, recommendation, vote, or other exercise of discretion concerning this bid or Bid;

6. The bidder or Bidder has not violated any state, federal, or local law, regulation, or ordinance relating to bribery, improper influence, collusion, or the like, and that the bidder or Bidder will not in the future offer, confer, or agree to confer any pecuniary benefit or other thing of value to any officer, Trustee, agent, or employee of Angelina College in return for the person's having exercised official discretion, power, or duty with respect for this bid or Bid;

7. The bidder or Bidder has not and will not in the future offer, confer, or agree to confer a pecuniary benefit or other thing of value to any officer, Trustee, agent, or employee of Angelina College in connection with information regarding this bid or Bid, the submission of this bid or Bid, the award of this bid or Bid, or the performance, delivery, or sale pursuant to this bid or Bid.

The undersigned certifies that he/she is fully informed regarding the accuracy of the statements contained in this certification, and that the penalties herein are applicable to the Respondent as well as to any person signing on its' behalf.

Signature of Authorized Official _____

Printed Name _____

Title _____ Date _____

AFFIDAVIT OF NON-DISCRIMINATORY EMPLOYMENT

This company, Contractor, or Subcontractor agrees to refrain from discrimination in terms and conditions of employment on the basis of race, color, religion, sex, national origin, or handicap and agrees to take affirmative action as required by Federal Statutes and rules and regulations issued pursuant thereto in order to maintain and insure non-discriminatory employment practices.

_____

Signature

_____

Printed Name & Title

_____

Company Name

SUSPENSION AND DEBARMENT CERTIFICATION

Federal Law (A-102 Common Rule and OMB Circular A-110) prohibits non-federal entities from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Angelina College does not do business with parties that have been suspended or debarred. Firms receiving individual awards and all sub-recipients must certify that their organization and its principals are not suspended or debarred by a federal agency.
Before an award can be made to your firm, you must certify that your organization and its principals are not suspended or debarred by a federal agency.

I, the undersigned agent for the firm named below, certify that neither this firm nor its principals are suspended or debarred by a federal agency.

_____

Name of Firm

_____

Signature of Authorized Official

_____

Printed Name

_____

Date

ANGELINA COLLEGE PURCHASING DEPARTMENT
CHAPTER 2252 CERTIFICATION

On this day, I _____, the Purchasing Agent for Angelina College, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that I did review the website of the Comptroller of the State of Texas concerning the listing of companies that is identified under Section 806.051, Section 807.051 or Section 2253.253 and I have ascertained that the below-named company is not contained on said listing of companies which do business with Iran, Sudan or any Foreign Terrorist Organization.

_____
Company Name

_____
RFB or PO number

CERTIFICATION CHECK PERFORMED BY:

_____
PURCHASING AGENT

_____
DATE

Prohibition On Contracts with Companies Boycotting Israel

Pursuant to Section 2270.002 of the Texas Government Code, Respondent certifies that either (i) it meets an exemption criterion under Section 2270.002; or (ii) it does not boycott Israel and will not boycott Israel during the term of the contract resulting from this solicitation. Respondent shall state any facts that make it exempt from the boycott certification in its Response.

Exemption criteria includes the following:

1. Company is a sole proprietorship;
2. Company employs less than 10 full-time employees;
3. Value of the contract is less than $100,000

"Boycott Israel" is defined to mean refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes. "Company" is defined to mean a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations that exists to make a profit.

I, _____, the _____
(Name of Certifying Official) (Title or Position of Certifying Official)

of _____,
(Name of Company)

does hereby verify on behalf of said company to **Angelina College** that said company: (**check one**)

___ 1) does not Boycott Israel and will not Boycott Israel (as that term is defined in Texas Government Code Section 808.001) during the term of this contract;

___ 2) Company is a sole proprietorship;

___ 3) Company employs less than 10 full-time employees;

___ 4) Value of the contract is less than $100,000

_____
Signature of Certifying Official

_____
Title

_____
Date of Certification

Certification of Compliance with Executive Order GA-48

Pursuant to **Executive Order GA-48**, issued by Governor Greg Abbott on **November 19, 2024**, the Supplier certifies that neither the company, nor any of its **holding companies, subsidiaries, or affiliates**, is:

A. Listed in Section 889 of the **2019 National Defense Authorization Act (NDAA)**; or
B. Listed in Section 1260H of the **2021 National Defense Authorization Act (NDAA)**; or
C. **Owned by** the government of a country on the **U.S. Department of Commerce's foreign adversaries list** under 15 C.F.R. § 791.4; or
D. **Controlled by** any governing or regulatory body located in a country on the **U.S. Department of Commerce's foreign adversaries list** under 15 C.F.R. § 791.4.

The Supplier further certifies that it does not engage in any **contractual, business, or operational** activities that would otherwise **grant access, control, or influence** to an entity meeting any of the above-listed criteria.

If at any time during the term of the contract, the Supplier becomes aware of any such affiliation or activity, it shall immediately notify **Angelina College**. The contract may be subject to termination, and the Supplier may face legal action as deemed necessary by the College.

By signing below, the Supplier **acknowledges and certifies compliance** with this requirement:

_____

Company Name

_____

Signature of Authorized Official

_____

Title of Authorized Official Date